**Alternate Materials, Design, and Methods of Construction and Equipment Request Form**

**AMD No.:**

(by SPWD Building Department personnel)

Date:

SPWD Project No:

Project Name:

Project Location:

Consultant:

Telephone:

Requested By:

Signature:

Instructions:

1. Complete and attach ‘Request’ and ‘Justification’ information as described below. Include supporting information as appropriate.

1. The ‘Request’ needs to clearly state the specific request. Include references to applicable codes and standards.
2. The ‘Justification’ needs to clearly state the specific justification. Include drawings, code references, and other supporting documentation as appropriate. If supporting documentation is referenced, attach the documentation in its entirety to this request form.

Request:

(Attach written ‘Request’ to this form)

Justification:

(Attach written ‘Justification’ to this form)

**AMD No.:**

(by SPWD Building Department personnel)

 **Issued for Construction**

 **Issued for Construction (with Conditions)**

 (see attached)

 **Corrections or Additional Information Required**

 (see attached)

 **Denied**

By: Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for denial:

State Public Works Division Approval:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

Deputy Administrator (Compliance & Code Enforcement)

State Fire Marshal Approval: Required  Not Required

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

State Fire Marshal

**Requests for Modifications (2012 IBC Section 104.10) and/or**

**Alternate Materials, Design, and Methods of Construction and Equipment**

**(2012 IBC Section 104.11)**

1. All ‘Requests’ for Modifications and/or Alternate Materials, Design, and Methods of Construction and Equipment, including Engineering Judgments, shall be issued on the State Public Works Division’s request form. Particular care shall be given in providing the description and justification. The description shall outline specific locations within the project that the required alternative shall apply when readily apparent. The justification shall outline the specific conditions within the project that have presented the need to consider an alternate approach to the prescribed codes.
2. The applicant shall fill out the Alternate Material, Design, and Methods form completely. The attached form is also available on the State Public Works Division web site.
3. Provide the appropriate attachments which would include but not necessarily limited to the following;
	1. The Project Architect’s concurrence of the proposed alternate approach.
	2. The qualifications of the person/firm submitting the Request. (Requests for Engineering Judgment for Firestop Systems shall be stamped by a Nevada licensed Fire Protection Engineer).
	3. The qualifications of the installing Contractor,
	4. Detailed drawings/sketches that contain sufficient graphic detail to illustrate the building components and products, and
	5. Any referenced Tested Assembly that the request is based on.
4. Submit ***three*** original wet stamped copies of the request for Alternate Material, Design, and Methods to the State Public Works Division Permitting Section. A tracking number will be assigned to the Request. The Request will be reviewed for completeness and conformance. After the review, one of the following responses will be given:

Issued For Construction

Issued For Construction (with Conditions)

Corrections Required

Denied