

Joe Lombardo
Governor



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STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

**APPLICATION FOR QUALIFICATION FOR MORE THAN \$100,000
FOR A PERIOD OF 2 YEARS**

A person who wishes to qualify as a bidder on a contract for a public work must submit an application to the State Public Works Division or the governing body.

To qualify to bid on one or more contracts for public works, an applicant must submit an application to the Administrator on a form prescribed and approved by the State Public Works Board. An applicant must be qualified before the required solicitation's bid date for a public work on which the applicant wishes to bid. The Division will not delay the opening of bids pending the determination or appeal of the qualification of an applicant who wishes to bid on the public work.

Is the applicant interested in receiving offers to bid on public works projects for which the estimated cost is more than \$25,000 but less than \$100,000? YES or NO

In addition to the above the applicant must check the box adjacent to the cost category for which the applicant seeks to qualify:

- More than \$100,000 but less than \$1,000,000;
- More than \$1,000,000 but less than \$5,000,000; or
- More than \$5,000,000.

Date received:

A qualified bidder is qualified for public works projects with a bid amount equal to or less than the maximum dollar bracket amount for which the bidder is qualified, excepting those projects for which the bidder must apply for specific qualification.

GENERAL INFORMATION		
Firm/Company name as licensed:		
Contact Name:		
Mailing Address:		
City:	State:	Zip Code:
Phone:	Fax:	
E - Mail Address:		

PART I - FINANCIAL ABILITY

Please complete and duplicate as necessary and include any comments in the space provided below. The applicant shall attach with the application submitted:

- A certified statement of bonding capacity of the applicant obtained from a surety authorized to issue bid, performance and payment bonds in this State. The statement must specify the single and aggregate limits and the available bonding capacity of the applicant to work on a public work.

Attach a copy of the bonding letter here.

INSURANCE CONTACT INFORMATION

Surety Company Name:

City, State, Zip code:

Email address:

Phone number:

- Evidence of current State of Nevada Contractor’s License pursuant to chapter 624 of NRS; and

- Has the applicant ever filed as a debtor under the United States Bankruptcy Code during the 5 years immediately preceding the date of the application? YES or NO

If yes, please attach a copy of the bankruptcy petition.

Comments:

- **Do you qualify for the Service Disabled Veteran’s preference? Please see requirements at NRS 338.1384 et seq. If you qualify, please complete the Certification Form, and attach it here.**

Go to: www.publicworks.nv.gov for the Certification Form.

Check answer: YES or NO

PART II – PRINCIPLE PERSONNEL PROJECTS 1 THROUGH 5

- The applicant shall include in the application a description of the professional qualifications and relevant experiences of the principle personnel employed by the applicant:
- NAC 338.220 defines “Principal Personnel” as “the owner and any corporate officer or qualified employee listed on the contractor’s license of the applicant.”
- List 10 projects successfully completed under the direction of principle personnel within the cost category or higher for which the applicant is seeking to qualify.

Name:

Title:

Years relevant work experience:

Years employed by company:

Licenses held by individual in any relevant discipline:

1. Name of project:

Scope of project:

Dollar amount:

Year of completion:

2. Name of project:

Scope of project:

Dollar amount:

Year of completion:

3. Name of project:

Scope of project:

Dollar amount:

Year of completion:

4. Name of project:

Scope of project:

Dollar amount:

Year of completion:

5. Name of project:

Scope of project:

Dollar amount:

Year of completion:

PART II – PRINCIPLE PERSONNEL PROJECTS 6 THROUGH 10
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Name (if different from the first page)

Title:

Years relevant work experience:

Years employed by company:

Licenses held by individual in any relevant discipline:

6. Name of project:

Scope of project:

Dollar amount:

Year of completion:

7. Name of project:

Scope of project:

Dollar amount:

Year of completion:

8. Name of project:

Scope of project:

Dollar amount:

Year of completion:

9. Name of project:

Scope of project:

Dollar amount:

Year of completion:

10. Name of project:

Scope of project:

Dollar amount:

Year of completion:

PART III - PRIOR BREACH OF CONTRACT

Has the applicant within the preceding year, materially breached a contract for public for which the costs exceeds \$25,000,000? (NRS 338.1379(8)) YES or NO

Has the applicant been found in breach of contract by a court of competent jurisdiction during the 5 years immediately preceding the date of the application. YES or NO

For each such action, the applicant shall include a description of:

- The circumstances surrounding the breach;
- Whether any liquidated damages were imposed in connection with the breach; and
- Any judgment entered against the applicant relating to the action.

To duplicate this sheet, go to the appendix.

Court Case No.:	
Project No.:	
Project Name:	
Contract Amount:	
Damages Amount:	
Project Manager:	
Street Address:	
City, State, and Zip:	
Phone:	
Owner:	
Owner Contact:	
Street Address:	
City, State, and Zip:	
Phone:	

EXPLAIN AND ATTACH THE FINAL JUDGEMENT

PART IV – PRIOR DISQUALIFICATION FROM CONTRACT AWARD

Has the applicant been disqualified pursuant to NRS 338.017, 338.1379, or 338.1376?
 during the 5 years immediately preceding the date of the application. YES or NO
 For each disqualification provide the following information:
To duplicate this sheet, go to the appendix.

Project No.:	
Project Name:	
Street Address:	
City, State, and Zip:	
Owner:	
Street Address:	
City, State, and Zip:	
Phone:	

ATTACH NOTIFICATION OF DISQUALIFICATION & OTHER RELEVANT DOCUMENTS

**PART V - PAST PERFORMANCE:
WAGE AND HOUR STANDARDS, PREVAILING WAGE RATES**

Has the applicant or principle personnel been found in violation of any law, pertaining to wage and hour standards, or prevailing wage rates, during the 5 years immediately preceding the date of the application. **YES** or **NO**

For each violation provide a description of any final judgment, findings of fact, administrative proceeding, or criminal conviction.

Attach a copy of any final judgment, settlement, finding of fact administrative decision or criminal conviction.

To duplicate this sheet, go to the appendix.

Employee Name:	
Project Name:	
Case No.:	
Date:	

PART V - PAST PERFORMANCE: DISCRIMINATION IN EMPLOYMENT

Has the applicant or principal personnel violated local, state, or federal laws which pertain to the work of the applicant, during the 5 years immediately preceding the date of the application. YES or NO

For each violation provide a description of any final judgment, finding of fact, or administrative proceeding relating to such violation.

Attach a copy of any final judgment, finding of fact, or administrative decision.

To duplicate this sheet, go to the appendix.

Employee Name:	
Project Name:	
Case No.:	
Date:	

PART V – PERFORMANCE HISTORY: FAILED PROJECTS

Provide a list of all public works and private construction projects undertaken or completed by the applicant during the 5 years immediately preceding the date of the application for which the cost exceeded \$25,000 and for which:

- The applicant failed to substantially complete the contract within the deadline for completion specified in the contract, as adjusted by any change order or extension of time granted; **YES** or **NO**

- The applicant failed to complete any remaining requirements of the contract within 90 days of substantial completion of the contract; or **YES** or **NO**

- The applicant failed to complete the contract and the remaining work on the project was performed by others. **YES** or **NO**

To duplicate this sheet, go to the appendix

Applicant Project Manager on project:		Phone No.:
Project No.:	Project Name:	
Street Address:	City/State/Zip:	
Owner Project Manager:		Phone No.:
Owner Name:		
Street Address:	City/State/Zip:	
Principal Design Professional:		Phone No.:
Street Address:	City/State/Zip:	
Applicant Project Manager on project:		Phone No.:
Project No.:	Project Name:	
Street Address:	City/State/Zip:	
Owner Project Manager:		Phone No.:
Owner Name:		
Street Address:	City/State/Zip:	
Principal Design Professional:		Phone No.:
Street Address:	City/State/Zip:	

NOTE: THE APPLICANT MAY BE CONTACTED TO PROVIDE ADDITIONAL INFORMATION

PART V – PERFORMANCE HISTORY: PRIOR LITIGATION

Provide a description and copy of any civil judgment, finding of fact, administrative proceeding, and criminal conviction or binding arbitration “matter” relating to a public work either against or in favor of the prime contractor, principal personnel or business entity association with the principal personnel that occurred during the 5 years immediately preceding the date of this application. For each matter provide the name of the project, the scope of project, circumstances surrounding the matter, whether liquidated damages were imposed, and the outcome of the matter.

Applicant Project Manager on project:		Phone No.:
Project No.:	Project Name:	
Street Address:	City/State/Zip:	
Owner Project Manager:		Phone No.:
Owner Name:		
Street Address:	City/State/Zip:	
Principal Design Professional:		Phone No.:
Street Address:	City/State/Zip:	
Applicant Project Manager on project:		Phone No.:
Project No.:	Project Name:	
Street Address:	City/State/Zip:	
Owner Project Manager:		Phone No.:
Owner Name:		
Street Address:	City/State/Zip:	
Principal Design Professional:		Phone No.:
Street Address:	City/State/Zip:	

ATTACH ALL RELEVANT DOCUMENTATION, INCLUDING COPIES OF ANY FINAL JUDGEMENT, FINDINGS OF FACT, ADMINISTRATIVE RULING, CRIMINAL CONVICTION OR ARBITRATION.

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #1

- List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification

Applicant Project Manager on project: _____ Phone No. _____

Project No. _____ Project Name: _____

Street Address: _____ City/State/Zip: _____

Owner Project Manager: _____ Phone No. _____

Owner Name: _____

Street Address: _____ City/State/Zip: _____

Principal Design Professional: _____ Phone No. _____

Street Address: _____ City/State/Zip: _____

Scope of Work:

Type of Construction:

Type of Systems:

Final contract amount: _____

Date of substantial completion: _____

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #2

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

Type of Construction:

Type of Systems:

Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #3

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project: _____ Phone No. _____

Project No. _____ Project Name: _____

Street Address: _____ City/State/Zip: _____

Owner Project Manager: _____ Phone No. _____

Owner Name: _____

Street Address: _____ City/State/Zip: _____

Principal Design Professional: _____ Phone No. _____

Street Address: _____ City/State/Zip: _____

Scope of Work:

Type of Construction:

Type of Systems:

Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #4

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

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Type of Construction:

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Type of Systems:

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Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #5

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

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Type of Construction:

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Type of Systems:

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Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #6

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

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Type of Construction:

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Type of Systems:

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Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #7

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

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Type of Construction:

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Type of Systems:

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Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #8

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

Type of Construction:

Type of Systems:

Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #9

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

Type of Construction:

Type of Systems:

Final contract amount:

Date of substantial completion:

PART VII – PERFORMANCE HISTORY: SUCCESSFUL PROJECTS #10

● List 10 Public Works or private construction projects, or any combination thereof, that the applicant has successfully completed during the 5 years immediately preceding the date of the application for which the cost of the project is within the cost category for which the application seeks qualification.

Applicant Project Manager on project:	Phone No.
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Project No.	Project Name:
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Street Address:	City/State/Zip:
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Owner Project Manager:	Phone No.
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Owner Name:

Street Address:	City/State/Zip:
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Principal Design Professional:	Phone No.
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Street Address:	City/State/Zip:
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Scope of Work:

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Type of Construction:

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Type of Systems:

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Final contract amount:

Date of substantial completion:

PART VIII – CONTRACTOR PERFORMANCE EVALUATIONS	
NAC 338.240 2 (b) requires SPWD to consider “each final evaluation of the performance of the prime contractor on a public work of this State... within the 5 years immediately preceding the date of the application.”	
● List every State Public Works Division Public Works Project completed within the last 5 years immediately preceding the date of this application. For every Public Works Project listed attach the completed Contractor Performance Evaluation Form. (Attach additional pages if necessary).	
Project No.	Project Name:
Street Address:	City/State/Zip:
Notice to Proceed Date:	
Substantial Completion Date:	
Final Contract Amount	

The authorized signatory on behalf of the qualifying contractor affirms that all the foregoing statements of experience, financial condition and attachments are materially complete and true and further understands and acknowledges that the failure of the signatory to provide complete and truthful information may be grounds for the delay in the qualification of the contractor or the denial or revocation of the qualification of the contractor.

TYPED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

Applicant will be notified in writing of the State Public Works Division qualification decision within 45 days from the receipt of a completed application.

Qualification is valid for a period of two years unless otherwise noted.