



RENO-SPARKS & RURAL SERVICE AREAS MASTER PLAN

**State of Nevada Public Works Board
Project No. 05-S04 & 07-S04**

May 17, 2010

Prepared by

J.R. Romero, Architect

Architecture o Planning o Interior Design





May 17, 2010

Mr. Ron Crook
State of Nevada Public Works Board
515 E. Musser Street
Suite 102
Carson City, NV 89701-4263

RE: Reno-Sparks and Rural Service Areas Master Plan Report
NSPWB Project Numbers 05-S04 & 07-S04

Dear Ron,

The attached report presents the findings, conclusions and recommendations related to the Master Plan for facilities both owned and leased by the State of Nevada in the Reno-Sparks Service Area (RSSA), and the Rural Service Areas (RUSA) throughout Nevada.

This master plan is intended to establish a planning document for the State's current and future office and related space needs in these two service areas. The report will help the State manage each agency's space needs including the development of future Capital Improvement Projects in the RSSA & RUSA.

Thank you and the other members of the Steering Committee for your assistance and recommendations throughout the development of this master plan. I appreciate the opportunity to be of service to the State of Nevada.

Sincerely,

J.R. Romero, AIA

Table of Contents

Section 1	Project Scope, Goals and Objectives
Section 2	Existing Facilities Inventory
	A. Reno - Sparks Service Area (RSSA)
	B. Rural Service Area (RUSA)
	Table 1 - RSSA Owned Buildings
	Table 2 - RSSA Leased Buildings
	Table 3 - RUSA Owned Buildings
	Table 4 - RUSA Leased Buildings
Section 3	Staffing Projections
	A. Reno - Sparks Service Area (RSSA)
	B. Rural Service Area (RUSA)
	C. Summary
	Table 1 - RSSA Staff Projections - Owned Buildings
	Table 2 - RSSA Staff Projections - Leased Buildings
	Table 3 - RUSA Staff Projections - Owned Buildings
	Table 4 - RUSA Staff Projections - Leased Buildings
Section 4	Master Plan Analysis
	A. Master Plan Analysis
	B. Reno-Sparks Service Area (RSSA) - Owned Buildings
	C. Reno-Sparks Service Area (RSSA) - Leased Buildings
	D. Rural Service Area (RUSA) - Owned Buildings
	E. Rural Service Area (RUSA) - Leased Buildings
	Table 1 - RSSA Existing Staff Areas - Owned Buildings
	Table 2 - RSSA Existing Staff Areas - Leased Buildings
	Table 3 - RUSA Existing Staff Areas - Owned Buildings
	Table 4 - RUSA Existing Staff Areas - Leased Buildings
Section 5	Agency Narratives
	A. Reno - Sparks Service Area (RSSA)
	B. Rural Service Area (RUSA)
Section 6	Appendix - A: Summary of Questionnaire Responses RSSA
	Appendix - B: Summary of Questionnaire Responses RUSA
	Appendix - C: Map of Owned Buildings in RSSA
	Appendix - D: Map of Leased Buildings in RSSA
	Appendix - E: Maps of Owned Buildings in RUSA - Elko, Ely, Eureka, Fallon, Washoe Valley, Winnemucca, Yerington
	Appendix - F: Maps of Leased Buildings in RUSA - Eureka, Fernley, Elko, Ely, Fallon, Hawthorne, Jackpot, Lovelock, Wells, West Wendover, Winnemucca, Yerington, Silver Springs



Project Scope, Goals and Objectives

Introduction

The Nevada State Public Works Board contracted with J.R. Romero, Architect to prepare a Master Plan Report for the State of Nevada Offices and Related Facilities in the Reno-Sparks Service Area (RSSA) and the Rural Service Areas (RUSA). The RUSA includes office and related spaces in Churchill, Elko, Esmeralda, Eureka, Humboldt, Lander, Lyon, Mineral, Pershing, Storey, Washoe (excluding RSSA) and White Pine counties. This master planning effort documents the projected needs of the State of Nevada owned and leased office buildings in the Reno-Sparks and Rural areas.

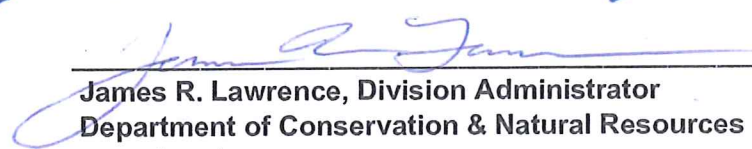
The consultant team was provided guidance in this planning process by a Steering Committee composed of representatives of the Public Works Board, Division of State Lands, the Division of Buildings and Grounds, and the Department of Administration, Division of Budget and Planning. This committee provided valuable input and periodic review of the draft reports.

The responses to surveys and questionnaires from each agency were received over a 6-month time period in the year 2009, with the last of surveys and questionnaires received on December 23, 2009 and are represented in Section 5 (Agency Narratives) and Section 6 (Questionnaire Responses) of this report.

Signatures


Gus Nunez, Manager
State Public Works Board

5-19-11
Date


James R. Lawrence, Division Administrator
Department of Conservation & Natural Resources
State Lands

12/6/10
Date


Cindy Edwards, Division Administrator
Department of Administration
Buildings & Grounds

12/7/10
Date


Reese Tietje, Chief Assistant
Department of Administration
Division of Budget & Planning

12/7/10
Date



Division of Budget & Planning

Project Scope

This report focuses on office and related spaces occupied by state agencies, departments, divisions, and commissions and boards in the RSSA and the RUSA. The master plan effort included distinct units of state government, thirty-three (33) in the RSSA and seventy-two (72) in the RUSA, that may potentially require new or improved spaces.

Limiting the scope of this project to office and related space was based on a number of factors.

- The office and related space could be projected based on known variables, such as population, previous growth rates, etc.
- An objective of the study was to address the issues of the existing and future amount of state leased space. Office and related space represents the vast majority of leased space.
- It is intended that this planning effort be comparable to the Capitol Complex Master Plan Phase I and the Las Vegas Master Plan which also was limited to office and related spaces.
- Future specialized facilities such as parks, transportation department, maintenance facilities, museums and correctional facilities are normally dictated by a wide range of variables, which was beyond the scope of this effort.

Therefore, this master planning effort was limited to offices utilized by State of Nevada agencies and departments in the RSSA and RUSA.

Project Objectives

The primary objective of this master plan is to provide the State of Nevada with a planning document that will assist the State in managing the future office and related space needs of state operations in both the RSSA and RUSA for the next 20 years. This key objective has been accomplished by completion of the following tasks:

- A. To identify the size, location and occupants of state owned and leased office and related facilities in the RSSA and the RUSA (Section 2 and related tables of this document).
- B. To establish existing staffing for state agencies and departments having operations in the RSSA and the RUSA (Section 3 and related tables of this document).



- C. To establish and apply a projection methodology for future state staff and space requirements (Section 3 and Section 6 of this document).
- D. To identify owned vs. leased space issues related to projected state facilities in the RSSA and the RUSA (Section 4 and Section 6 of this document).
- E. To identify and incorporate present capital improvement plans into the overall master plan (Section 4 and Section 6 of this document).
- F. To recommend a phased plan for state facilities development including utilization of selected existing facilities and new construction (Section 4 of this document).
- G. To identify land acquisition needs for state office and related facilities (no land acquisition needs were identified at this time) .

State of Nevada Goals for Office and Related Space

The master plan was developed with the intent of meeting a number of specific state goals for office and related space in the RSSA and the RUSA. These goals are as follows.

- A. The state will provide adequate, efficient and cost effective facilities for state staff located in the RSSA and the RUSA.
- B. State agencies and departments providing direct services will be located close to their client base and may be housed in leased spaces or co-located "with similar and complimentary county services".
- C. The state operations in the RSSA and the RUSA will be provided expanded facilities consistent with future Reno-Sparks and Rural Areas population growth and correspondingly, growth in service requirements.
- D. The state will centralize those operations that have similar functional adjacencies to improve management and inter-divisional communications as well as access for citizen services.
- E. Constitutional offices and general fund agencies will have a priority for state owned space.
- F. The state facilities located in the RSSA will clearly be recognizable as housing state functions.



Existing Facilities Inventory

A. Reno-Sparks Service Area (RSSA)

Introduction

This inventory provides a profile of state facilities in the RSSA as of June 2009, utilizing a master database and other information provided by the Nevada State Public Works Board. It also includes the following elements.

- Existing owned space by building, location, occupying agency and departments, and square footage.
- Existing leased space by location, occupying agency and department and square footage.
- State staffing by facility, agency and department.
- Existing facility constraints and conditions.

The information related to size and type of state facilities was obtained from the following sources.

- Questionnaires - a questionnaire was developed to solicit input from constitutional offices, agencies, departments, divisions, commissions and boards relative to their need for office space in the RSSA, their existing and projected staff, existing owned and leased facilities, facility adequacy and adjacency requirements. If no space was needed in the RSSA, it was indicated on the first page of the questionnaire. There were a total of thirty-three (33) state constitutional offices, agencies, departments and commissions and boards identified as potential state operations, which may require a presence in the RSSA. Responses came from either the specific function or as a part of a larger unit response. Twenty (20) responded that the existing space was adequate or no additional space was required at this time in the RSSA. The questionnaire responses are summarized in Section VI, Appendix A of this report and form the basis for data summaries appearing throughout the report.
- State Owned and Leased Building Logs - The State Public Works Board maintains a log of all state owned facilities and sites. In addition, Buildings and Grounds maintains a rental list of buildings they maintain that identifies the occupants of each state owned building including the gross square footage occupied by each organizational unit. The major focus of this analysis is state owned and leased offices and related space. Specialized facilities were not included as part of this analysis.

The above database and information sources were cross checked and where a major difference was noted, email and/or telephone calls were made to the agency/department to clarify the actual



space requirements data. The above database elements were also utilized to establish a profile of the state operations and facilities in the RSSA as of June 2009. This profile is summarized in the following text and tables.

Inventory Summary

The State of Nevada has six (6) owned office and related buildings totaling 118,375 gsf in the RSSA that were occupied as of June 2009.

The state leases 228,729 gsf in twenty-seven (27) separate leased buildings. Health and Human Services alone leases 69,681 gsf or 30.4% of the total leased space. The specific breakdown of owned and leased space by agency and department is shown in Tables 1 & 2 of Section 2.

As is also shown, the total leased and owned space in the RSSA is 347,104 gsf.

B. Rural Service Areas (RUSA)

Introduction

This inventory provides a profile of state facilities in the RUSA as of June 2009, utilizing a master database and other information provided by the Nevada State Public Works Board. It also includes the following elements.

- Existing owned space by building, location, occupying agency and departments, and square footage.
- Existing leased space by location, occupying agency and department and square footage.
- State staffing by facility, agency and department.
- Existing facility constraints and conditions.

The information related to size and type of state facilities was obtained from the following sources.

- Questionnaires - a questionnaire was developed to solicit input from constitutional offices, agencies, departments, divisions, commissions and boards relative to their need for office space in the RUSA, their existing and projected staff, existing owned and leased facilities, facility adequacy and adjacency requirements. If no space was needed in the RUSA, it was indicated on the first page of the questionnaire. There were a total of seventy-two (72) state



constitutional offices, agencies, departments and commissions and boards identified as potential state operations, which may require a presence in the RUSA. Responses came from either the specific function or as a part of a larger unit response. Fifty-four (54) responded that the existing space was adequate or no additional space was required at this time in the RUSA. The questionnaire responses are summarized in Section VI, Appendix B of this report and form the basis for data summaries appearing throughout the report.

- State Owned and Leased Building Logs - The State Public Works Board maintains a log of all state owned facilities and sites. In addition, Buildings and Grounds maintains a rental list of buildings they maintain that identifies the occupants of each state owned building including the gross square footage occupied by each organizational unit. The major focus of this analysis is state owned and leased offices and related space. Specialized facilities were not included as part of this analysis.

The above database and information sources were cross checked and where a major difference was noted, email and/or telephone calls were made to the agency/department to clarify the actual space requirements data. The above database elements were also utilized to establish a profile of the state operations and facilities in the RSSA as of June 2009. This profile is summarized in the following text and tables.

Inventory Summary

The State of Nevada has ten (10) owned office and related buildings totaling 44,062 gsf in the RUSA that were occupied as of June 2009.

The state leases 122,222 gsf in sixty two (62) separate leased buildings. Human Services alone leases 42,970 gsf or 35% of the total leased space. The Department of Safety is another agency which leases a large amount of office space with 40,843 gsf of leased space, or 33.48% of the total leased space. The specific breakdown of owned and leased space by agency and department is shown in Tables 3 & 4 of this Section.

As is also shown, the total state leased and owned space in the RUSA is 166,284 gsf.



Reno - Sparks Service Area Owned Buildings					
Code	Department & Division/Agency	Address	City	GSF	Percent of Total
8A	Department of Agriculture	405 S. 21st Street	Sparks	37,000	31.3%
10C	Department of Wildlife Veterinarian Office	405 South 21st Street	Sparks	192	0.1%
12A	Dept. of Employment Training & Rehab. ESD	420 Galletti Way	Sparks	2,400	2.0%
14A	Dept. of Health & Human Services Child & Family Services Northern Nevada Child & Adolescent Services	2655 Enterprise Road	Reno	34,000	28.7%
17A	Department of Public Safety DMV	305 Galletti Way	Reno	30,000	25.3%
17C	Department of Public Safety Highway Patrol	357 Hammill Lane	Reno	14,783	12.5%
			Totals	118,375	100%



Reno-Sparks Service Area Leased Buildings					
Code	Department & Division/Agency	Address	City	GSF	Percent of Total
3A	Attorney General	5420 Kietzke Lane, Suites 200 & 202	Reno	11,279	4.9%
5A	Secretary of State Securities Division	1755 East Plumb Lane, Ste 231,	Reno	1,349	0.6%
7A	Department of Administration Victims of Crime / Buildings & Grounds	4600 Kietzke Lane, I-205	Reno	1,230	0.5%
9A	Department of Business and Industry Industrial Relations / OSHA	4600 Kietzke Lane Bldg. F-151, F-153 & E-144	Reno	8,807	3.9%
9B	Department of Business and Industry Transportation Services Authority	1755 East Plumb Lane, Ste 216	Reno	1,804	0.8%
9C	Department of Business and Industry Dairy Commission	4600 Kietzke Lane, Bldg. A - Suites 104, 106 & 107	Reno	3,066	1.3%
10A	Department of Wildlife Wildlife	1100 Valley Road	Reno	21,949	9.6%
10B	Department of Wildlife Wildlife	4600 Kietzke Lane, #D	Reno	6,915	3.0%
12B	Dept. of Employment Training and Rehab. Rehabilitation	1325 Corporate Blvd.	Reno	32,672	14.3%
12C	Dept. of Employment Training and Rehab. Job Connect	4001 South Virginia St.	Reno	9,450	4.1%
12D	Dept. of Employment Training and Rehab. Job Connect	1675 East Prater Way, Suite 103	Sparks	16,500	7.2%
13A	Gaming Control Board	6980 Sierra Center Pkwy, Ste 120	Reno	11,091	4.8%
14B	Dept. of Health & Human Resources Child & Family Services	600 Mill Street	Reno	3,080	1.3%
14C	Dept. of Health & Human Resources Child & Family Services / Youth Parole	560 Mill Street, Suite 250	Reno	6,763	3.0%
14D	Dept. of Health & Human Services Aging & Disability Services	445 Apple Street, Suites 104, 105, 110 & 112	Reno	6,548	2.9%
14E	Dept. of Health & Human Services Aging & Disability Services	70 Linden Street, Suite 1	Reno	1,520	0.7%
14F	Dept. of Health & Human Services Welfare	3697 Kings Row, Suites B, C & D	Reno	22,150	9.7%
14G	Dept. of Health & Human Services Welfare	680 & 690 South Rock Blvd.	Reno	12,000	5.2%
14H	Dept. of Health & Human Services Welfare	300 E. Second Street, Ste 1250	Reno	11,425	5.0%
14J	Dept. of Health & Human Services Healthcare Financing & Policy	1030 Bible Way	Reno	6,195	2.7%
16A	Department of Military	1209 Baring Blvd.	Sparks	1,050	0.5%
17B	Department of Public Safety DMV	810 E. Greg Street	Sparks	8,485	3.7%
17D	Department of Public Safety Parole & Probation	10 State Street	Reno	17,748	7.8%
19A	Department of Personnel	4600 Kietzke Lane, Bldg. H-184	Reno	630	0.3%
27A	Boards & Commissions Board of Pharmacy	431 West Plumb Lane	Reno	3,064	1.3%
27B	Boards & Commissions Board of Cosmetology	4600 Kietzke Lane, Bldg. K, Suite 221	Reno	900	0.4%
27C	Boards & Commissions Board of Accounting	1325 Airmotive Way, Suite 220	Reno	1,059	0.5%
			Totals	228,729	100.0%



Rural Service Areas Owned Buildings					
Code	Department & Division/Agency	Address	City	GSF	Percent of Total
8B	Department of Agriculture	4780 E. Idaho Street	Elko	5,700	12.9%
10D	Dept. of Conservation & Natural Resources Forestry	911 Falcon Way	Elko	4,750	10.8%
10E	Dept. of Conservation & Natural Resources Forestry	885 Eastlake Blvd.	Washoe Valley	11,530	26.2%
10F	Dept. of Conservation & Natural Resources Water Resources	815 E. 4th Street, #7	Winnemucca	105	0.2%
10G	Department of Wildlife	815 East Fourth Street	Winnemucca	1,416	3.2%
10H	Department of Wildlife Wildlife	60 Youth Center Road	Elko	8,411	19.1%
10J	Department of Wildlife Wildlife	1318 North Alpha Street	Ely	1,000	2.3%
10K	Department of Wildlife Wildlife	380 West B. Street	Fallon	3,150	7.1%
12E	Dept. of Employment Training & Rehab. JobConnect	172 Sixth Street	Elko	4,000	9.1%
12F	Dept. of Employment Training & Rehab. JobConnect	121 Industrial Way	Fallon	4,000	9.1%
			Totals	44,062	100.0%



Rural Service Areas - Leased Buildings					
Code	Department & Division/Agency	Address	City	GSF	Percent of Total
3B	Attorney General	1539 Avenue F, #2	Ely	749	0.6%
9D	Dept. of Business & Industry Industrial Relations / Mines	475 W. Haskell	Winnemucca	500	0.4%
9E	Dept. of Business & Industry Industrial Relations / SCATS / Mines	350 West Silver Street	Elko	780	0.6%
10L	Dept. of Conservation & Natural Resources Water Resources	1250 Lamoille Highway, Suite 1047	Elko	1,156	0.9%
10M	Department of Wildlife	113 Carson Road	Battle Mountain	380	0.3%
10N	Department of Wildlife	10056 Monroe Street	Eureka	311	0.3%
12G	Dept. of Employment Training & Rehab. JobConnect	1500 Avenue F, Suite 1	Ely	5,080	4.2%
12H	Dept. of Employment Training & Rehab. JobConnect	475 West Haskell Street, #1	Winnemucca	2,568	2.1%
13B	Gaming Control Board - Enforcement	557 W. Silver St., #207	Elko	1,075	0.9%
14K	Dept. of Health & Human Resources Aging & Disability Services	1010 Ruby Vista Drive Suite 104	Elko	3,504	2.9%
14L	Dept. of Health & Human Resources Child & Family Services	1735 Kaiser St.	Fallon	5,095	4.2%
14M	Dept. of Health & Human Resources Child & Family Services	3595 Highway 50 West	Silver Springs	1,896	1.6%
14N	Dept. of Health & Human Resources Child & Family Services	1000 C Street, #1	Hawthorne	1,294	1.1%
14P	Dept. of Health & Human Resources Child & Family Services	215 W. Bridge St., #4	Yerington	877	0.7%
14Q	Dept. of Health & Human Resources Child & Family Services	535 Western Avenue	Lovelock	275	0.2%
14R	Dept. of Health & Human Resources Child & Family Services	215 West Bridge St., #6 & #7	Yerington	1,480	1.2%
14S	Dept. of Health & Human Resources Child & Family Services / Youth Parole Bureau	1010 Ruby Vista Drive, Suite 101	Elko	230	0.5%
14T	Dept. of Health & Human Resources Child & Family Services / Youth Parole Bureau	135 Keddle Street	Fallon	745	0.6%
14U	Dept. of Health & Human Resources Health - Frontier & Rural Services / Environmental Health	501 Mill Street	Ely	130	0.1%
14V	Dept. of Health & Human Resources Health - Frontier & Rural Services / Environmental Health	1020 Ruby Vista Drive, Suite 102	Elko	3,033	2.5%
14W	Dept. of Health & Human Resources Health - Frontier & Rural Services / Environmental Health	475 West Haskell, Suite 38	Winnemucca	327	0.3%
14X	Dept. of Health & Human Resources Health - Frontier & Rural Services / Environmental Health	475 West Haskell, Suite 52	Winnemucca	200	0.2%
14Y	Dept. of Health & Human Resources Health - Frontier & Rural Services / Environmental Health	155 N. Taylor, Suite 103	Fallon	200	0.2%
14Z	Dept. of Health & Human Resources Health - Frontier & Rural Services / Early Intervention Services	435 South 13th Street	Ely	368	0.3%
14AA	Dept. Of Health & Human Resources Office of Emergency Medical Services	1020 Ruby Vista Drive, Suite 103	Elko	791	0.6%
14BB	Dept. Of Health & Human Resources Office of Emergency Medical Services	435 South 13th Street	Ely	283	0.2%



Rural Service Areas - Leased Buildings					
Code	Department & Division/Agency	Address	City	GSF	Percent of Total
14CC	Dept. of Health & Human Resources Public Defender	737 Avenue G	Ely	1,200	1.0%
14DD	Dept. of Health & Human Resources Welfare	1020 Ruby Vista Drive, Suite 101	Elko	8,789	7.2%
14EE	Dept. of Health & Human Resources Welfare	111 Industrial Way	Fallon	6,950	5.7%
14FF	Dept. of Health & Human Resources Welfare	1000 C Street, #1	Hawthorne	1,723	1.4%
14GG	Dept. of Health & Human Resources Welfare	725 Avenue K	Ely	2,128	1.7%
14HH	Dept. of Health & Human Resources Welfare & Supportive Services	3140 Traders Way #6	Winnemucca	154	0.1%
14JJ	Dept. of Health & Human Resources Health Care Financing & Policy	1010 Ruby Vista Drive, Suite 103	Elko	1,298	1.1%
17E	Department of Motor Vehicles	215 W. Bridge Street	Yerington	1,260	1.0%
17F	Department of Motor Vehicles	3505 Construction Way	Winnemucca	3,166	2.6%
17G	Department of Motor Vehicles	1085 Highway 95	Hawthorne	1,269	1.0%
17H	Department of Motor Vehicles	973 West Williams	Fallon	3,678	3.0%
17J	Department of Motor Vehicles	178 N. Avenue F	Ely	1,929	1.6%
17K	Department of Motor Vehicles	3920 Idaho Street	Elko	14,508	11.9%
17L	Department of Public Safety Highway Patrol / Central Command	3920 E. Idaho Street	Elko	11,425	9.4%
17M	Department of Public Safety Highway Patrol / Central Command	1875 Main Street	Fernley	1,400	1.1%
17N	Department of Public Safety Highway Patrol / Central Command	973 West Williams	Fallon	1,162	1.0%
17P	Department of Public Safety Highway Patrol / Central Command	178 North Avenue F	Ely	806	0.7%
17Q	Department of Public Safety Highway Patrol / Central Command	1300 6th Street	Wells	730	0.6%
17R	Department of Public Safety Highway Patrol / Central Command	1085 Highway 95	Hawthorne	786	0.6%
17S	Department of Public Safety Highway Patrol / Central Command	730 Arobio Lane	Lovelock	857	0.7%
17T	Department of Public Safety Highway Patrol / Central Command	101 Carson Road, Unit H	Battle Mountain	875	0.7%
17U	Department of Public Safety Highway Patrol / Central Command	215 W. Bridge Street	Yerington	150	0.1%
17V	Department of Public Safety Highway Patrol / Central Command	3505 Construction Way	Winnemucca	2,570	2.1%
17W	Department of Public Safety Highway Patrol / Central Command	1111 N. Gene L. Jones Way	West Wendover	108	0.1%
17X	Department of Public Safety Highway Patrol / Central Command	124 Main Street	Austin	100	0.1%
17Y	Department of Public Safety Highway Patrol / Central Command	1385 Highway 93	Jackpot	180	0.1%
17Z	Department of Public Safety Highway Patrol / Central Command	10056 Monroe Street	Eureka	180	0.1%



Rural Service Areas - Leased Buildings					
Code	Department & Division/Agency	Address	City	GSF	Percent of Total
17AA	Department of Public Safety Investigation	3920 Idaho Street	Elko	5,079	4.2%
17BB	Department of Public Safety Investigation	963 & 965 West Williams Avenue	Fallon	2,000	1.6%
17CC	Department of Public Safety Investigation	178 N. Avenue F Extension	Ely	1,246	1.0%
17DD	Department of Public Safety Investigation	3305 Construction Way	Winnemucca	2,310	1.9%
17EE	Department of Public Safety & Probation Parole	3920 Idaho Street	Elko	4,321	3.5%
17FF	Department of Public Safety Parole & Probation	1539 Avenue F, #2	Ely	803	0.7%
17GG	Department of Public Safety Parole & Probation	145 & 147 Keddle Street	Fallon	2,100	1.7%
17HH	Department of Public Safety & Probation Parole	3305 Construction Way	Winnemucca	1,455	1.2%
17JJ	Department of Public Safety & Technology - Tech. Bureau Records	3920 E. Idaho Street	Elko	200	0.2%
			Total	122,222	100%



Staffing Projections

A. Reno-Sparks Service Area (RSSA)

Methodology

The population growth in the Reno-Sparks Service Area is projected to grow by approximately 1.5 million new residents over the next 20 years based on State Demographer's projections. Washoe County is projected to have the most significant growth with the Reno-Sparks Service Area being the major contributor. Where the population growth projections were not the basis for the agencies projected staff increases, their methodology is indicated in Section 6 Appendix 'A'.

However, due to the recent downturn in the state's economy, it is difficult to determine how accurate the growth projections made in the past decade will be. Anticipating when the economic rebound will occur is difficult at the time of printing this report, therefore it will be difficult to determine when population growth rates will return to the projected rates.

Some state functions should grow at a different rate in the short term, namely Department of Employment Training and Rehabilitation (DETR) and Department of Health and Human Services (DHHS). Higher unemployment translates into more people needing to be re-trained or placed in a new job, reliance on unemployment aid, and other services. Agencies such as JobConnect, Child & Family Services, and Welfare are good examples of state functions that will be in need of more staff and/or better facilities until there is an economic rebound.

As the economy begins to turn around, Business and Industry related services that focus on Housing and Mortgage Lending for example should rebound to the point of needing to maintain staffing and facilities at a similar level prior to the economic downturn.

B. Rural Service Areas (RUSA)

Methodology

The population growth in the Rural Service Area is projected to grow at a rate of 8% over the next 20 years based on State Demographer's projections. Of the rural counties participating in this master plan report, Lyon County is projected to show the most growth, followed by Elko, Churchill and Storey counties respectively.



The downturn in the economy should similarly affect the Rural areas in the short term as it affects the agencies within the Reno-Sparks Service area. Where the population growth projections were not the basis for the agencies projected staff increases, their methodology is indicated in Section 6 Appendix 'B'.

C. Summary

The results of agency and division staffing projections are shown in Tables 1 through 4 of this Section. It is important to recognize that the primary intent of these projections is to provide a basis for meeting future State of Nevada facilities requirements in both the RSSA and the RUSA. These projections are not intended to forecast budget positions or to serve as a budgeting tool. Rather, they reflect a macro-level assessment of future staff needs based on agency/division input, historical trends (where available) and the future demographic trends in the RSSA and RUSA.



Agency Identification			Staffing Levels							2009 - 2029	
Code	Agency / Division	City	Historical		Current	Projections				Net Increase	Percent Increase
			1999	2004		2014	2019	2024	2029		
8A	Department of Agriculture	Sparks	162	191	179	181	183	185	187	8	4%
10C	Department of Wildlife Veterinarian Office	Sparks	-	-	1	2	2	2	2	1	100%
12A	Dept. of Employment Training & Rehab. ESD	Sparks	-	-	3	3	4	5	6	3	100%
14A	Dept. of Health & Human Services Child & Family Services Northern Nevada Child and Adolescent	Reno	77	79	70	80	90	95	110	40	57%
17A	Department of Public Safety DMV	Reno	-	120	101	120	120	120	120	19	19%
17C	Department of Public Safety Highway Patrol	Reno	90	90	94	100	105	110	115	21	22%
		Totals	329	480	448	486	504	517	540	92	21%



Agency Identification			Staffing Levels							2009 - 2029	
Code	Agency / Division	City	Historical		Current	Projections				Net Increase	Percent Increase
			1999	2004		2009	2014	2019	2024		
3A	Attorney General	Reno	-	-	19	22	25	28	31	12	63%
5A	Secretary of State Securities Division	Reno	0	4	3	5	6	7	7	4	133%
7A	Department of Administration Victims of Crime / Buildings & Grounds	Reno	3	3	2	0	0	0	0	-2	-100%
9A	Department of Business and Industry Industrial Relations / OSHA	Reno	-	-	17	17	17	17	17	0	0%
9B	Department of Business and Industry Transportation Services Authority	Reno	-	-	6	6	6	6	6	0	0%
9C	Department of Business and Industry Dairy Commission	Reno	-	-	8	8	8	8	8	0	0%
10A	Department of Wildlife Wildlife	Reno	63	73	70	76	80	84	88	18	26%
10B	Department of Wildlife Wildlife	Reno	-	27	29	32	34	36	38	9	31%
12B	Dept. of Employment Training and Rehab. Rehabilitation	Reno	-	-	60	60	65	71	77	17	28%
12C	Dept. of Employment Training and Rehab. Job Connect	Reno	-	-	29	32	35	38	41	12	41%
12D	Dept. of Employment Training and Rehab. Job Connect	Sparks	-	-	18	18	20	22	24	6	33%
13A	Gaming Control Board	Reno	-	-	56	60	65	70	76	20	36%
14B	Dept. of Health & Human Services Child & Family Services	Reno	10	10	10	10	10	10	10	0	0%
14C	Dept. of Health & Human Services Child & Family Services / Youth Parole Bureau	Reno	-	-	12	14	14	15	15	3	25%
14D	Dept. of Health & Human Services Aging & Disability Services	Reno	-	-	37	39	42	46	49	12	32%
14E	Dept. of Health & Human Services Aging & Disability Services	Reno	-	-	6	6	7	7	8	2	33%
14F	Dept. of Health & Human Services Welfare	Reno	-	7	115	129	139	150	162	47	41%
14G	Dept. of Health & Human Services Welfare	Reno	-	26	18	19	21	23	24	6	33%
14H	Dept. of Health & Human Services Welfare	Reno	-	24	53	59	64	69	75	22	42%
14J	Dept. of Health & Human Services Healthcare Financing & Policy	Reno	18	18	26	24	24	24	24	-2	-8%
16A	Department of Military	Reno	4	4	4	4	4	4	4	0	0%
17B	Department of Public Safety DMV	Sparks	-	6	6	6	6	6	6	0	0%
17D	Department of Public Safety Parole & Probation	Reno	104	106	88	90	90	92	92	4	5%
19A	Department of Personnel	Reno	1	2	3	3	3	3	3	0	0
27A	Boards & Commissions Board of Pharmacy	Reno	6	7	7	7	7	8	8	1	14%
27B	Boards & Commissions Board of Cosmetology	Reno	2	3	3	4	5	5	6	3	100%
27C	Boards & Commissions Board of Accounting	Reno	3	2.5	2.5	2	3	3	5	2.5	100%
		Totals	214	323	707.5	752	800	852	904	196.5	28%



Agency Identification			Staffing Levels							2009 - 2029	
Code	Agency / Division	City	Historical		Current	Projections				Net Increase	Percent Increase
			1999	2004		2014	2019	2024	2029		
8B	Department of Agriculture	Elko	7	9	9	10	11	12	13	4	44%
10D	Dept. of Conservation & Natural Resources Forestry	Elko	7	10	9	9	9	9	9	0	0%
10E	Dept. of Conservation & Natural Resources Forestry	Washoe Valley	12	12	9	9	9	9	9	0	0%
10F	Dept. of Conservation & Natural Resources Water Resources	Winnemucca	1	1	1	1	1	1	1	0	0%
10G	Department of Wildlife Wildlife	Winnemucca	6	8	10	10	12	12	12	2	20%
10H	Department of Wildlife Wildlife	Elko	20	21	25	27	28	29	30	5	20%
10J	Department of Wildlife Wildlife	Ely	3	4	6	7	7	8	8	2	33%
10K	Department of Wildlife Wildlife	Fallon	17	10	9	9	9	9	9	0	0%
12E	Dept. of Employment Training & Rehab. JobConnect	Elko	-	-	13	13	14	16	18	5	38%
12F	Dept. of Employment Training & Rehab. JobConnect	Fallon	-	-	15	15	17	19	21	6	40%
		Totals	73	75	106	110	117	124	130	24	23%



Agency Identification			Staffing Levels							2009 - 2029	
Code	Agency / Division	City	Historical		Current	Projections				Net Increase	Percent Increase
			1999	2004		2014	2019	2024	2029		
3B	Attorney General	Ely	-	-	2	2	3	4	4	2	100%
9D	Dept. of Business & Industry Industrial Relations	Winnemucca	-	-	1	1	1	1	1	0	0%
9E	Dept. of Business & Industry Industrial Relations / SCATS / Mines	Elko	-	-	3	3	3	3	3	0	0%
10L	Dept. of Conservation & Natural Resources Water Resources	Elko	4	5	6	5	5	5	5	-1	-17%
10M	Department of Wildlife	Battle Mountain	2	2	3	3	4	4	4	1	33%
10N	Department of Wildlife	Eureka	2	2	3	3	3	3	3	0	0%
12G	Dept. of Employment Training & Rehab. JobConnect	Ely	-	-	10	10	11	12	13	3	30%
12H	Dept. of Employment Training & Rehab. JobConnect	Winnemucca	-	-	4	4	5	6	7	3	75%
13B	Gaming Control Board - Enforcement	Elko	5	5	5	5	6	6	7	2	40%
14K	Dept. of Health & Human Services Aging & Disability Services	Elko	8	9	11	12	13	14	15	4	36%
14L	Dept. of Health & Human Services Child & Family Services	Fallon	-	1.5	18	18	18	20	22	4	22%
14M	Dept. of Health & Human Services Child & Family Services	Silver Springs	-	1.5	8	8	8	10	12	4	50%
14N	Dept. of Health & Human Services Child & Family Services	Hawthorne	-	1.5	2	2	2	2	2	0	0%
14P	Dept. of Health & Human Services Child & Family Services	Yerington	-	1.5	3	3	3	3	3	0	0%
14Q	Dept. of Health & Human Services Child & Family Services	Lovelock	-	1.5	1.5	1.5	1.5	2.5	2.5	1	67%
14R	Dept. of Health & Human Services Welfare / Child & Family Services	Yerington	-	3	3	4	5	5	5	2	67%
14S	Dept. of Health & Human Services Child & Family Services / Youth Parole Bureau	Elko	2	2	2	2	2	2	2	0	0%
14T	Dept. of Health & Human Services Child & Family Services / Youth Parole Bureau	Fallon	2	3	3	3	3	4	4	1	33%
14U	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Ely	1	1	1	2	2	2	2	1	100%
14V	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Elko	7	8	8	9	10	11	12	4	50%
14W	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Winnemucca	1	1	1	2	2	2	2	1	100%
14X	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Winnemucca	1	1	2	1	1	0	0	-2	-100%
14Y	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Fallon	1	1	1	2	2	2	2	1	100%
14Z	Dept. of Health & Human Services Frontier & Rural Services Early Intervention Services	Ely	0	0	1	2	3	4	5	4	400%
14AA	Dept. of Health & Human Services Office of Emergency Medical Systems	Elko	1.5	1.5	2	2	2	2	2	0	0%
14BB	Dept. of Health & Human Services Office of Emergency Medical Systems	Ely	1.5	1.5	2	2	2	2	2	0	0%
14CC	Dept. of Health & Human Services Public Defender	Ely	3	4	4	6	7	8	9	5	125%



Agency Identification			Staffing Levels							2009 - 2029	
Code	Agency / Division	City	Historical		Current	Projections				Net Increase	Percent Increase
			1999	2004		2009	2014	2019	2024		
14DD	Dept. of Health & Human Services Welfare	Elko	-	24	28	33	36	39	42	14	50%
14EE	Dept. of Health & Human Services Welfare	Fallon	-	17	22	25	27	29	31	9	41%
14FF	Dept. of Health & Human Services Welfare	Hawthorne	-	3	3	3	3	4	4	1	33%
14GG	Dept. of Health & Human Services Welfare	Ely	-	6	6	8	8	9	10	4	67%
14HH	Dept. of Health & Human Services Welfare & Supportive Services	Winnemucca	-	5	2	2	2	3	3	1	50%
14JJ	Dept. of Health & Human Services Health Care Financing & Policy	Elko	4	4	4	4	4	4	4	0	0%
17E	Department of Motor Vehicles	Yerington	-	4	4	4	4	4	4	0	0%
17F	Department of Motor Vehicles	Winnemucca	-	5	4	5	5	5	5	1	25%
17G	Department of Motor Vehicles	Hawthorne	-	3	2	3	3	3	3	1	50%
17H	Department of Motor Vehicles	Fallon	-	8	8	8	8	8	8	0	0%
17J	Department of Motor Vehicles	Ely	-	4	4	4	4	4	4	0	0%
17K	Department of Motor Vehicles	Elko	-	12	11	12	12	12	12	1	9%
17L	Department of Public Safety Highway Patrol / Central Command	Elko	-	66	55	66	66	66	66	11	20%
17M	Department of Public Safety Highway Patrol / Central Command	Fernley	6	9	10	11	12	14	16	6	60%
17N	Department of Public Safety Highway Patrol / Central Command	Fallon	7	8	8	9	10	11	12	4	50%
17P	Department of Public Safety Highway Patrol / Central Command	Ely	-	7	9	9	9	9	9	0	0%
17Q	Department of Public Safety Highway Patrol / Central Command	Wells	-	8	9	9	9	9	9	0	0%
17R	Department of Public Safety Highway Patrol / Central Command	Hawthorne	4	4	4	5	5	6	6	2	50%
17S	Department of Public Safety Highway Patrol / Central Command	Lovelock	4	1	2	5	5	5	5	3	150%
17T	Department of Public Safety Highway Patrol / Central Command	Battle Mountain	-	4	7	7	7	7	7	0	0%
17U	Department of Public Safety Highway Patrol / Central Command	Yerington	2	2	2	2	2	2	2	0	0%
17V	Department of Public Safety Highway Patrol / Central Command	Winnemucca	-	12	13	13	13	13	13	0	0%
17W	Department of Public Safety Highway Patrol / Central Command	West Wendover	-	2	4	4	4	4	4	0	0%
17X	Department of Public Safety Highway Patrol / Central Command	Austin	-	2	2	2	2	2	2	0	0%
17Y	Department of Public Safety Highway Patrol / Central Command	Jackpot	-	2	2	2	2	2	2	0	0%
17Z	Department of Public Safety Highway Patrol / Central Command	Eureka	-	2	2	3	3	4	4	2	100%
17AA	Department of Public Safety Investigation	Elko	5	5	7	8	9	9	9	2	29%
17BB	Department of Public Safety Investigation	Fallon	6	6	7	7	8	9	10	3	43%



Agency Identification			Staffing Levels							2009 - 2029	
Code	Agency / Division	City	Historical		Current	Projections				Net Increase	Percent Increase
			1999	2004	2009	2014	2019	2024	2029		
17CC	Department of Public Safety Investigation	Ely	4	4	6	7	8	9	9	3	50%
17DD	Department of Public Safety Investigation	Winnemucca	8	8	9	10	10	10	11	2	22%
17EE	Department of Public Safety Parole & Probation	Elko	10	10	9	9	9	9	9	0	0%
17FF	Department of Public Safety Parole & Probation	Ely	3	3	4	4	5	5	5	1	25%
17GG	Department of Public Safety Parole & Probation	Fallon	5	6	8	8	9	9	10	2	25%
17HH	Department of Public Safety Parole & Probation	Winnemucca	3	4	5	5	5	6	6	1	20%
17JJ	Department of Public Safety Records & Technology - Tech. Bureau	Elko	1	1	1	2	2	2	2	1	100%
		Totals	114	329	393.5	436	458	486	509	115	29%



Master Plan Analysis

A. Master Plan Analysis

Introduction

The previous sections have achieved the following:

1. Identified and quantified the amount and location of office and related space occupied by state agencies, departments and divisions in the RSSA and RUSA
2. Projected RSSA and RUSA state staffing requirements in five year increments to the year 2029.

This section analyzes these elements to determine the guidelines for future development of state facilities in the RSSA and RUSA. These facilities will need to meet the state's space requirements over the next 20 years while at the same time, adhering to state goals for office space in the RSSA and RUSA.

Planning Variables

Future state facilities in the RSSA and RUSA must be developed within the context of specific master planning variables that impact the number and type of facilities provided over the proposed 20-year horizon. The master planning variables are:

- The existing and proposed new building projects
- The continued utilization of existing state owned buildings
- The level of consolidation of agency functions to improve operational efficiency.

Each of these variables are discussed in the following paragraphs.

B. Reno-Sparks Service Area - Owned Buildings

There are currently five (5) state owned buildings located in the Reno-Sparks Service Area. The results of the surveys and questionnaires show that three (3) of these offices are currently operating in inadequate office spaces. For information relating to the remaining two (2) state owned buildings, refer to Sections 5 & 6 of this report. The three (3) state owned buildings are as follows:

1. The facility for the Department of Health and Human Services, Child and Family Services, Northern Nevada Child and Adolescent Services, is less than adequate



to meet its current and future needs. It is located on Enterprise Road, adjacent to the University of Nevada campus, and is in the path of the university's expansion plans. It is unknown at the time of writing this report when the university's expansion will occur. This Facility is anticipated to be relocated to the Galletti Way campus per the NNAMHS Master Plan.

Conclusion: Continue to coordinate with NSHE's campus planning timeframes and look at building a new facility that will meet the future needs of this agency on the NNAMH campus.

2. The Department of Public Safety - DMV's location at 305 Galletti Way in Reno currently is no longer adequate for the customer load in the Reno area. It is possible that a new facility can be built in the future on state owned land in south Reno. There is also a need for services in the North Valleys, however since the state does not own land in that area, it is more likely that leasing a facility would be considered.

Conclusion: Conduct a study to look at building a new facility, or leasing an existing facility (or facilities) that will meet the future needs of this agency.

3. The Department of Public Safety - Highway Patrol location at 357 Hammill Lane in Reno is less than adequate for the number of staff based here. It is projected that the staffing level will increase 20% over the next twenty years, which would put a further hardship on an already undersized facility, and could require that a second facility be located somewhere else in the Reno-Sparks Service area.

Conclusion: Conduct a study to look at building a new facility, or leasing an existing facility (or facilities) that will meet the future needs of this agency.

C. Reno-Sparks Service Area - Leased Buildings

There are currently twenty-eight (28) leased buildings located in the Reno-Sparks Service Area. The results of the surveys and questionnaires show that eight (8) of these offices are currently operating in inadequate office spaces. For information relating to the remaining twenty (20) state leased buildings, refer to Sections 5 & 6 of this report. The eight (8) state leased buildings are as follows:



1. The Securities Division of the Secretary of State's office located at 1755 East Plumb Lane in Reno has adequate space, however, as can be a common occurrence in leased buildings, needs improvements to the HVAC system as well as potable water in the office suite. Closer restrooms to the suite would also be desirable. It has also been expressed in the survey that closer proximity to the Attorney General's Reno office and local Law Enforcement offices' is desirable.

Conclusion: Study the possibility of relocating this office to a location that is closer to the Attorney General's office at 5420 Kietzke Lane. This would also put it closer to the NHP Central Command office on Hammill Lane.

2. The Department of Wildlife occupies all or parts of three locations in Reno-Sparks. The main facility at 1100 Valley Road is an older facility resulting in HVAC discomfort, loss of electrical power due to overloading of circuits and an aging parking lot. The office location at 4600 Kietzke Lane is in need of additional space due to the addition of the new Engineer's section. The consolidating of this office with the Valley Road facility is necessary to increase efficiency between staff members. The Veterinarian's Office is a shared space located at the Department of Agriculture's office located at 405 S. 21st Street in Sparks, due to the lack of specialized space at the Valley Road location. The Veterinarian's Office also needs to be consolidated with the Valley Road functions. It is apparent that a larger facility to house all three office locations is necessary keeping mind that it is desirable to be located in close proximity to the University of Nevada and the Department of Agriculture.

Conclusion: Pursue funding to remedy critical code and electrical deficiencies on Valley Road due to the age of the facility. In addition, conduct a study to determine how to consolidate the three (3) Reno NDOW Offices, preferably on state owned land and in a state owned building.

3. The Department of Employment Training and Rehabilitation - JobConnect office location at 4001 S. Virginia Street in Reno is feeling the effects of the downturn in the economy. Due to the high unemployment rates in the Reno-Sparks Service area, the Lobby and the Resource Center of this office tends to become overcrowded.

Conclusion: This problem should correct itself when the economy returns to a normal level and the unemployment rates drop.



4. The Department of Health & Human Services - Aging & Disability Services offices located at 445 Apple Street and 70 Linden Street have adequate space with the exception of the need for conference/training rooms. Also, it is desirable to have badge access to the office due to HIPAA requirements.

Conclusion: The two separate locations make for less efficiency, therefore, consolidating these two office and locating closer to the Medicaid Office would be beneficial.

5. The Department of Health & Human Services - Welfare Division has three (3) offices in the Reno-Sparks Service area. The office at 3697 Kings Row is less than adequate as the Lobby is too small, training rooms are inadequate, there is limited parking and limited opportunity for addition of new staff. The office at 300 E. 2nd Street is also less than adequate as a Training/Conference room is needed.

The third office location at 680 & 690 South Rock Blvd. is adequate for its location, physical amenities and accessibility.

Conclusion: A consolidated, more central location of all three (3) offices would be desirable, especially if located closer to other Department of Health & Human Services offices.

6. The Department of Health & Human Services - Healthcare Financing & Policy office location at 1030 Bible Way has adequate space but is difficult to find due to its location in an Industrial area of Reno. It would be desirable to be located closer to a Welfare Division office such as the Rock Blvd. office.

Conclusion: Consider moving this office to a new location closer to one of the DHHS - Welfare offices mentioned in item 5 above.

7. The Department of Public Safety - Parole & Probation office located at 10 State Street in Reno is inadequate.

Conclusion: This office is slated to be moved to a new location effective July 1, 2010.

8. The Board of Cosmetology office located at 4600 Kietzke Lane, Bldg K, Suite 221 in Reno needs more space for 2 new employee workstations and for conducting written and practical candidate testing.



Conclusion: Expansion of this office was slated to occur during the time of writing this report, with completion in the fall of 2009.

D. Rural Service Area - Owned Buildings

There are currently eleven (11) state owned buildings located in the Rural Service Areas. The results of the surveys and questionnaires show that three (3) of these offices are currently operating in inadequate office spaces. For information relating to the remaining eight (8) state owned buildings, refer to Sections 5 & 6 of this report. The three (3) state owned buildings are as follows:

1. The Department of Wildlife office at 815 East Fourth Street in Winnemucca is located within a small modular building with inadequate space for office supplies, filing cabinets, etc. It also lacks a room large and private enough for meetings, and shares space with another agency (DCNR - Water Resources).

Conclusion: Study the possibility of adding more space to this site to help alleviate the concerns with lack of storage, lack of a private meeting room and the sharing of space with another agency (ie: another modular building).

2. The Department of Wildlife office at 1318 North Alpha Street in Ely has less than adequate office, conference/classroom and storage spaces.

Conclusion: Study the possibility of adding more space to this site (ie: another modular building).

3. The Department of Employment Training & Rehabilitation - JobConnect office at 121 Industrial Way in Fallon has adequate spatial area, however since the office is not separated from the rest of the building, it presents a security problem.

Conclusion: An interior partition wall needs to be installed to separate this space from other interior spaces.



E. Rural Service Area - Leased Buildings

There are currently sixty-one (61) state leased buildings located in the Rural Service Areas. The results of the surveys and questionnaires show that twenty-one (21) of these offices are currently operating in inadequate office spaces. For information relating to the remaining forty (40) state leased buildings, refer to Sections 5 & 6 of this report. The twenty-one (21) state leased buildings are as follows:

1. The Department of Wildlife office at 113 Carson Road in Battle Mountain is too small and lacks temperature control as the thermostat is located in another office for which NDOW does not have access. The lack of a secure yard has led to vandalism of vehicles. One restroom supports all building occupants and recent ADA compliance inspections for this property has produced a list of deficiencies. Greater security for Law Enforcement activities is needed. Most importantly, the current location is not conducive to public access to the NDOW services provided at this location.

Conclusion: Study the possibility of moving this office to a location that can have a secured yard, better public access and sufficient interior space that meets all of the agency's needs.

2. The Department of Wildlife office at 10056 Monroe Street in Eureka has adequate office space, however additional secured outdoor storage space is needed for vehicles.

Conclusion: Study the possibility of adding more secured outdoor storage space.

3. The Department of Employment Training & Rehabilitation - Job Connect office at 475 West Haskell Street, #1, in Winnemucca has more than adequate spatial area, however since the office is not separated from the rest of the building, it presents a security problem.

Conclusion: An interior partition wall needs to be installed to separate this space from other interior spaces.

4. The Department of Health & Human Services, Child & Family Services office at 3595 Highway 50 West in Silver Springs, lacks confidentiality since all visitors have



to walk through Clerical space when going to meet with staff. Staff is overcrowded as they are doubled and tripled in offices which contribute to the confidentiality issue. There is insufficient space for family team meetings and supervised visitations. A conference room is currently shared with Mental Health as are the restrooms.

Conclusion: In response to the issues stated above, they have relocated their office to Fernley.

5. The Department of Health & Human Services, Child & Family Services office at 1000 C Street, #1 in Hawthorne has more than adequate spatial area, however has inadequate public access to restrooms since visitors have to walk through the Welfare office to use those facilities. Confidentiality of Clients is also a concern.

Conclusion: Conduct a study to look at remodeling this office to correct the public access to restrooms and client confidentiality within this building, or consider relocating to another leased building that can better meet all of this offices needs.

6. The Department of Health & Human Services, Child & Family Services office at 215 W. Bridge Street, #4, in Yerington has office space that does not meet the needs of the agency due to lack of office space. Space for conducting supervised visits is lacking. Acoustical separation between offices is insufficient to meet the level of confidentiality needed in these spaces. A second means of egress from the entire office area would be preferred for security reasons.

Conclusion: Conduct a study to look at remodeling and/or expanding this office, or consider relocating this agency to another leased building with more space that can better meet all of this offices needs.

7. The Department of Health & Human Services, Child & Family Services office at 535 Western Avenue in Lovelock does not have adequate space for supervised visits with families, lacks in confidentiality, must share a meeting room with another agency. The age of the building is also a concern as there are constant problems with telephone service, power failures and HVAC.

Conclusion: Due to the many deficiencies noted above, consider relocating this office to another leased building that can better meet its needs.



8. The Department of Health and Human Services, Child & Family Services, Youth Parole Bureau office at 1010 Ruby Vista Drive, Suite 101, has less than adequate space due to sharing with another state Agency. Clients for both agencies are not compatible, and more storage room is needed.

Conclusion: Study the concern with incompatibility between this agency and other agencies located in this building to determine if relocation of either one is necessary. Also, look into adding more storage space if possible.

9. The Department of Health & Human Services, Child & Family Services, Youth Parole Bureau office at 135 Keddie Street in Fallon has adequate space with the exception of a conference for confidential meetings with clients and their parents. Also, a second exit is desirable in case of an emergency.

Conclusion: Conduct a study to look at remodeling and/or expanding this office, or consider relocating this agency to another leased building with more space that can better meet all of this offices needs.

10. The Department of Health & Human Services, Health – Frontier & Rural Services, Environmental Health office at 501 Mill Street in Ely is located on the 2nd floor of a building and is not accessible to disabled persons.

Conclusion: This office was relocated in November 2009, to a more suitable location that is accessible to the handicapped.

11. The Department of Health & Human Services, Health – Frontier & Rural Services, Early Intervention Services office at 435 South 13th Street in Ely is located in a single wide trailer. On-site video conferencing capabilities and a conference room is needed.

Conclusion: Consider replacing the single wide trailer with a larger modular building if space allows on site.

12. The Department of Health & Human Services, Public Defender office at 737 Avenue G in Ely is located in a very inadequate office building space. It lacks accessible parking for employees and the public, a break room for staff, a secure computer network server room, no conference/training room. The Waiting room is small and unheated. Separate waiting rooms for Clients and Witnesses do not



exist. The HVAC system is a constant concern and snow/ice removal outside in the winter is also a concern.

Conclusion: Due to the many deficiencies noted above, consider relocating this office to another leased building that can better meet its needs.

13. The Department of Health & Human Services, Welfare office at 1010 Ruby Vista Drive, Suite 101, in Elko will not be large enough to accommodate the demands population growth will have on the amount of staff needed to provide services.

Conclusion: Conduct a study to determine how many years before this agency will outgrow their space.

14. The Department of Health & Human Services, Welfare office at 111 Industrial Way in Fallon will not be large enough to accommodate the demands population growth will have on the amount of staff needed to provide services.

Conclusion: Conduct a study to determine how many years before this agency will outgrow their space.

15. The Department of Health & Human Services, Welfare & Supportive Services at 3140 Traders Way, #6, in Winnemucca is currently borrowing space from another state agency. The current space does not meet the long term needs of this agency.

Conclusion: Consider relocating this office to another leased space that will meet its needs.

16. The Department of Public Safety, Highway Patrol, Central Command at 178 North Avenue F in Ely is in a space too small for the current number of personnel working out of this office. The facility is old and poorly maintained.

Conclusion: Consider relocating this office to another leased space that will meet its needs.

17. The Department of Public Safety, Highway Patrol, Central Command at 101 Carson Road, Unit H, in Battle Mountain has adequate spatial area, however the facility is old and upkeep is becoming an issue.



Conclusion: Consider relocating this office to another leased space that will meet its needs.

18. The Department of Public Safety, Investigation office at 3920 Idaho Street in Elko has more than adequate spatial area, however after a recent inspection, the Fire Marshal has identified some electrical improvements that need to be made since circuits are being overloaded.

Conclusion: Make electrical improvements to satisfy Fire Marshal's concerns.

19. The Department of Public Safety, Investigation office at 178 North Avenue F Extension, in Ely is very small and inadequate for growth. It lacks a large conference room. HVAC problems are a constant concern. This office space is also shared with Highway Patrol.

Conclusion: There is a current proposal for an Ely contractor to build a new larger facility to suit this agency's needs.

20. The Department of Public Safety, Investigation office at 3305 Construction Way in Winnemucca has been impacted by the construction of new commercial buildings in close proximity. A larger conference is needed and it is desired to be relocated to a less visible location for confidentiality reasons when planning for covert operations.

Conclusion: Consider relocating this office to another leased space that will meet its needs.

21. The Department of Public Safety, Parole & Probation office at 3505 Construction Way in Winnemucca needs one more office as well as a larger waiting room with seating.

Conclusion: Conduct a study to look at remodeling and/or expanding this office, or consider relocating this agency to another leased building with more space that can better meet all of this offices needs.



Existing Staff and Space Summary by Agency - Reno Sparks Service Area Owned Buildings						
Code	Department & Division/Agency	City	Current Staff	Total Sq. Ft.	Area Per Staff	Comments
8A	Department of Agriculture	Sparks	179	37,000	207	-
10C	Department of Wildlife Veterinarian Office	Sparks	1	192	192	-
12A	Dept. of Employment Training & Rehab. ESD	Sparks	3	2,400	800	-
14A	Dept. of Health & Human Services Child & Family Services Northern Nevada Child & Adolescent Services	Reno	99	34,000	343	-
17A	Department of Public Safety DMV	Reno	101	30,000	297	-
17C	Department of Public Safety Highway Patrol	Reno	94	14,783	157	-
		Totals	477	118,375	248	



Existing Staff and Space Summary by Agency - Reno Sparks Service Area - Leased Buildings						
Code	Department & Division/Agency	City	Current Staff	Total Sq. Ft.	Area Per Staff	Comments
3A	Attorney General	Reno	19	11,279	594	-
5A	Secretary of State Securities Division	Reno	3	1,349	450	-
7A	Department of Administration Victims of Crime / Buildings & Grounds	Reno	2	1,230	615	-
9A	Department of Business and Industry Industrial Relations / OSHA	Reno	17	8,807	518	-
9B	Department of Business and Industry Transportation Services Authority	Reno	6	1,804	301	-
9C	Department of Business and Industry Dairy Commission	Reno	8	3,066	383	-
10A	Department of Wildlife Wildlife	Reno	70	21,949	314	-
10B	Department of Wildlife Wildlife	Reno	29	6,915	238	-
12B	Dept. of Employment Training and Rehab. Rehabilitation	Reno	60	32,672	545	-
12C	Dept. of Employment Training and Rehab. Job Connect	Reno	29	9,450	326	-
12D	Dept. of Employment Training and Rehab. JobConnect	Sparks	18	16,500	917	-
13A	Gaming Control Board	Reno	56	11,091	198	-
14B	Dept. of Health & Human Services Child & Family Services	Reno	10	3,080	308	-
14C	Dept. of Health & Human Services Child & Family Services / Youth Parole Bureau	Reno	12	6,763	564	-
14D	Dept. of Health & Human Services Aging & Disability Services	Reno	37	6,548	177	-
14E	Dept. of Health & Human Resources Aging & Disability Services	Reno	6	1,520	253	-
14F	Dept. of Health & Human Services Welfare	Reno	115	22,150	193	-
14G	Dept. of Health & Human Services Welfare	Reno	18	12,000	667	-
14H	Dept. of Health & Human Services Welfare	Reno	53	11,425	216	-
14J	Dept. of Health & Human Services Healthcare Financing & Policy	Reno	26	6,195	238	-
16A	Department of Military	Sparks	4	1,050	263	-
17B	Department of Public Safety DMV	Sparks	6	8,485	1,414	-
17D	Department of Public Safety Parole & Probation	Reno	88	17,748	202	-
19A	Department of Personnel	Reno	3	630	210	-
27A	Boards & Commissions Board of Pharmacy	Reno	7	3,064	438	-
27B	Boards & Commissions Board of Cosmetology	Reno	3	900	300	-
27C	Boards & Commissions Board of Accounting	Reno	2.5	1,059	424	-
		Totals	708	228,729	323	



Existing Staff and Space Summary by Agency - Rural Service Area - Owned Buildings						
Code	Department & Division/Agency	City	Current Staff	Total Sq. FT.	Area Per Staff	Comments
8B	Department of Agriculture	Elko	9	5,700	633	-
10D	Dept. of Conservation & Natural Resources	Elko	9	4,750	528	-
10E	Dept. of Conservation & Natural Resources	Washoe Valley	9	11,530	1281	-
10F	Dept. of Conservation & Natural Resources - Water Resources	Winnemucca	1	105	105	-
10G	Department of Wildlife	Winnemucca	10	1,416	142	-
10H	Department of Wildlife Wildlife	Elko	25	8,411	336	-
10J	Department of Wildlife Wildlife	Ely	6	1,000	167	-
10K	Department of Wildlife Wildlife	Fallon	9	3,150	350	-
12E	Dept. of Employment Training & Rehabilitation - JobConnect	Elko	13	4,000	308	-
12F	Dept. of Employment Training & Rehabilitation - JobConnect	Fallon	15	4,000	267	-
		Totals	106	44,062	416	



Existing Staff and Space Summary by Agency - Rural Service Area Leased Buildings						
Code	Department & Division/Agency	City	Current Staff	Total Sq. FT.	Area Per Staff	Comments
3B	Attorney General	Ely	2	369	185	-
9D	Dept. of Business & Industry Industrial Relations	Winnemucca	1	500	500	-
9E	Dept. of Business & Industry Industrial Relations / OSHA	Elko	3	780	260	-
10L	Dept. of Conservation & Natural Resources Water Resources	Elko	6	1156	193	-
10M	Department of Wildlife	Battle Mountain	3	380	127	-
10N	Department of Wildlife	Eureka	3	311	104	-
12G	Dept. of Employment Training & Rehab. JobConnect	Ely	10	5080	508	-
12H	Dept. of Employment Training & Rehab. JobConnect	Winnemucca	4	2568	642	-
13B	Gaming Control Board - Enforcement	Elko	5	1075	215	-
14K	Dept. of Health & Human Services Aging & Disability Services	Elko	11	3504	319	-
14L	Dept. of Health & Human Services Child & Family Services	Fallon	18	5095	283	-
14M	Dept. of Health & Human Services Child & Family Services	Silver Springs	8	1896	237	-
14N	Dept. of Health & Human Services Child & Family Services	Hawthorne	2	1294	647	-
14P	Dept. of Health & Human Services Child & Family Services	Yerington	3	877	292	-
14Q	Dept. of Health & Human Services Child & Family Services	Lovelock	1.5	275	183	-
14R	Dept. of Health & Human Services Child & Family Services	Yerington	3	1480	493	-
14S	Dept. of Health & Human Services Child & Family Services /Youth Parole	Elko	2	230	115	-
14T	Dept. of Health & Human Services Child & Family Services/Youth Parole Bureau	Fallon	3	745	248	-
14U	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Ely	1	130	130	-
14V	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Elko	8	3033	379	-
14W	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Winnemucca	1	327	327	-
14X	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Winnemucca	2	200	100	-
14Y	Dept. of Health & Human Services Health - Frontier & Rural Services / Environmental Health	Fallon	1	200	200	-
14Z	Dept. of Health & Human Services Health - Frontier & Rural Services Early Intervention Services	Ely	1	368	368	-
14AA	Dept. Of Health & Human Services Office of Emergency Medical Services	Elko	2	791	396	-
14BB	Dept. Of Health & Human Services Office of Emergency Medical Services	Ely	2	283	142	-
14CC	Dept. of Health & Human Services Public Defender	Ely	4	1,200	300	-
14DD	Dept. of Health & Human Services Welfare	Elko	28	8,789	314	-
14EE	Dept. of Health & Human Services Welfare	Fallon	22	6,950	316	-
14FF	Dept. of Health & Human Services Welfare	Hawthorne	3	1,723	574	-



Existing Staff and Space Summary by Agency - Rural Service Area Leased Buildings						
Code	Department & Division/Agency	City	Current Staff	Total Sq. FT.	Area Per Staff	Comments
14GG	Dept. of Health & Human Services Welfare	Ely	6	2,128	355	-
14HH	Dept. of Health & Human Services Welfare & Supportive Services	Winnemucca	2	154	77	-
14JJ	Dept. of Health & Human Services Health Care Financing & Policy	Elko	4	1,298	325	-
17E	Department of Motor Vehicles	Yerington	4	1,260	315	-
17F	Department of Motor Vehicles	Winnemucca	4	3,166	792	-
17G	Department of Motor Vehicles	Hawthorne	2	1,269	635	-
17H	Department of Motor Vehicles	Fallon	8	3,678	460	-
17J	Department of Motor Vehicles	Ely	4	1,929	482	-
17K	Department of Motor Vehicles	Elko	11	14,508	1319	-
17L	Department of Public Safety Highway Patrol / Central Command	Elko	55	11,425	208	-
17M	Department of Public Safety Highway Patrol / Central Command	Fernley	10	1,400	140	-
17N	Department of Public Safety Highway Patrol / Central Command	Fallon	8	1,162	145	-
17P	Department of Public Safety Highway Patrol / Central Command	Ely	9	806	90	-
17Q	Department of Public Safety Highway Patrol / Central Command	Wells	9	730	81	-
17R	Department of Public Safety Highway Patrol / Central Command	Hawthorne	4	786	197	-
17S	Department of Public Safety Highway Patrol / Central Command	Lovelock	2	857	429	-
17T	Department of Public Safety Highway Patrol / Central Command	Battle Mountain	7	875	125	-
17U	Department of Public Safety Highway Patrol / Central Command	Yerington	2	150	75	-
17V	Department of Public Safety Highway Patrol / Central Command	Winnemucca	13	2,570	198	-
17W	Department of Public Safety Highway Patrol / Central Command	West Wendover	4	108	27	-
17X	Department of Public Safety Highway Patrol / Central Command	Austin	2	100	50	-
17Y	Department of Public Safety Highway Patrol / Central Command	Jackpot	2	180	90	-
17Z	Department of Public Safety Highway Patrol / Central Command	Eureka	2	180	90	-
17AA	Department of Public Safety Investigation	Elko	7	5,079	726	-
17BB	Department of Public Safety Investigation	Fallon	7	2,000	286	-
17CC	Department of Public Safety Investigation	Ely	6	1,246	208	-
17DD	Department of Public Safety Investigation	Winnemucca	9	2,310	257	-
17EE	Department of Public Safety Parole & Probation	Elko	9	4,321	480	-
17FF	Department of Public Safety Parole & Probation	Ely	4	803	201	-
17GG	Department of Public Safety Parole & Probation	Fallon	8	2,100	263	-
17HH	Department of Public Safety Parole & Probation	Winnemucca	5	1,455	291	-
17JJ	Department of Public Safety Records & Technology - Tech. Bureau	Elko	1	200	200	-
		Totals	394	121,842	310	



A. Reno-Sparks Service Area Narratives

The following narratives are intended to provide a summary of each agency's operations and presence in the various locations included in this report.

3A - Attorney General

The Attorney General is Nevada's chief legal and top law enforcement officer, whose duties are detailed in the Nevada Revised Statutes, Chapter 228.

To meet its statutory obligations the office is divided into the following:

- Bureau of Consumer Protection
- Bureau of Criminal Justice
- Bureau of Governmental Affairs
- Bureau of Public Affairs
- Administration

The Mission of the Attorney General's office is to serve Nevada by advising and defending its institutions, enforcing laws for the protection and benefit of its citizens, ensuring open government and empowering through education outreach.

The Vision of the Attorney General's office is to earn a reputation as a law office that is an indispensable resource for Nevada and a trustworthy member of the law enforcement community.



3A - Attorney General Office
5420 Kietzke Lane, Suite 202, Reno, NV



5A - Secretary of State

The mission of the Office of Secretary of State is to effectively and efficiently serve the public by performing its statutory duties to ensure the integrity of elections, facilitate business filings, protect consumers against securities fraud, preserve public records, and to promote public awareness and education in these and related areas. -Nevada State Constitution: Article 5, Section 20.

In the Reno Service area, three securities staff members assist with the Secretary of State's responsibility for administering the state's securities law. The Division's mission is to protect Nevada investors from securities fraud by licensing investment professionals, registering securities offerings, enforcing the state's securities law, and educating the public through community forums and presentations.

In June of 2008, three Commercial Recordings staff members were added to the Reno office making a total of six employees in that location. This August, those staff will be moved back to Carson City due to workload and lack of technical capability to work out of the offices main work queue. Securities staff has adequate space in the existing office and it is expected to remain so for the future.

The Securities division works with local law enforcement, the AG's office and various other agencies to enforce the state's securities laws.



5A - Secretary of State - Securities Division
1755 East Plumb Lane, Suite 231, Reno, NV



**7A - Dept. of Administration
Victims of Crime**

The Nevada Victims of Crime Program (VOCP) is dedicated to providing immediate financial assistance to victims of violent crimes that occur in Nevada. The Nevada Victims of Crime Program was established by the Nevada Legislature in 1969, and operates under the auspices of the Nevada State Board of Examiners, which consists of the [Nevada Governor](#), [Attorney General](#), and [Secretary of State](#).

State Policy: NRS 217.010

"It is the policy of the State to provide assistance to persons who are victims of violent crimes or the dependents of victims of violent crimes."

Mission Statement

"It is the mission of the Nevada Victims of Crime Program to provide financial assistance to qualified victims of crime in a timely, cost efficient, and compassionate manner."



7A - Department of Administration - Victims of Crime
4600 Kietzke Lane, I-205, Reno, NV
(view of main entry to suite)



8A - Dept. of Agriculture

**NEVADA DEPARTMENT OF AGRICULTURE
LONG-TERM GOALS AND OBJECTIVES**

VISION

The Department of Agriculture envisions a Nevada where present and future generations enjoy a quality of life, which includes a safe and productive environment incorporating the protection and encouragement of an economically vibrant agricultural industry. The Department also sees itself as being able to carry out its regulatory and service programs in an effective, efficient and professional manner.

MISSION STATEMENT

The mission of the Department of Agriculture is to benefit the welfare of all persons residing in the state by encouraging the advancement and protection of Nevada's agriculture and related industries.

GOALS AND OBJECTIVES

The long and short term goals and objectives will be provided to all employees. The Divisions and Bureaus of the Department will work together to define the necessary action steps pursuant to each goal and the associated objectives to translate the time and resources needed to achieve the goals and objectives.

GOAL 1. Regulate in a fair and equitable manner to provide protection for Nevada's agricultural industry and the general public.

OBJECTIVES:

- A. Collect and analyze data to objectively evaluate agency programs.
- B. Hold public workshops to expand access and gather input from industry and the general public.
- C. Develop regulatory policies directed toward achieving voluntary compliance.

GOAL 2. Support, assist, and encourage the agricultural industries, through the principles of private enterprise and individual initiative, in the development of the state's agricultural resources.

OBJECTIVES:

- A. Assist in the promotion and marketing of products nationally and internationally through testing, inspection, analysis, and certification.
- B. Operate licensing programs to maintain industry standards and public health.



**8A - Dept. of Agriculture
(continued)**

- C. Provide scientific expertise to industry.
- D. Offer educational opportunities to the regulated industries.
- E. Participate in outreach events such as fairs and shows.
- F. Support teacher workshops through participation in industry association educational activities, i.e., Farm City Days, Ag in the classroom, etc.

**2008 NEVADA BOARD OF AGRICULTURE SHORT TERM OBJECTIVES FOR THE
NEVADA DEPARTMENT OF AGRICULTURE**

Objective 1

Increase educational efforts for the Department to protect the general public and agriculturally related industries from agroterrorism.

- A. Ensure all Department staff is trained in basic Incident Command System (ICS) level 100.
- B. Ensure key staff is trained in higher level ICS and State Emergency Operation (EOC) procedures.
- C. Update the Department Emergency Operation Plan for each division on an annual basis, and post the plan to the Department's website.

Objective 2

Promote Nevada's agricultural interests in the utilization of land and water resources.

Objective 3

Conduct a comprehensive review of current Department penalty and violation requirements and update as necessary to build consistency across the agency and to reduce reoccurring infractions of agency statutes and regulations.

Objective 4

Take a leadership role in serving as the liaison between the Nevada Department of Wildlife and federal agencies to ensure the best available science is used in decisions relating to wildlife management and conservation.

Objective 5

Work with Department administrators and regional managers to review and revise the administrative manual. Ensure that all board policies, along with current state fiscal and personnel policies, are addressed and considered in this update.



**8A - Dept. of Agriculture
(continued)**

Objective 6

Continue to refine the scope and goals for the agricultural enforcement program.

Objective 7

Coordinate and implement state training for Board members on relevant topics such as prevention of sexual harassment and discrimination (required training), commission and board meetings, and Nevada's open meeting laws. To the extent possible, incorporate this training into regularly scheduled Board meetings.

Objective 8

Develop funding sources and hire the following high priority Department positions: Information Technology Specialist and Public Information Officer; research the possibility of using college students for web page projects and design.

Objective 9

Initiate industry and public comments for updating and revising the Department's strategic plan.

Objective 10

Continue to evaluate procedure to streamline the agency cooperative agreement process for the purpose of expediting the acquisition and expenditure of Federal grant funding.

Objective 11

Establish a Department credit card program that streamlines procurement by employees while maintaining sound administrative procedure.

Objective 12

Continue to work to improve agency communications within the Department and between the Department, the Board, and agricultural related industries.

Objective 13

Division Administrators will perform and complete an annual self program analysis and fiscal review, on a fiscal year basis, and submit a report to the Director and the Board of Agriculture.



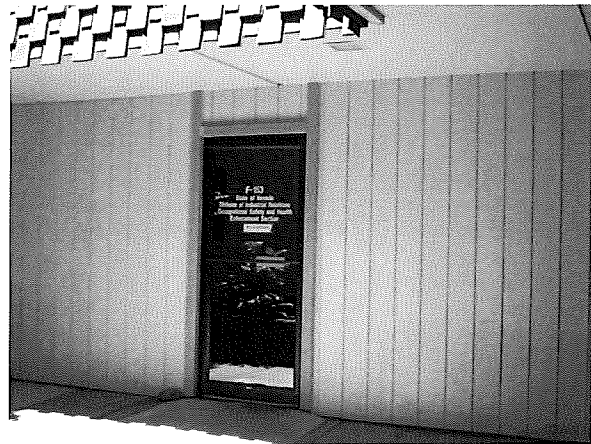
**8A - Dept. of Agriculture
(continued)**



8A - Department of Agriculture
405 S. 21st Street, Sparks, NV

**9A - Dept. of Business & Industry
Industrial Relations**

The Division of Industrial Relations promotes and enforces safety in the workplace. Should injury occur, the Division ensures the timely and appropriate delivery of benefits.



9A - Department of Business & Industry - Industrial Relations
4600 Kietzke Lane, Bldg. F-151, F-153 & E-144, Reno, NV
(Views of main entry to suites)



**9B - Department of Business & Industry
Transportation Services Authority**

The Nevada Transportation Authority (NTA) administers and enforces state laws pertaining to passenger transportation, household goods movers, storage of household goods, and tow cars. The NTA has been charged with the responsibility of providing fair and impartial regulation, to promote safe, adequate, economical and efficient service, and to foster sound economic conditions in motor transportation.

The NTA encourages the establishment and maintenance of reasonable charges for intrastate transportation by fully regulated carriers and non-consent towing services. The NTA also has responsibility for the taxicab industry throughout the state except in Clark County.



9B - Department of Business & Industry - Transportation Services Authority
1755 East Plumb Lane, Suite 216, Reno, NV



**9C - Dept. of Business & Industry
Dairy Commission**

The Dairy Commission is dedicated to protecting the health of consumers of dairy products through the responsible and professional enforcement of public health regulations and the fair and equitable oversight of a state regulated stabilization and marketing plan.



9C - Department of Business & Industry - Dairy Commission
4600 Kietzke Lane, Bldg. A - Suites 104, 106 & 107, Reno, NV
(View of main entry to suite)



10 - Dept. of Wildlife

The Nevada Department of Wildlife (NDOW) is the state agency responsible for the restoration and management of fish and wildlife resources, and the promotion of boating safety on Nevada's waters. NDOW is organized into seven divisions (law enforcement, game, fisheries, conservation and education, habitat, wildlife diversity, and operations division) that develop programs and projects, and three regions (eastern, southern and western) that implement these programs.

In addition, NDOW has placed emphasis on agency planning activities, wildlife diversity and support operations (engineering, air operations, communications) by assigning senior management level personnel to coordinate these efforts.

The Nevada Board of Wildlife Commissioners, a 9-member, governor-appointed board, is responsible for establishing broad policy, setting annual and permanent regulations, reviewing budgets, and receiving input on wildlife and boating matters from entities such as the 17 county advisory boards to manage wildlife.

NDOW's Mission:

To protect, preserve, manage and restore wildlife and its habitat for their aesthetic, scientific, educational, recreational, and economic benefits to citizens of Nevada and the United States, and to promote the safety of persons using vessels on the waters of Nevada.

The lion's share of services to Nevada's sportsmen takes place in rural communities and other remote locations, however a significant number of the Western Regional staff, and all the headquarters-level staff are assigned primarily to two facilities within the Reno-Sparks area. The historic headquarters location at 1100 Valley Road has been at this well-known location since the 1960s. In approximately 2001, as a result of a major reorganization, the Administrative Services Bureau (now the Operations Division), and the department's fiscal staff, were relocated to an office complex near Kietzke Lane and Virginia Street in south-central Reno. In total, approximately 96 employees of the approximate staff of 250 employees are located at these two facilities. The Western region field staff, while housed at the Valley Road office, provides support to not just the Reno-Sparks community, but to those more rural areas in western and northwestern Nevada. The primary "customer service" function is also provided at the Valley Road location, as is the Law Enforcement dispatch operations. The University of Nevada Reno owns the land and the Department of Wildlife owns the building.

The Department's current and anticipated budget structure has made it extremely difficult to attain staffing levels needed to keep pace with the state's growth and demands for agency involvement in issues such as energy development, mining, significantly increasing urban wildlife conflict issues, and traditional wildlife management programs. It is anticipated that in the next ten years, 10 - 20 professional staff will need to be added. This additional staff will need office space and support.



**10 - Dept. of Wildlife
(continued)**

Due to the above mentioned reorganization, the Operations Division and Fiscal Services Section (staff of approximately 26), considered a headquarters function, are geographically separated from the rest of the headquarters staff. The director desires to co-locate these functions to improve agency efficiencies and coordination. To reach this goal, NDOW is seeking a new headquarters facility within the Reno-Sparks area.

Another key reason for seeking a new facility is that the existing Valley Road facility is in various stages of costly and budget-delayed repairs (new roofing, HVAC systems, and plumbing is required, amongst other age-related facility deteriorations). Also, existing warehousing storage is 50% of the current needs, and critically needed animal laboratory/necropsy facilities are nonexistent at this current headquarters location. To compensate for this shortage of space, NDOW shares space within Department of Agricultural facilities.

Another factor in the effort to find a new headquarters location is the lease agreement with the University of Nevada. While NDOW owns the Valley Road facility, the land that the buildings are on is leased. The future of the lease agreement is potentially in jeopardy, as the university has communicated their desire to expansion onto this location in as few as five years, although no formal notice has been given.

In order to accomplish its mission, NDOW will need to continue to rely on critical interaction and coordination with other local, state (to include the university) and federal governmental agencies. As more and more state and federal laws impact wildlife management, it is expected that these agency interactions to expand.



10A - Department of Wildlife
1100 Valley Road, Reno, NV



10B - Department of Wildlife
4600 Kietzke Lane, Reno, NV
(View of entry to suite)



12 - Dept. of Employment Training & Rehabilitation

VISION

To be **Nevada's First Choice** to connect businesses and job seekers.

MISSION STATEMENT

DETR's mission is to provide Nevada's businesses with access to a qualified workforce and encourage equal employment opportunities.

The Department of Employment, Training & Rehabilitation consists of divisions that offer assistance in job training and placement, vocational rehabilitation, workplace discrimination and in collecting and analyzing workforce and economic data. Many of these services are provided through DETR's partnership with the Nevada JobConnect system.

The Employment Security Division (ESD) provides comprehensive employment and training services to Nevada businesses and workers. Employment Service programs offer job placement and training opportunities that assist businesses in meeting their employment needs and job seekers in returning to work through the state's workforce investment system, Nevada JobConnect.

The Rehabilitation Division is comprised of three bureaus, which include Vocational Rehabilitation, Services to the Blind and Visually Impaired, and the Bureau of Disability Adjudication. The Division also includes the Client Assistance Program, and the Office of Disability Employment Policy. All of these services are designed to address assessment, training, treatment, and job placement for Nevadans with disabilities. The division places primary emphasis on providing necessary services to help clients work and live independently.

The Equal Rights Commission oversees the state's equal employment opportunity program, handling employment discrimination complaints relating to race, national origin, color, creed/religion, sex (gender and/or orientation), age, and disability (ADA). NERC works with the federal Equal Employment Opportunity Commission (EEOC) to investigate and bring suit for complaints of discrimination. NERC also has jurisdiction in Nevada over discrimination in housing and public accommodations.



**12 - Dept. of Employment Training & Rehabilitation
(continued)**



12A - Department of Employment Training & Rehabilitation - ESD
420 Galletti Way, Sparks, NV



12B - Department of Employment Training & Rehabilitation - Rehabilitation
1325 Corporate Blvd., Reno, NV

**12 - Dept. of Employment Training & Rehabilitation
(continued)**



12C - Department of Employment Training & Rehabilitation - Job Connect
4001 South Virginia Street, Reno, NV



12D - Department of Employment Training & Rehabilitation - JobConnect
1675 E. Prater Way, Suite 103, Sparks, NV

13A - Gaming Control Board

The State Gaming Control Board regulates licensed gaming in the State of Nevada. The Board has offices in Carson City, Las Vegas, Reno, Elko, and Laughlin to regulate gaming statewide. Our Reno Office houses staff from our Audit, Enforcement, Tax and License, and Technology Divisions. The Board's funding comes from a combination of the State's General Fund and investigative fees generated by the agency; however, the operations of our Reno Office are fully funded by the General Fund.

The Board's staffing of its Reno Office has remained steady over the last several years, with the exception of adding/moving Tax and License Division staff to the office to more efficiently address needs within the Reno Service Area. Previously, the Tax and License Division covered its functions in the Reno Service Area with staff housed in the Board's Carson City Office.

Policy and budget decisions entered by the State Legislature impact our staffing levels, and local population trends can impact our staffing needs.

The Board has 10 fewer unclassified and 8 fewer classified positions funded in the current biennium as compared to the last. The Board would not be able sustain its level of functioning should further cuts be made in staffing. Additionally, budget decisions to suspend merit pay increases, suspend longevity pay, and reduce benefits for state employees impacts the Board's hiring and retention efforts.

There are currently no known policy trends that will affect staffing in the foreseeable future. Local population trends do not appear as if they will necessitate shifts in staff resources. There currently are no potential operational changes known that should be considered as future space needs are developed.



13A - Gaming Control Board
6980 Sierra Center Parkway, Suite 120, Reno, NV



**14 - Dept. of Health & Human Services
Child and Family Services**

Mission

The Nevada Division of Child and Family Services (DCFS), together in genuine partnership with families, communities and other governmental agencies, provides support and services to assist Nevada's children and families in reaching their full human potential. DCFS recognizes that Nevada's families are our future and children, youth and families thrive when they:

- Live in safe, permanent settings
- Experience a sense of sustainable emotional and physical well being
- Receive support to consistently make positive choices for family and the common good.



14A - Department of Health & Human Services
Child & Family Services
2655 Enterprise Road, Reno, NV



**14 - Dept. of Health & Human Services
Child and Family Services
(continued)**



14B - Department of Health & Human Services
Child & Family Services
600 Mill Street, Reno, NV

**14C - Dept. of Health & Human Services
Child and Family Services
Youth Parole Bureau**

The Division of Child and Family Services provides supervision and case management services for youth, ages twelve (12) to eighteen (18) years, who are committed to DCFS for correctional and/or mental health. Youth twelve (12) to eighteen (18) years, who are committed to DCFS for correctional care but cannot by law be placed in a correctional program. Youth transferred to Nevada through the Interstate Compact on Juveniles.

In the past and currently there is only one (1) Interstate Compact worker for the whole state of Nevada covering both Parole and Probation. The Legislature approved a Social Service Specialist II to work with the already existing Interstate Compact worker, along with a Parole Officer, which the Division is in the process of filling.

The Youth Parole Bureau interacts with local law enforcement, Social Services, School District, Mental Health community and Juvenile Courts.



14C - Department of Health & Human Services
Child & Family Services / Youth Parole Bureau
560 Mill Street, Reno, NV



**14 - Dept. of Health & Human Services
Aging & Disability Services**

In July 2009, Disability Services merged with the Division for Aging Services to form the Aging and Disability Services division. The Disability Services component is already looking at moving the Carson City office closer to the current Carson City location of the Aging Services component and perhaps relocating 3-4 staff from the main office to the Aging Services office Reno, where there is un-used space available.

This agency in the Reno-Sparks service area provides community-based supports through grants and contracts with nonprofit agencies to people with physical disabilities who lack other resources. The Reno office provides oversight for all Early Intervention services in the state and is currently staffed with six (6) persons.

Historically, there was no staff in Reno. In 2008, this portion of the staff moved from Carson City to Reno since it was closer to many of the staff's homes as well as closer to the Reno office of the Health Division. It is possible to increase the staffing in the Reno office by one person in the next five years given the anticipated program changes.



14D - Dept. of Health & Human Services
Aging & Disability Services
445 Apple Street
Suites 104, 105, 110 & 112, Reno, NV



14E - Dept. of Health & Human Services
Aging & Disability Services
70 Linden Street, Suite 1

**14 - Dept. of Health & Human Services
Welfare Division**

Division of Welfare and Supportive Services' (DWSS) mission is to provide quality timely and temporary services enabling Nevada families, the disabled and elderly to achieve their highest levels of self-sufficiency. DWSS provides public assistance and child support enforcement services consisting of cash assistance, food stamps, medical support, utility assistance and child care subsidies.

In SFY09, DWSS had 192 FTE's authorized in the Reno Service Area which includes three offices. In SFY10 and SFY11, 192 FTE's are authorized in the Rural Service Area for each fiscal year. Additionally, DWSS was authorized 248 Intermittent positions for Field Services statewide. Of this total amount, it is estimated that 29 Intermittent positions will be assigned to Reno offices.

With regard to development of future space needs, DWSS is currently heavily involved in an Information Technology Initiative plan funded through SFY11 which accommodates the concept of centralized processing and may create a need for expanded local service delivery. DWSS routinely interacts with the following agencies:

- Division of Child & Family Services – establish Medicaid eligibility for children in foster care custody
- Division of Health Care Financing & Policy – provide Medicaid eligibility information to allow for completion of provider services
- Division of Employment, Training and Rehabilitation – in partnership to identify and secure employment opportunities for public assistance recipients



14F - Department of Health & Human Services - Welfare Division
Division of Welfare and Supportive Services
3697 Kings Row, Reno, NV

**14 - Dept. of Health & Human Services
Welfare Division
(continued)**



14G - Department of Health & Human Services - Welfare Division
Division of Welfare and Supportive Services
680 & 690 South Rock Blvd., Reno, NV



14H - Department of Health & Human Services - Welfare Division
Division of Welfare and Supportive Services
300 E. 2nd Street, Suites 1200 & 1250, Reno, NV

**14J - Dept. of Health & Human Services
Healthcare Financing & Policy**

The Reno District Office provides services to persons with disabilities on Medicaid by providing in home services constituting of personal care and homemaking services. The goal is to avoid institutionalization by allowing persons to live in the least restrictive setting. The Division assists persons from birth to end of life. Outreach is completed in nursing facilities to determine if a person can be placed in a community setting, thus saving Medicaid costs.

Reviews of nursing facilities are conducted annually by registered nurses through the Minimum Data Set. At least annual reviews of personal care agencies are also conducted to ensure compliance with federal and state regulations and policies.

Care Coordination is also provided to persons who need assistance with Medicaid billing and other related issues. Also in the Reno District Office are staff who provide services under the Medicaid Infrastructure Grant, which is a grant program to assist persons with disabilities who are working obtain Medicaid.

The Division works closely with the Division of Supportive Services since services provided within our Division are provided to Medicaid recipients. The Medicaid Infrastructure Grant works closely with federal representatives who provide support and direction in administering grants.



14J - Dept. of Health & Human Services - Healthcare Financing & Policy
1030 Bible Way, Reno, NV



16A - Dept. of Military

The Nevada Army National Guard leases two facilities in the Reno Sparks area for recruiting purposes. One of those locations is in Carson City and is not included in this report.

The Army Guard's mission is to stand ready for any State or National emergency. The recruiting offices' main purpose is to recruit new Soldiers for our 3000+ positions. Most of our funding comes from the Federal Government and all staffing at these facilities are filled internally.

The number of positions has increased in the Army National Guard since 9/11. This number will also increase as the population of the State increases. However, the number of recruiters at the offices likely won't change in the next 5-15 years.

The Army National Guard works with the Department of Homeland Security, local and federal law enforcement agencies, and other State organizations. The recruiting offices will work with local high schools.



16A - Department of Military
1209 Baring Blvd., Sparks, NV

**17 - Dept. of Public Safety
Dept. of Motor Vehicles**

DMV's mission is to provide progressive and responsive service delivery to the citizens of Nevada as follows:

- Maintains the highest controls to ensure the accurate collection and timely distribution of all revenues.
- Improves the safety of those driving on state highways through licensing, monitoring and intervention practices.
- Assists Nevada in meeting its federally mandated air quality standards.
- Protects state consumers and businesses against fraud and unfair business practices.
- Ensures the integrity and privacy of all records.
- Is primarily a highway funded agency.

Offices in the Reno area provide services including driver licenses, identification cards, vehicle registrations, certificates of title, business licensing, motor carrier transactions, emissions testing, and fraudulent investigations. Offices are located based upon demographic needs of the customers in the region and staffing is maintained in these offices based on a legislatively approved staffing ratio.

The 2009 Legislature mandated the Department close the Reno and Sparks Express offices due to the sharp decline in revenues. It is the goal of the Department, once the economy rebounds, to build a full-service office on the Department-owned property in the South Meadows area and to lease a smaller office in the north valleys of the Reno area.

The Department's services require testing courses for commercial driver licenses and motorcycle endorsements. This represents a need for an average of two acres of open, paved lots. The Department also serves a large number of customers in the office which requires a higher parking ratio than the average building.

The existing space at the main office in Reno (Galletti Way) is no longer adequate for the customer load in the Reno area. The location does not provide ease of accessibility to the citizens in the northern and southern regions of the Reno/Sparks area. We have outgrown the main building, the inspection station/emissions lab, and the parking lot. Additionally, the current floor plan is not conducive for efficient operations.

The Department does not currently have a presence in the south Reno or north valley areas. It owns property in the South Meadows area and is planning on establishing an office on that property in the future. There is also a need for services in the north valleys where it does not own property. The Department is planning on leasing a facility in this area



**17 - Dept. of Public Safety
Dept. of Motor Vehicles
(continued)**

New office space must include lobby space for the public, offices for staff, public and employee restrooms, storage rooms, data closets, conference rooms, break rooms, and open land space for commercial driver license and motorcycle test courses.



17A - Department of Public Safety - Department of Motor Vehicles
305 Galletti Way, Reno, NV



17B - Department of Public Safety - Department of Motor Vehicles
810 East Greg Street, Sparks, NV

**17C - Dept. of Public Safety
Highway Patrol**

The statutory duties of the Highway Patrol are described in NRS 480.360.

<http://www.leg.state.nv.us/NRS/NRS-480.html#NRS480Sec360>

The mission, vision and goals of the Division are described on the NHP website.

<http://nhp.nv.gov/mission.shtml>

The financing and budget of the Division is outlined in the current biennium budget pages 2408 through 2434 of 2870. http://budget.state.nv.us/budget_2009_11/budget_book/2009-2011%20Executive%20Budget.pdf

The Highway Patrol is a law enforcement agency that works with other local, state and federal law enforcement agencies. This includes programs and investigations as well as general assistance.



17C - Department of Public Safety - Highway Patrol
357 Hammill Lane, Reno, NV



**17D - Dept. of Public Safety
Parole and Probation**

Division Overview - Parole and Probation

The primary mission of the Department of Public Safety Division of Parole and Probation (Division) is to protect the community and to reduce crime. The Division is very unique in that it accomplishes its mission through two distinct strategies: (1) Traditional law enforcement, such as sanctioning offender noncompliance and misconduct, search and surveillance, and arrest; and (2) Community correctional services, such as drug testing and counseling, mental health services, employment and educational placement, and encouraging and supporting the offender's positive efforts to become a productive, law-abiding citizen. The Division is also sensitive to and supportive of victim's rights.

The Division has thirteen offices located throughout the state, with its Headquarters, Administration and Specialized Units in Carson City. The Division is divided into two regional areas – the Northern Command and Southern Command. Reno and Las Vegas, account for 80% of the workload. The rural offices, while accounting for only 20% of the workload, are responsible for coverage of 87,699 square miles, or 75% of the state's geography.

The Division collects on average more than \$2 million in restitution annually from offenders and facilitates the disbursement to the victims of crime. The Division also collects more than \$2 million annually in supervision fees from offenders to help defray the costs of supervision, thereby reducing the burden for the citizens of Nevada.

The Division supervises defendants who have been placed on probation by a District Court for a conviction(s) of a felony or gross misdemeanor. We supervise inmates released from prison on parole by the Parole Board or inmates mandated by statute for released. We supervise inmates approved by the Department of Corrections for transitional community programs. We also supervise offenders transferred to Nevada under the Adult Interstate Compact Agreement.

The Division's offender population ranges from those who pose little or no risk to the community to those who pose a significant risk to the safety of our community. Our offender population includes individuals convicted of murder, violent offenses, kidnapping, crimes against a child, sex offenses, street gang activities and significant financial offenses. At any given time, the Division supervises approximately 19,000 offenders state-wide.

The Division manages a plethora of duties and activities daily, which makes working as a Department of Public Safety Division of Parole and Probation Officer very challenging. Not everyone can work as an officer for the Division because of the mental and emotional demands.



**17D - Dept. of Public Safety
Parole and Probation
(continued)**

For those who choose a career with the Division and have what it takes, playing a role in protecting Nevada and helping to reduce crime is a very rewarding experience. The following

bulletins provide an overview of the comprehensive duties of a DPS Parole and Probation Officer.

- Serve the judiciary through (1) preparing objective and informative pre-sentence investigation reports to assist the courts in fashioning an appropriate and legal sentence for defendants; (2) preparing supervision and violation reports on the conduct of probationers.
- Serve the Board of Parole Commissioners through preparing supervision and violation reports on the conduct of parolees.
- Serve the Board of Pardon Commissioners through preparing pardon investigation reports.
- Serve the Department of Corrections through the establishment of proper community placement and the supervision of inmates released to our care and custody.
- Protect and service the public through (1) risk management and control of offenders by enforcement of the conditions of their post conviction release; (2) strict monitoring of sex offenders, violent offenders, and high risk offenders; and (3) providing community correctional services for offenders to assist them in their successful reintegration into the community.
- Protect victims' rights and aid crime victims by paying out collected restitution in a timely fashion.
- Respond to the needs of the families of offenders during times of adjustment in order to aid them in their supporting role for the offender.
- Have a partnership with all 50 states, through the Interstate Commission for Adult Offender Supervision, in the supervision of offenders who have a legitimate need to relocate and, if needed, the extradition of offenders who have abused the privilege of community supervision.
- Fully support, and committed to, the Department of Public Safety, Homeland Security, and all law enforcement agencies in their mission of protecting the citizens of Nevada and as such, are dedicated to the highest standard of training for the division's employees.



**17D - Dept. of Public Safety
Parole and Probation
(continued)**



17D - Department of Public Safety - Parole and Probation
10 State Street, Reno, NV



19A - Dept. of Personnel

The Department of Personnel is a Cabinet-level agency under the Governor's direction. The Personnel Commission is a five-member body appointed by the Governor. The Commission is responsible for adopting personnel regulations for the Nevada Administrative Code and for reviewing decisions of the Director regarding contested classification issues. This Commission also appoints Hearings Officers who render decisions on employee appeals. Additionally, there are two other committees that fall under the department's organization. These committees are appointed by the Governor to render decisions on employee disputes: the Employee-Management Committee (6 members, 6 alternate members) and the Committee on Catastrophic Leave (5 members).

The Department of Personnel has five main responsibilities: to recruit and retain a qualified workforce to meet the State's needs today and in the future; to provide comprehensive training and education to our State workforce; to analyze job functions and salary levels in order to maximize efficiency and to promote the State as a viable employer in today's competitive market; to maximize the use of technology to better serve our customers, job seekers and all State employees; and to improve the work environment for State employees by supporting management and employees through the grievance procedure and in resolving Equal Employment Opportunity matters (EEO).

Departmental staff is organized into the Director's Office and four functional divisions: Administrative Services, Compensation and Classification, Employee and Management Services, and Recruitment and Retention.



19A - Department of Personnel
4600 Kietzke Lane, Bldg. H-184, Reno, NV
(View of main entry to suite)



**27A - Boards & Commissions
Board of Pharmacy**

The Nevada State Board of Pharmacy serves and protects Nevada's citizens by promoting safe and effective prescription drug practices through vigorous and effective regulation of Nevada's pharmacists, pharmaceutical technicians, intern pharmacists, dispensing and prescribing practitioners, physician's assistants, nurse practitioners, pharmacies, wholesalers, providers and wholesalers of medical devices, equipment, or gases, manufacturers, and warehouses that store prescription drugs.

The Board is made up of six pharmacists and one public member. To accommodate the public and the affected licensees, the Board meets eight times a year, half in Las Vegas and half in Reno. The Board meetings are usually two days long, the first day being dedicated to disciplinary matters and the second day being dedicated to the remaining Board business such as regulatory hearings, licensing matters, and presentations from law enforcement and the pharmacy industry. The Board prides itself on maintaining good and useful relations with the pharmacy industry, pharmacist associations, trade organizations, schools of pharmacy, and other state and federal agencies.



27A - Boards & Commissions - Board of Pharmacy
431 W. Plumb Lane, Reno, NV



**27B - Boards & Commissions
Board of Cosmetology**

The Nevada State Board of Cosmetology is a fee funded executive agency of the Governor's Office. It is charged with the responsibility to licensing of all practitioners of Cosmetology (23,000 individuals), license establishments (2,000), and Schools of Cosmetology (currently 19). Furthermore, it is responsible to regulate all licensees through routine periodic inspections to ensure compliance with all statutes under Chapter 644 of the NRS and regulation thereto. The Board conducts its own candidate written and practical testing. The current staffing level for the agency consists of 3 full-time employees in the Reno-Sparks Service Area. The current space for the Reno office is 900 ft² (with a planned expansion in late 2009 for an additional 1,100 ft²).

The agency is currently in the process of installing a state of the art licensing and regulation software system. It is anticipated that this software system will allow the agency to expand its volume of licensing with little or no staff increase over the next 2 to 4 years. The Reno office is now in the process of expansion planning so it will be able to handle the next 5 to 10 years without further need of space.

The Board of Cosmetology is a stand along agency and handles all of its own responsibilities. It does however utilize the Nevada Department of Information Technology to house and service the agency's server. The agency also contracts DoIT to handle its internet connections and email services. Finally, the agency utilizes the Public Employee's Retirement System and the Public Employees Benefit System.



27B - Boards & Commissions - Board of Cosmetology
4600 Kietzke Lane, Bldg. K, Suite 221, Reno, NV
(View of main entry to suite)



**27C - Boards & Commissions
Board of Accounting**

The Nevada State Board of Accountancy is charged with, and given statutory authority, to provide public protection through the licensure and regulation of Certified Public Accountants. It is the desire of the Board to maintain high standards of integrity and proficiency in the profession. The Board's oversight is to assure that the CPAs in Nevada have met the requirements to become a CPA and to maintain professional conduct in providing services to the public. The Board provides direction of staff actions toward its mission of public protection through licensure and disciplinary measures.

The Board operates with a staff of two and contracts with one seasonal person on a project needed basis. The Board is an independent state agency in that it does not take from the general fund of the State of Nevada. The Board operates 100% on the fees incurred from the profession through licensing fees and application fees. The Board has been removed from the Executive Budget of the State and operates as an independent check writing agency. The Board operates as a business rather than a state agency, therefore, making fiscal decisions that are best for all involved.

The Board has implemented a variety of changes that include continued software development to automate various job functions which provides cost savings in personnel services in addition to small overhead due to the staff size. Staff has been directed to continue seeking areas in which operating expenses can be reduced without jeopardizing the high level of customer service the licensees and public have come to know. Through the Board members' and management's review of the annual budget and monthly income and expense statements, it is expected that these tools will continue to provide the Board with sufficient long and short term planning information.

As stated above, the Board is exempt from the State general fund, therefore staffing is at the discretion of the Board. Historically the Board has operated with a small staff. In 1995 the Board had four full time employees. The decrease in employees was based on the retirement of the staff that had been with the Board for many years. In addition, the Board has been progressive with their technology innovation that has allowed computers to do the work that was once done manually. In 2003 the Board began downsizing its operations, staff, and office space needs. The Board continues to evaluate those needs on an annual basis.

The Board works in mutual cooperation with the following agencies:

- (1) Nevada Society of CPAs – the professional membership organization in which a CPA may belong.
- (2) American Institute of Certified Public Accountants (AICPA) – the national membership organization that a CPA may belong.



**27C - Boards & Commissions
Board of Accounting
(continued)**

- (3) U.S. Securities & Exchange Commission (SEC) – the federal program that monitors public companies financial standing.
- (4) Internal Revenue Service – Criminal Division
- (5) National Association of State Board of Accountancy (NASBA) – National organization for Boards of Accountancy.
- (6) Other State Professional Licensing Boards – Both instate and out of state sharing of information and ideas.

The Board no longer has a need to have a physical presence in any particular area of the State. It believes Reno is the better locations given the legislative sessions are held in Carson along with other state and government agencies. Based on technology, 99% of Board activity is done electronically. Therefore the office space needs are minimal for the limited staff with enough room for growth should that occur.



27C - Boards & Commissions - Board of Accounting
1325 Airmotive Way, Suite 220, Reno, NV



B. Rural Service Area Narratives

The following narratives are intended to provide a summary of each agency's operations and presence in the various locations included in this report.

03 - Attorney General

The Attorney General is Nevada's chief legal and top law enforcement officer, whose duties are detailed in the Nevada Revised Statutes, Chapter 228. To meet its statutory obligations the office is divided into the following:

- Bureau of Consumer Protection
- Bureau of Criminal Justice
- Bureau of Governmental Affairs
- Bureau of Public Affairs
- Administration

The Mission of the Attorney General's office is to serve Nevada by advising and defending its institutions, enforcing laws for the protection and benefit of its citizens, ensuring open government and empowering through education outreach.

The Vision of the Attorney General's office is to earn a reputation as a law office that is an indispensable resource for Nevada and a trustworthy member of the law enforcement community.



3B - Attorney General
1539 Avenue F, #2, Ely, NV

08 - Dept. of Agriculture

**NEVADA DEPARTMENT OF AGRICULTURE
LONG-TERM GOALS AND OBJECTIVES**

VISION

The Department of Agriculture envisions a Nevada where present and future generations enjoy a quality of life, which includes a safe and productive environment incorporating the protection and encouragement of an economically vibrant agricultural industry. The Department also sees itself as being able to carry out its regulatory and service programs in an effective, efficient and professional manner.

MISSION STATEMENT

The mission of the Department of Agriculture is to benefit the welfare of all persons residing in the state by encouraging the advancement and protection of Nevada's agriculture and related industries.

GOALS AND OBJECTIVES

The long and short term goals and objectives will be provided to all employees. The Divisions and Bureaus of the Department will work together to define the necessary action steps pursuant to each goal and the associated objectives to translate the time and resources needed to achieve the goals and objectives.

GOAL 1. Regulate in a fair and equitable manner to provide protection for Nevada's agricultural industry and the general public.

OBJECTIVES:

- A. Collect and analyze data to objectively evaluate agency programs.
- B. Hold public workshops to expand access and gather input from industry and the general public.
- C. Develop regulatory policies directed toward achieving voluntary compliance.

GOAL 2. Support, assist, and encourage the agricultural industries, through the principles of private enterprise and individual initiative, in the development of the state's agricultural resources.

OBJECTIVES:

- A. Assist in the promotion and marketing of products nationally and internationally through testing, inspection, analysis, and certification.



**08 - Dept. of Agriculture
(continued)**

- B. Operate licensing programs to maintain industry standards and public health.
- C. Provide scientific expertise to industry.
- D. Offer educational opportunities to the regulated industries.
- E. Participate in outreach events such as fairs and shows.
- F. Support teacher workshops through participation in industry association educational activities, i.e., Farm City Days, Ag in the classroom, etc.

**2008 NEVADA BOARD OF AGRICULTURE SHORT TERM OBJECTIVES FOR THE
NEVADA DEPARTMENT OF AGRICULTURE**

Objective 1

Increase educational efforts for the Department to protect the general public and agriculturally related industries from agroterrorism.

- A. Ensure all Department staff is trained in basic Incident Command System (ICS) level 100.
- B. Ensure key staff is trained in higher level ICS and State Emergency Operation (EOC) procedures.
- C. Update the Department Emergency Operation Plan for each division on an annual basis, and post the plan to the Department's website.

Objective 2

Promote Nevada's agricultural interests in the utilization of land and water resources.

Objective 3

Conduct a comprehensive review of current Department penalty and violation requirements and update as necessary to build consistency across the agency and to reduce reoccurring infractions of agency statutes and regulations.

Objective 4

Take a leadership role in serving as the liaison between the Nevada Department of Wildlife and federal agencies to ensure the best available science is used in decisions relating to wildlife management and conservation.



**08 - Dept. of Agriculture
(continued)**

Objective 5

Work with Department administrators and regional managers to review and revise the administrative manual. Ensure that all board policies, along with current state fiscal and personnel policies, are addressed and considered in this update.

Objective 6

Continue to refine the scope and goals for the agricultural enforcement program.

Objective 7

Coordinate and implement state training for Board members on relevant topics such as prevention of sexual harassment and discrimination (required training), commission and board meetings, and Nevada's open meeting laws. To the extent possible, incorporate this training into regularly scheduled Board meetings.

Objective 8

Develop funding sources and hire the following high priority Department positions: Information Technology Specialist and Public Information Officer; research the possibility of using college students for web page projects and design.

Objective 9

Initiate industry and public comments for updating and revising the Department's strategic plan.

Objective 10

Continue to evaluate procedure to streamline the agency cooperative agreement process for the purpose of expediting the acquisition and expenditure of Federal grant funding.

Objective 11

Establish a Department credit card program that streamlines procurement by employees while maintaining sound administrative procedure.

Objective 12

Continue to work to improve agency communications within the Department and between the Department, the Board, and agricultural related industries.



**08 - Dept. of Agriculture
(continued)**

Objective 13

Division Administrators will perform and complete an annual self program analysis and fiscal review, on a fiscal year basis, and submit a report to the Director and the Board of Agriculture.



8B - Department of Agriculture
4780 E. Idaho Street, Elko, NV



**09 - Dept. of Business & Industry
Industrial Relations**

The Division of Industrial Relations promotes and enforces safety in the workplace. Should injury occur, the Division ensures the timely and appropriate delivery of benefits.



9D - Department of Business & Industry
Industrial Relations / Mines
475 W. Haskell, Winnemucca, NV



9E - Department of Business & Industry
Industrial Relations / SCATS / Mines
350 West Silver Street, Elko, NV

**10 - Dept. of Conservation & Natural Resources
Forestry**

The Nevada Division of Forestry's (NDF) core mission is to protect natural resources and property from wildfire. In support of its mission, NDF manages and coordinates all forestry, nursery, endangered plant species, and watershed resource activities on qualified public, state and private lands. In coordination with other agencies, NDF also takes action and provides coordination for responses to natural disasters including floods and earthquakes. These responsibilities include regional offices located in Washoe County and Elko, the target of this particular master plan study. However, the Regional Office buildings located in these two areas are combination use facilities that also house various firefighting apparatus, and these buildings may fall under a special use definition outside the scope of this particular study.



10D - Dept. of Conservation & Natural Resources - Forestry
911 Falcon Way, Elko, NV



10E - Dept. of Conservation & Natural Resources - Forestry
885 Eastlake Blvd., Washoe Valley, NV



**10 - Dept. of Conservation & Natural Resources
Water Resources**

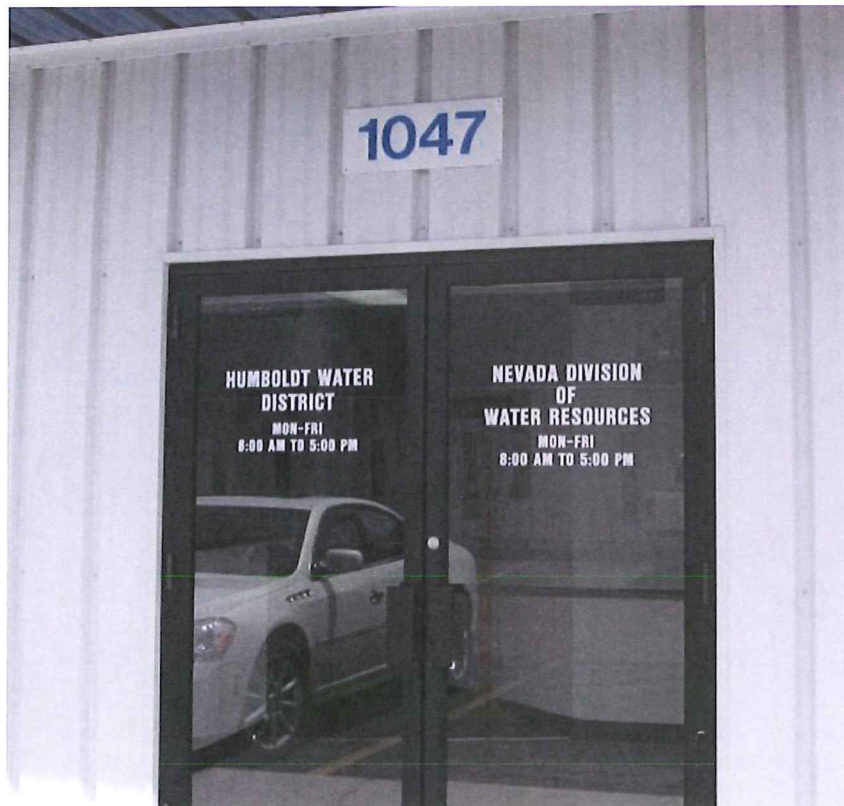
The Water Resources division currently has four office locations - Carson City, Las Vegas, Elko and Winnemucca. Elko and Winnemucca personnel are field workers that regulate the water of the Humboldt River and its decree. Carson City and Las Vegas staff primarily work in office to administer law. There is associated field work (e.g. water level measurements, crop/pumpage inventories).

The agency is the only agency in the state that permits water rights. It is the responsible authority for regulating all water - surface or ground water in the state. It communicates with other local, state and federal agencies, however it is the sole responsible regulatory agency when dealing with water appropriation in the state.



10F - Department of Conservation & Natural Resources
Water Resources
815 E. 4th Street, #7, Winnemucca, NV

**10 - Dept. of Conservation & Natural Resources
Water Resources
(continued)**



10L - Department of Conservation & Natural Resources
Water Resources
1250 Lamoille Highway, Suite 1047, Elko, NV

10 - Dept. of Wildlife

The Nevada Department of Wildlife (NDOW) is the state agency responsible for the restoration and management of fish and wildlife resources, and the promotion of boating safety on Nevada's waters. NDOW is organized into seven divisions (law enforcement, game, fisheries, conservation and education, habitat, wildlife diversity, and operations division) that develop programs and projects, and three regions (eastern, southern and western) that implement these programs.

In addition, NDOW has placed emphasis on agency planning activities, wildlife diversity and support operations (engineering, air operations, communications) by assigning senior management level personnel to coordinate these efforts.

The Nevada Board of Wildlife Commissioners, a 9-member, governor-appointed board, is responsible for establishing broad policy, setting annual and permanent regulations, reviewing budgets, and receiving input on wildlife and boating matters from entities such as the 17 county advisory boards to manage wildlife.

NDOW's Mission:

To protect, preserve, manage and restore wildlife and its habitat for their aesthetic, scientific, educational, recreational, and economic benefits to citizens of Nevada and the United States, and to promote the safety of persons using vessels on the waters of Nevada.



10G - Department of Wildlife
815 E. Fourth Street, Winnemucca, NV

**10 - Dept. of Wildlife
(continued)**



10H - Department of Wildlife
60 Youth Center Road, Elko, NV



10J - Department of Wildlife
1318 North Alpha Street, Ely, NV

**10 - Dept. of Wildlife
(continued)**



10K - Department of Wildlife
380 West B. Street, Fallon, NV



10M - Department of Wildlife
113 Carson Road, Battle Mountain, NV

**10 - Dept. of Wildlife
(continued)**



10N - Department of Wildlife
10056 Monroe Street, Eureka, NV

12 - Dept. of Employment Training and Rehabilitation

VISION

To be **Nevada's First Choice** to connect businesses and job seekers.

MISSION STATEMENT

DETR's mission is to provide Nevada's businesses with access to a qualified workforce and encourage equal employment opportunities.

The Department of Employment, Training & Rehabilitation consists of divisions that offer assistance in job training and placement, vocational rehabilitation, workplace discrimination and in collecting and analyzing workforce and economic data. Many of these services are provided through DETR's partnership with the Nevada JobConnect system.

The Employment Security Division (ESD) provides comprehensive employment and training services to Nevada businesses and workers. Employment Service programs offer job placement and training opportunities that assist businesses in meeting their employment needs and job seekers in returning to work through the state's workforce investment system, Nevada JobConnect.

The Rehabilitation Division is comprised of three bureaus, which include Vocational Rehabilitation, Services to the Blind and Visually Impaired, and the Bureau of Disability Adjudication. The Division also includes the Client Assistance Program, and the Office of Disability Employment Policy. All of these services are designed to address assessment, training, treatment, and job placement for Nevadans with disabilities. The division places primary emphasis on providing necessary services to help clients work and live independently.

The Equal Rights Commission oversees the state's equal employment opportunity program, handling employment discrimination complaints relating to race, national origin, color, creed/religion, sex (gender and/or orientation), age, and disability (ADA). NERC works with the federal Equal Employment Opportunity Commission (EEOC) to investigate and bring suit for complaints of discrimination. NERC also has jurisdiction in Nevada over discrimination in housing and public accommodations.



**12 - Dept. of Employment Training and Rehabilitation
(continued)**



12E - Department of Employment Training & Rehabilitation
JobConnect
172 Sixth Street, Elko, NV



12F - Department of Employment Training & Rehabilitation
JobConnect
121 Industrial Way, Fallon, NV

**12 - Dept. of Employment Training and Rehabilitation
(continued)**



12G - Department of Employment Training & Rehabilitation
JobConnect
1500 Avenue F, Suite 1, Ely, NV



12H - Department of Employment Training & Rehabilitation
JobConnect
475 West Haskell Street, #1, Winnemucca, NV

13B - Gaming Control Board

The State Gaming Control Board regulates licensed gaming in the State of Nevada. The Board has offices in Carson City, Las Vegas, Reno, Elko, and Laughlin to regulate gaming statewide. Our Elko Office houses staff is our Enforcement Division.

The Board's funding comes from a combination the State's General Fund and investigative fees generated by the agency; however, the operations of our Elko Office are fully funded by the General Fund. The Board has an office in Elko to provide the following functions in Elko, Humboldt, Lander, Eureka, and White Pine Counties:

1. Enforcement:
 - a. Conducts criminal and regulatory investigations concerning licensed and unlicensed gaming and arbitrates disputes between patrons and gaming licensees.
 - b. Conducts background investigations of gaming employee registration applicants.
 - c. Gathers intelligence information on organized criminal groups involved in gaming-related activities.
 - d. Approves exportation of gaming devices, and inspects and approves surveillance systems.



13B - Gaming Control Board - Enforcement
557 W. Silver Street, #207, Elko, NV

**14 - Dept. of Health & Human Services
Aging & Disability Services**

The mission of the Aging and Disability Services Division (ADSD) is to develop, coordinate and deliver a comprehensive support system in order for Nevada's senior citizens and persons with disabilities to lead independent, meaningful, and dignified lives (statutory authority: NRS 427). The division primarily serves Nevadans aged 60 years and older as well as younger persons with disabilities. The division is administered through six units: Elder Rights, Elder Rights Attorney, Fiscal, Resource Development, Community Based Care, Disability Services, and IT.

Elder Rights Unit:

The Elder Rights unit is established under Title III of the Older Americans Act and the Elder Rights Attorney under NRS 427A.123. NRS 427A.125 authorizes Elder Rights Advocates. These positions advocate for residents of facilities for long term care. Currently, there are three full time positions in Reno and one full time position in Elko with responsibilities split half time between this unit and the Resource Development Unit. The Unit's responsibilities include: statewide repository of Elder Abuse Reports, coordination of protective services, including Ombudsman services and Medicaid Outreach services. Funding for this program is a combination of Title VII of the Older Americans Act, Title III-B, and State General Fund. This unit also manages the Elder Protective Services (EPS) Program. The EPS Program investigates reports of elder abuse, neglect, exploitation, or isolation. Social Workers arrange for services needed to prevent or alleviate further maltreatment. EPS Social Workers may also refer cases to law enforcement agencies and other regulatory agencies if necessary. The EPS program also provides training to community partners and providers regarding signs of elder abuse, mandatory reporting laws and statistics related to elder abuse in Nevada. Currently, there are nine full time positions in Reno and one full time position in Elko. Funding for this program is a combination of Title XX, State General Fund and Tobacco Settlement Funds.

Resource Development Unit:

This unit is responsible for grants administration and community resource development. Currently there are three full time positions in Reno and one full time position in Elko responsible for grants management. Programs organizationally falling under the RD Unit include, the State Health Insurance Assistance Program e.g. SHIP (Las Vegas only), the Senior Ride Program (Las Vegas only), the Aging and Disability Resource Centers (Reno only), and Advocates for Elders which is authorized by NRS 427A.300, which outlines their duties to provide assistance to persons who are 60 years of age or older and do not reside in facilities for long term care. Currently, this program has one full time position in Reno and one full time



**14 - Dept. of Health & Human Services
Aging & Disability Services
(continued)**

position in Elko with responsibilities split half time between this unit and the Elder Rights Unit.

Funding for this unit is a combination of various Federal grants from the Administration on Aging, Department of Labor, and Centers for Medicare and Medicaid Services, along with Tobacco funds, Taxi Cab Authority funds which support the Senior Ride Program (Las Vegas only) and State General Fund.

Community Based Care (CBC) Unit:

The CBC unit provides services to those seniors most at risk through three Medicaid waivers, a state funded program, and the Title XX Homemaker Program. The Community Home-based Initiatives Program (CHIP), Waiver for Elderly in Adult Residential Care (WEARC), Assisted Living Waiver (AL) and Community Options Program for the Elderly (COPE) provide alternatives to nursing home placement. Currently, there are nineteen full time positions in Reno and seven full time staff in Elko.

The scope of services includes general administration activities for the proper and efficient operation of the Medicaid Waiver and State Plan. Social Workers are each projected to carry a caseload of 50 clients, which includes 45 approved cases and 5 in process cases. Funding for the waiver programs is a combination of Medicaid (Title XIX) funds, and State General Fund appropriations.

The COPE program provides services to clients who are not eligible for the CHIP Medicaid waiver program. Applicants to the program are given priority status for service entry based on NRS 426.728, for those requiring assistance with bathing, toileting and eating. Funding for this program is a combination of State General Fund and Tobacco Settlement Funds under the Independent Living Grants.

The 2003 Legislature adopted Senate Concurrent Resolution No. 10 endorsing the implementation of the State Strategic Plans and urging the Governor and state agencies to take the appropriate steps to ensure that persons with disabilities are able to live in the least restrictive environment. The Strategic Plan Accountability Committees for Persons with Disabilities and for seniors made recommendations in their final reports urging the Governor and the Legislature to support, through the budget process, sufficient state funding of community based services to make reasonable progress toward elimination of waiting lists, as



**14 - Dept. of Health & Human Services
Aging & Disability Services
(continued)**

mandated by the Olmstead Act.

The Title XX Homemaker program provides in home services for adults 60 years and older and disabled adults to avoid institutional placement. Social Workers provide administrative activities and care coordination. Currently, there is one full time position in Reno and one full time position in Elko. Direct services are provided by Family Support Workers and contracted providers and include homemaking tasks, grocery shopping, laundry, meal preparation and errands. In addition to homemaking tasks, Family Support Workers observe client behavior and environment, identifying deterioration or improvement. They also observe and report evidence of abuse, neglect, exploitation or isolation. Funding for this program is a combination of Title XX, State General Fund and Tobacco Settlement Funds.

Disability Services Unit – Idea Part C: (housed in Reno & Las Vegas only)

The Idea Part C Program of our Disability Services Unit provides oversight for all Early Intervention Services within the state. Currently, there are six full time positions in Reno and two full time positions in Las Vegas. Services to rural communities are provided via community partners.

Information Technology Unit:

The IT unit provides technical support to all ADSD staff. There is one full time position in Las Vegas, 2 full time positions in Carson City and 1 full time position in Reno.



**14 - Dept. of Health & Human Services
Aging & Disability Services
(continued)**



14K - Department of Health & Human Services
Aging & Disability Services
1010 Ruby Vista Drive, Suite 104, Elko, NV

**14 - Dept. of Health & Human Services
Child & Family Services**

The Division of Child and Family Services' Mission Statement is as follows:

"The Nevada Division of Child and Family Services (DCFS), together in genuine partnership with families, communities and other governmental agencies, provides support and services to assist Nevada's children and families in reaching their full human potential. DCFS recognizes that Nevada's families are our future and children, youth and families thrive when they:

- Live in safe, permanent settings
- Experience a sense of sustainable emotional and physical well being
- Receive support to consistently make positive choices for family and the common good.

The programs that constitute the Division's operations include the following:

- Child Protective Services (CPS)
- Child Welfare (Ongoing Services)
- Intensive Family Services (IFS)
- Foster Care Licensing
- Wrap Around in Nevada (WIN)

All of these programs work in close conjunction with one another in protecting or removing children from abusive situations in our communities based on NRS 432B laws governing the State of Nevada. These programs work toward maintaining or reunifying children with their families through assessing the families' needs and deficiencies. Once those areas have been identified, the programs help build awareness, education and tools to the families for the ultimate goal of providing a safe home to their children and reunification if the children have been removed and placed in foster care.



**14 - Dept. of Health & Human Services
Child & Family Services
(continued)**

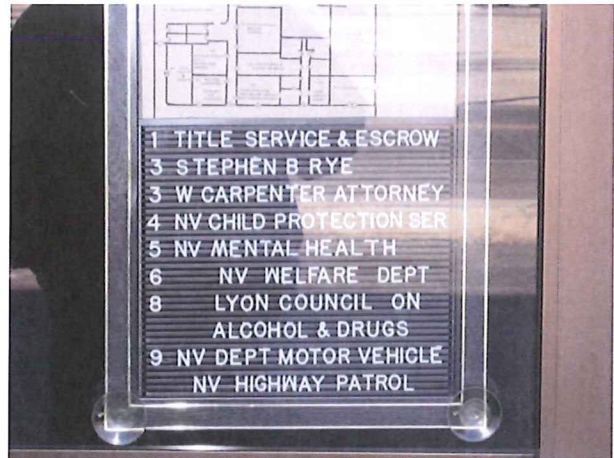


14L - Department of Health & Human Services
Child & Family Services
1735 Kaiser Street, Fallon, NV



14N - Department of Health & Human Services
Child & Family Services
1000 C Street, #1, Hawthorne, NV

**14 - Dept. of Health & Human Services
Child & Family Services
(continued)**



14P & 14R - Department of Health & Human Services
Child & Family Services
215 West Bridge St., Suites #4, #6 & #7, Yerington, NV



14Q - Department of Health & Human Services
Child & Family Services
535 Western Avenue, Lovelock, NV

**14 - Dept. of Health & Human Services
Child & Family Services
Youth Parole Bureau**

Rural Youth Parole consists of three main offices. 1) Carson City with one (1) employee, 2) Fallon with two (2) employees and 3) Elko with two (2) employees. The data for the Carson City office is not included in this master plan.

The Division of Child and Family Services provides supervision and case management services for youth ages twelve (12) to eighteen (18) years, who are committed to DCFS for correctional and/or mental health. Youth twelve (12) to eighteen (18) years of age, who are committed to DCFS for correctional care but cannot by law be placed in a correctional program. Youth transferred to Nevada through the Interstate Compact on Juveniles.

This agency currently has only one (1) Interstate Compact worker for the whole state of Nevada, covering both Parole and Probation. The Legislature approved a Social Service Specialist II to work with the already existing Interstate Compact worker, along with a Parole Office which the Division is in the process of filling. It is unclear how or if this new Parole Office will be utilized. They may spend time in both Rural and Washoe Counties.

A small change in structure is occurring. There is now a Senior Youth Parole Counselor that has been morphed into a Rural Unit Manager position. This position has not yet been filled. To be clear, this is not a new position, but is a position that has been upgraded.

The three rural offices interact with the following State, Federal and local agencies: DCFS, Social Services, local probation departments, local sheriff and police departments, mental health facilities, local schools and local juvenile court.

Rural Youth Parole has a huge area to cover, with three offices to cover everything but Clark County. There are many youth committed to this agency's care and custody in many small towns across the State. One of the previous Youth Parole Chiefs had a vision of another rural office in to be located in Ely.



**14 - Dept. of Health & Human Services
Child & Family Services
Youth Parole Bureau
(continued)**



14S - Department of Health & Human Services
Child & Family Services / Youth Parole Bureau
1010 Ruby Vista Drive, Suite 101, Elko, NV



14T - Department of Health & Human Services
Child & Family Services / Youth Parole Bureau
135 Keddle Street, Fallon, NV

14 - Department of Health & Human Services
Health
Frontier & Rural Services

Mission Statement

Environmental Health, Community Health Nursing and Early Intervention Services come together to form the Frontier and Rural (FAR) Public Health Services Program. Their mission is to make Rural or "frontier" Nevada a safe and healthy place to live, work or visit.

The FAR Program promotes and maintains wellness to the 14 rural counties in Nevada.

Frontier areas face many challenges in providing access to health and human services. The FAR Program is here to help bridge the gap and overcome barriers that frontier areas face in accessing quality care for rural Nevadans.

Nevada Early Intervention Services (NEIS) is a home-based program for eligible children (birth to three) with developmental delays and their families, who reside in Nevada. NEIS assists parents in their natural role as teachers to help meet their child's special needs. NEIS staff (State Developmental Specialists and contracted therapists), in collaboration with the family, suggests educational and therapeutic home activities that the family can do with the child during their normal daily routine. NEIS is state (general funds) and federally funded (Individuals with Disabilities Education Act – IDEA).

The Northeastern Region of Early Intervention Services currently operates from two offices, located in Elko and Ely.

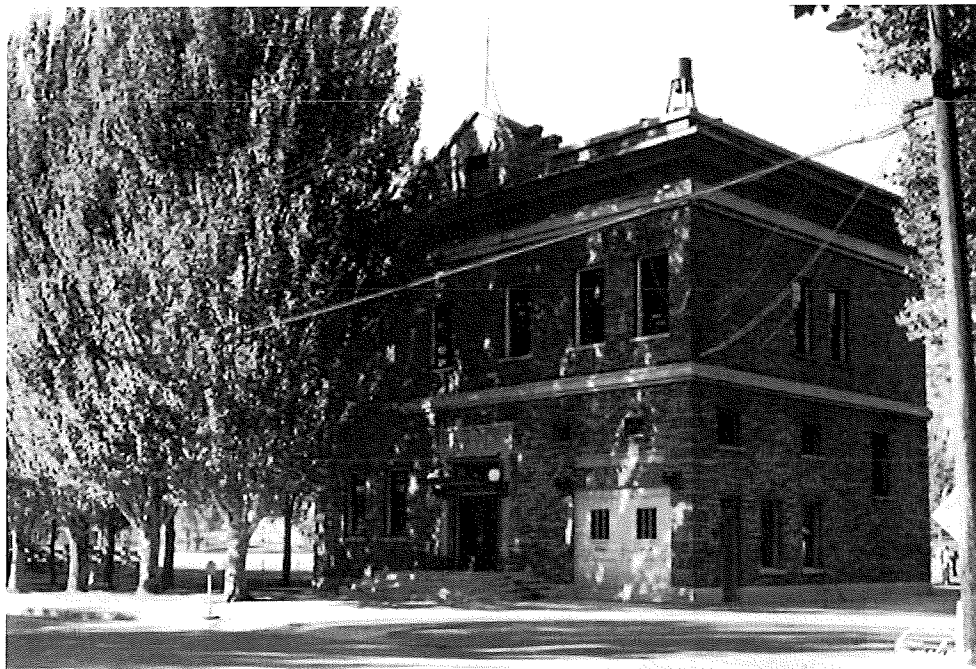
The Northeastern staff covers and travels to the following areas: (Area assignments can change depending on caseload growth)

Elko Office – Elko County (all areas including Wendover), Upper Eureka County (Beowawe, Crescent Valley, Dunphy), Upper Lander County (Battle Mountain), and Humboldt County (Winnemucca, Imlay, McDermitt, and Denio). State Staff: 1.0 Health Program Manager II, 3.75 Developmental Specialists, 1.0 Administrative Assistant II, 1.0 Administrative Assistant III/ 1.0 vacant DS (goal to open Winnemucca site office with this position). Contracted part-time staff: includes 1 Occupational Therapist, 4 speech therapists, 1 physical therapist (travels from Reno), 1 Registered Dietician (travels from Reno), 1 Registered Nurse, 1 Behavioral Aide, 1 interpreter, and other Rehab companies as needed in their geographical area.



14 - Department of Health & Human Services
Health
Frontier & Rural Services
(continued)

Ely Office – Elko County (Wendover), White Pine County (McGill, Ely, Ruth, Lund), Upper Lincoln County (Pioche, Panaca, and Caliente), Lower Eureka County (Eureka), Lower Lander County (Austin), Upper Nye County (Tonopah, Duckwater Indian Reservation, Hadley/Round Mountain). State Staff: .75 Developmental Specialist; Contracted part-time staff: 1 administrative assistant, 1 physical therapist, 1 speech therapist, 1 registered dietician.



14U - Department of Health & Human Services
Health - Frontier & Rural Services / Environmental Health
501 Mill Street, Ely, NV



14 - Department of Health & Human Services
Health
Frontier & Rural Services
(continued)



14V - Department of Health & Human Services
Health - Frontier & Rural Services / Environmental Health
1020 Ruby Vista Drive, Suite 102, Elko, NV



14W & 14X - Department of Health & Human Services
Health - Frontier & Rural Services / Environmental Health
475 West Haskell, Suites 38 & 52, Winnemucca, NV

14 - Department of Health & Human Services
Health
Frontier & Rural Services
(continued)



14Y - Department of Health & Human Services
Health - Frontier & Rural Services / Environmental Health
155 N. Taylor, Suite 103, Fallon, NV



14Z - Department of Health & Human Services
Health - Frontier & Rural Services / Early Intervention Services
435 South 13th Street, Ely, NV

**14 - Dept. of Health & Human Services
Public Defender**

The State Public Defender is within the Department of Health and Human Services. Counties may use the State Public Defender services pursuant to NRS 180 et. seq. or counties may maintain a county public defender office pursuant to NRS 260 et seq. Currently, the office provides service to five counties from two offices. The main office is in Carson City and covers Carson and Storey Counties. The Ely Regional Office provides service to White Pine, Eureka, and Lincoln Counties. The Carson City office participates in an Adult Drug Court, Adult Mental Health Court, and a Juvenile Drug Court. The Ely Regional Office participates in an Adult Drug Court. The office also provides criminal defense for persons (including state prison inmates) that are charged with a crime and prosecuted by the Attorney General.

The agency provides zealous advocacy for indigent persons charged with a crime (ranging from adult misdemeanor to all categories of felonies, including Capital cases, all Juvenile matters, 432 B Child in Need of Protection cases, involuntary commitment proceedings, in participating counties and as appointed by the courts. Services start at arrest and continue through all stages of the primary matter to appeal and probation and/or parole. We also appeal post conviction habeas corpus denials from in the District Court to the Supreme Court of Nevada.. The Appellate Section prepares cases and appears at the Pardons Board as appointed by the Board. The Appellate Section may also appeal matters to the U.S. Supreme Court as necessary.

The Carson City Office is currently staffed with five trial attorneys (one of whom is the State Public Defender and carries only the Specialty Courts caseloads and all administrative duties), two appellate attorneys, 3 legal secretaries (one is also the office manager), and two investigators (who provide investigation for all five counties).

The Ely Regional Office is currently staffed with 3 trial attorneys and a legal secretary.

The Ely Regional Office has unique issues with hiring and maintaining qualified professional staff due to the rural nature of the area.

The 75th Session of the Legislature granted the office request for an additional attorney in Carson City, an Administrative Assistant in Carson City, and an investigator for the Ely Regional Office. These new positions were justified by the imposition of the Performance Standards set by the Supreme Court in 2009. It is anticipated that additional staff will be required if/when the Court also sets caseload limits for attorneys providing indigent defense service.

Funding is currently 25% general fund and 75% county contribution. The office files motions with the appropriate court for additional funding as necessary for expert witness services, extraordinary costs (copying, exhibit production, etc.) The office is also funded to reimburse all



**14 - Dept. of Health & Human Services
Public Defender
(continued)**

attorneys who are appointed by any court in the state to represent clients in Post-Conviction Habeas matters.



14CC - Department of Health & Human Services
Public Defender
737 Avenue G, Ely, NV

**14 - Dept. of Health & Human Services
Welfare and Supportive Services**

Department of Welfare and Supportive Services' (DWSS) mission is to provide quality timely and temporary services enabling Nevada families, the disabled and elderly to achieve their highest levels of self-sufficiency.

DWSS provides public assistance and child support enforcement services consisting of cash assistance, food stamps, medical support, utility assistance and child care subsidies. Rural locations have been established for provision of these services in Elko, Ely, Fallon, Hawthorne, Pahrump, Winnemucca and Yerington.

DWSS publishes an updated organization chart on a monthly basis, which can be obtained at <http://dwss.nv.gov/dmdocuments/Gen.OrgChart.pdf>.



14DD - Department of Health & Human Services
Welfare
1020 Ruby Vista Drive, Suite 101, Elko, NV

**14 - Dept. of Health & Human Services
Welfare and Supportive Services
(continued)**



14EE - Department of Health & Human Services
Welfare
111 Industrial Way, Fallon, NV



14FF - Department of Health & Human Services
Welfare
1000 C Street, #1, Hawthorne, NV

**14 - Dept. of Health & Human Services
Welfare and Supportive Services
(continued)**



14GG - Department of Health & Human Services
Welfare
725 Avenue K, Ely, NV



14HH - Department of Health & Human Services
Welfare & Supportive Services
3140 Traders Way, Winnemucca, NV

**14 - Dept. of Health & Human Services
Health Care Financing & Policy**

The Elko District Office provides services to persons with disabilities on Medicaid by providing in home services constituting of personal care and homemaking services. The goal is to avoid institutionalization by allowing persons to live in the least restrictive setting. The Division assists persons from birth to end of life. Outreach is completed in nursing facilities to determine if a person can be placed in a community setting, thus saving Medicaid costs.

Reviews of nursing facilities are conducted annually by registered nurses through the Minimum Data Set. At least annual reviews of personal care agencies are also conducted to ensure compliance with federal and state regulations and policies.

Care Coordination is also provided to persons who need assistance with Medicaid billing and other related issues.



14JJ - Department of Health & Human Services
Health Care Financing & Policy
1010 Ruby Vista Drive, Suite 103, Elko, NV

**17 - Dept. of Public Safety
Dept. of Motor Vehicles**

DMV's mission is to provide progressive and responsive service delivery to the citizens of Nevada as follows:

- Maintains the highest controls to ensure the accurate collection and timely distribution of all revenues.
- Improves the safety of those driving on state highways through licensing, monitoring and intervention practices.
- Assists Nevada in meeting its federally mandated air quality standards.
- Protects state consumers and businesses against fraud and unfair business practices.
- Ensures the integrity and privacy of all records.
- Is primarily a highway funded agency.

Offices in the rural areas provide services including driver licenses, identification cards, vehicle registrations, certificates of title, business licensing, motor carrier transactions, and fraudulent investigations. Offices are located based upon demographic needs of the customers in the region and staffing is maintained in these offices based on a legislatively approved staffing ratio.

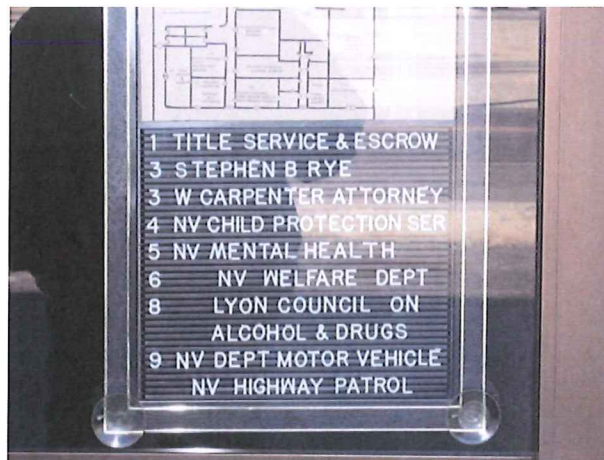
The 2009 Legislature mandated the Department close the Gardnerville office due to the sharp decline in revenues. It is the goal of the Department, once the economy rebounds, to re-establish its presence in the Douglas County area.

The Department offers face to face, stand-alone services to the citizens of Nevada. The services offered by the Department are not reliant upon other governmental agencies.

The Department's services require testing courses for commercial driver licenses and motorcycle endorsements. This represents a need for an average of two acres of open, paved lots. The Department also serves a large number of customers in the office which requires a higher parking ratio than the average building.



17 - Dept. of Public Safety
Dept. of Motor Vehicles
(continued)



17E - Department of Motor Vehicles
215 W. Bridge Street, Yerington, NV



17F - Department of Motor Vehicles
3505 Construction Way, Winnemucca, NV

**17 - Dept. of Public Safety
Dept. of Motor Vehicles
(continued)**



17G - Department of Motor Vehicles
1085 Highway 95, Hawthorne, NV



17H - Department of Motor Vehicles
973 West Williams Avenue, Fallon, NV

**17 - Dept. of Public Safety
Dept. of Motor Vehicles
(continued)**



17J - Department of Motor Vehicles
178 N. Avenue F, Ely, NV



17K - Department of Motor Vehicles
3920 E. Idaho Street, Elko, NV

**17 - Dept. of Public Safety
Highway Patrol
Central Command**

VISION:

A united and diverse workforce, providing state-wide 24 hour service to an educated motoring public, and other highway users, which voluntarily complies with traffic laws, resulting in a safer highway environment.

MISSION:

To promote safety on Nevada Highways by providing law enforcement traffic services to the motoring public.

PHILOSOPHY:

As public servants, we will treat all persons with respect, and provide impartial, non-biased, professional and fiscally responsible service to the public. We will provide this service and keep the public trust by upholding the constitution and laws of the United States and of the State of Nevada with the utmost integrity, honesty and fairness.

GOALS:

1. Maintain average response time to highest priority calls, urban and rural.
2. Reduce severity rate of crashes on state highways.
3. Improve Technology.
4. Improve harmony in the workplace.
5. Increase grant funding and improve grants administration.

There are currently 79 sworn and 28 civilian FTEs. All of the civilian employees work in the Elko office. The sworn employees include the Major through Troopers in 10 different duty stations; Orovada, Winnemucca, Battle Mountain, Austin, Elko, Wells, Jackpot, Wendover, Ely and Eureka.

With the limited manpower throughout the Command, 24 hour, 7 day week coverage is not possible; however, schedules are adjusted to handle the majority of calls for service during scheduled working hours. There is no anticipation of any major increase in population in Northeastern Nevada over the next several years. Our current staffing levels should be adequate. The largest strain on staffing is in the support services areas. Technology upgrades and advances would be the priority to correcting the workload issues rather than adding additional personnel. But, if additional personnel should become necessary, adjustment of assigned shift and regular days off would be available instead of increasing office space.



**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**

There are currently no statutory requirements that would impact current staffing levels.

Several years ago, there were several of the duty stations in Northeastern Nevada in which only one Trooper was assigned. The Division made the decision to mandate that all duty stations have at least two positions assigned. This would assist in providing coverage and limit call outs.

Current position assignments may be realigned through the Major's position with sufficient justification and approval. This has occurred during the past few years. This has been based upon coverage and calls for service.

On July 1, 2007, the Commands were restructured as it relates to which duty stations were assigned to specific Commands. Prior to July 2007, Alamo, Tonopah and Hawthorne were part of Central Command. In July 2007, Alamo was reassigned to Southern Command and Tonopah and Hawthorne were reassigned to Northern Command.

The only future plans that may impact space needs would be the *preliminary* discussions about combining dispatch centers. If this were to occur, additional space or a new location would be necessary to accommodate the increase in personnel, radio and dispatch equipment.

The Highway Patrol is a law enforcement agency that works with other local, state and federal law enforcement agencies. This includes programs and investigations as well as general assistance.



**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**



17L - Dept. of Public Safety - Highway Patrol
Central Command
3920 E. Idaho Street, Elko, NV



17M - Dept. of Public Safety - Highway Patrol
Central Command
1875 Main Street, Fernley, NV

**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**



17N - Dept. of Public Safety - Highway Patrol
Central Command
973 West Williams, Fallon, NV

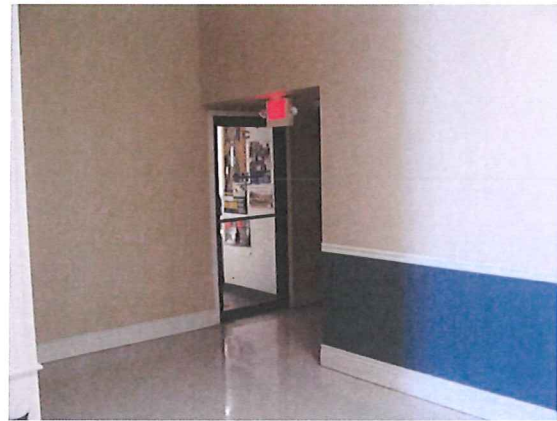


17P - Dept. of Public Safety - Highway Patrol
Central Command
178 North Avenue F, Ely, NV

**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**



17Q - Dept. of Public Safety - Highway Patrol
Central Command
1300 6th Street, Wells, NV



17R - Dept. of Public Safety - Highway Patrol
Central Command
1085 Highway 95, Hawthorne, NV



**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**

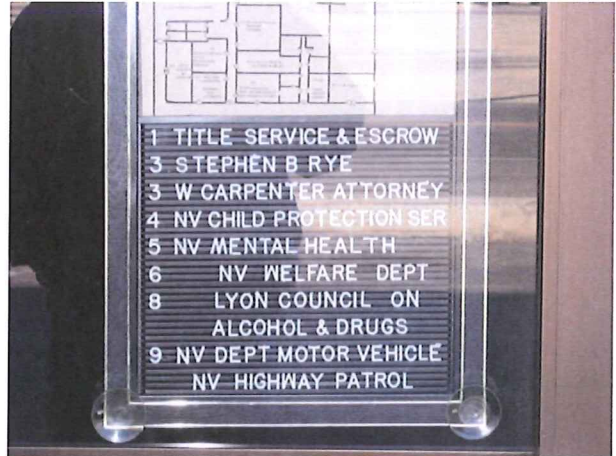


17S - Dept. of Public Safety - Highway Patrol
Central Command
730 Arobio Lane, Lovelock, NV



17T - Dept. of Public Safety - Highway Patrol
Central Command
101 Carson Road, Unit H, Battle Mountain, NV

**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**



17U - Dept. of Public Safety - Highway Patrol
Central Command
215 W. Bridge St., Yerington, NV



17V - Dept. of Public Safety - Highway Patrol
Central Command
3505 Construction Way, Winnemucca, NV

**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**



17W - Dept. of Public Safety - Highway Patrol
Central Command
1111 N. Gene L. Jones Way, West Wendover, NV



17X - Dept. of Public Safety - Highway Patrol
Central Command
124 Main Street, Austin, NV

**17 - Dept. of Public Safety
Highway Patrol
Central Command
(continued)**



17Y - Dept. of Public Safety - Highway Patrol
Central Command
1385 Highway 93, Jackpot, NV



17Z - Dept. of Public Safety - Highway Patrol
Central Command
10056 Monroe Street, Eureka, NV

**17 - Dept. of Public Safety
Investigation**

Philosophy, Mission and Goals

Service to our communities, promoting openness and access to government; *professionalism* based on honesty, integrity, loyalty, and awareness of basic human values in our response to every individual;

Innovation in thought and action, recognizing and responding to current and future needs; *teamwork* to foster a sense of cooperation among all, recognizing that honest and reliable sharing of information is vital; and

Trust earned by managing and maintaining the Division's resources responsibly, and conducting ourselves in a way that fosters the highest level of confidence from the people we work with and the communities we serve.

Our Mission

The Nevada DPS Investigation Division is a state law enforcement agency dedicated to public safety. This is accomplished through the professional enforcement of controlled substance laws, by providing investigative services to all criminal justice agencies, and by supporting law enforcement statewide through the collection and dissemination of relevant and timely criminal information. This mission is accomplished in an atmosphere of professionalism, ethical standards and a commitment to cooperation and mutual support between the Division and other criminal justice agencies and the citizens of Nevada.

Our Goals

- To provide for the public safety by interdicting illegal narcotics and disrupting the illicit drug trade.
- To support statewide criminal justice needs by providing professional investigative assistance.
- To establish and operate statewide automated systems to collect, analyze and disseminate criminal investigative information.
- To maintain effective law enforcement through innovative techniques, continuing education and coordination of statewide criminal justice activities through resource allocation and cooperation.
- To provide protection for the citizens of the communities through the identification and apprehension of predatory criminals and the disruption of criminal organizations.

(Note: Photographs not included due to security concerns, at the request of the agency.)



**17 - Dept. of Public Safety
Parole & Probation**

Department of Public Safety, Division of Parole and Probation is a very unique and complex operation. It is the philosophy and practice of this Division that each offender is responsible for his or her behavior and for the choices they make each day.

There are units in the Division that are tasked with the supervision of sex offenders, house arrest offenders, hardcore gang members, mandatory release parolees, drug court and mental health court, interstate compact offenders as well as general supervision offenders. The Division also has a training component dedicated to the training and professional growth of new officers through the use of field training officers.

The Division of Parole and Probation (PnP) is the second largest division of the Department of Public Safety (DPS) and growing. It is made up of bright and talented men and women who enjoy the challenge of protecting our community through the various strategies and programs we employ to reduce crime, and of monitoring offenders' conduct to ensure that they practice good citizenship. The Division is made up of both sworn and non-sworn personnel, both of which play a vital role in the division's mission.



17EE - Dept. of Public Safety - Parole & Probation
3920 E. Idaho Street, Elko, NV

**17 - Dept. of Public Safety
Parole & Probation
(continued)**



17FF Dept. of Public Safety - Parole & Probation
1539 Avenue "F", Suite 2, Ely, NV



17GG - Dept. of Public Safety - Parole & Probation
145 & 147 Keddle Street, Fallon, NV

**17 - Dept. of Public Safety
Parole & Probation
(continued)**



17HH - Dept. of Public Safety - Parole & Probation
3505 Construction Way #5, Winnemucca, NV

**17 - Dept. of Public Safety
Records & Technology
Tech. Bureau**

The Department of Public Safety (DPS) Records & Technology Division's Technology Bureau provides full time (24 hours/day - 7 days/week - 365 days/year) technical support, computer resources and connectivity to DPS and statewide criminal justice agencies throughout the state. One FTE is housed in Elko to provide service to northeastern Nevada.

FTE deals primarily with DPS divisions. May be required at times to troubleshoot connectivity problems at local law enforcement offices and tribal offices. All data connections are routed through Carson City.



17JJ - Department of Public Safety
Records & Technology - Tech Bureau
3920 E. Idaho Street, Elko, NV

List of Appendices

Appendix - A: Summary of Questionnaire Responses RSSA

Appendix - B: Summary of Questionnaire Responses RUSA

Appendix - C: Map of Owned Buildings in RSSA

Appendix - D: Map of Leased Buildings in RSSA

Appendix - E: Maps of Owned Buildings in RUSA - Elko, Ely, Eureka, Fallon, Washoe Valley,
Winnemucca, Yerington

Appendix - F: Maps of Leased Buildings in RUSA - Eureka, Fernley, Elko, Ely, Fallon, Hawthorne, Jackpot,
Lovelock, Wells, West Wendover, Winnemucca, Yerington, Silver Springs



Code: 3A

Department: Attorney General

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	19	22	25	28	31

Basis for Staff Projections: Flat growth due to current recession from present to 2014. Estimate economy will have recovered from recession and resume slow growth until 2029.

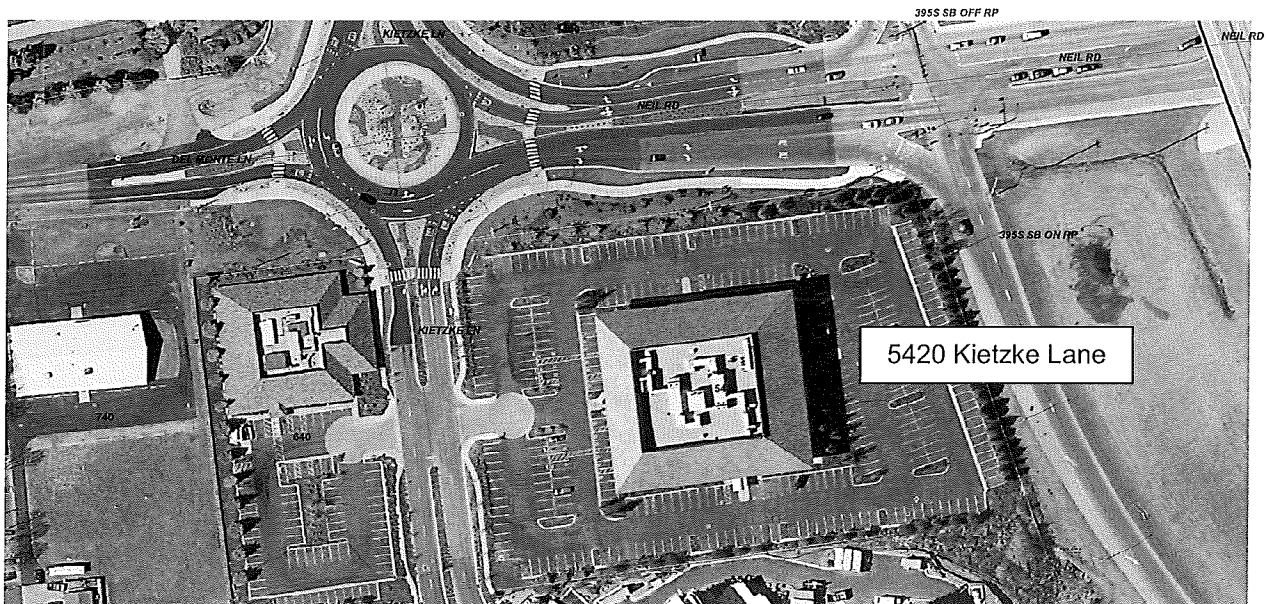
Existing Space Occupied: 11,279 gsf

Existing Location: 5420 Kietzke Lane, Suites 200 & 202
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Agency Requirements: Other State of Nevada agencies located in Reno-Sparks.



3A - Aerial view of Attorney General Office location



Code: 5A

Department: Secretary of State
 Division: Securities Division
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
0	4	3	5	6	7	7

Basis for Staff Projections: Anticipated need for securities related staff in Reno area.

Existing Space Occupied: 1,349 gsf
 Existing Location: 1755 East Plumb Lane, Suite 231
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate space (area); restroom locations not desirable;
 lack of potable water in office & single pane windows an
 issue and concern; inadequate heating and cooling.

Adjacency Requirements: Attorney General's office / staff and local law enforcement.



5A - Aerial view of Secretary of State Office location



Code: 7A

Department: Department of Administration
 Division: Victims of Crime
 Agency: Division of Buildings and Grounds

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
3	3	2	0	0	0	0

Basis for Staff Projections: This office may be consolidated with the Carson City office when the lease ends in 2012, therefore, this space may not be needed in the future.

Existing Space Occupied: 1230 gsf
 Existing Location: 4600 Kietzke Lane, I-205
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate. Good public access, adequate parking, space is adequate for in person visitors, restroom access, office space adequate for supplies and work areas.

Adjacency Requirements: None



7A - Aerial view of Victims of Crime location



Code: 8A

Department: Department of Agriculture

Division:

Agency:

Existing / Projected Staffing Summary:

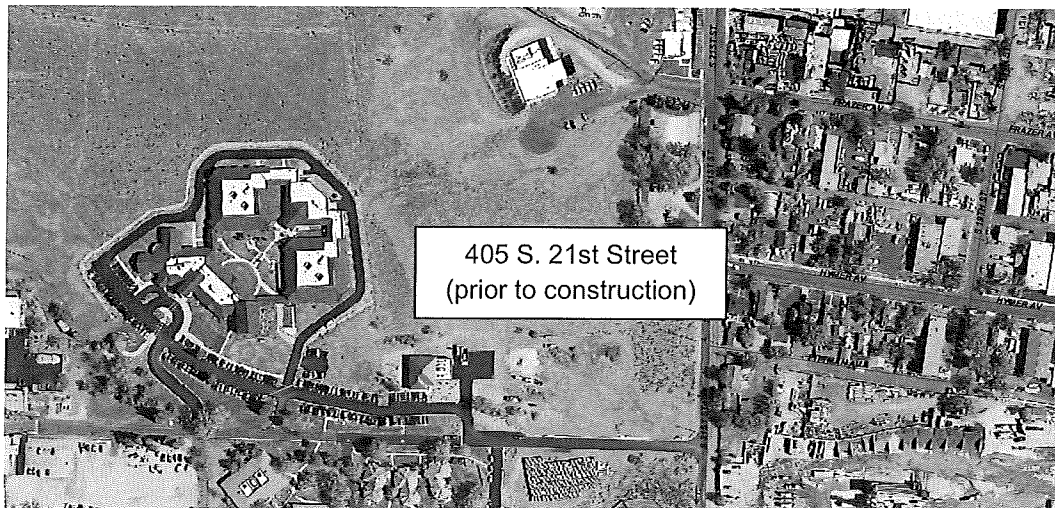
1999	2004	Current	2014	2019	2024	2029
162	191	179	181	183	185	187

Basis for Staff Projections: Lack of funding, knowledge of programs, conservative fiscal projections. With two positions being added every five years after the 2013 legislature, this department should be able to keep up with growth and re-establish its strength before cuts.

Existing Space Occupied: 37,000 gsf
Existing Location: 405 S. 21st Street
Sparks, NV

Leased / Owned: Owned
Existing Space Issues: More than adequate. The building is newly occupied in 2009.

Adjacency Requirements: None that are crucial. University of Nevada, NDOW and NDOT are close and convenient.



8A - Aerial view of Department of Agriculture location



Code: 9A

Department: Department of Business and Industry
 Division: Industrial Relations
 Agency: OSHA

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	17	17	17	17	17

Basis for Staff Projections: Current staffing level

Existing Space Occupied: 8,807 gsf
 Existing Location: 4600 Kietzke Lane
 Bldg. F-151, F-153 & E-144
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements:



9A - Aerial view of Industrial Relations location



Code: 9B

Department: Department of Business and Industry
 Division: Transportation Services Authority
 Agency:

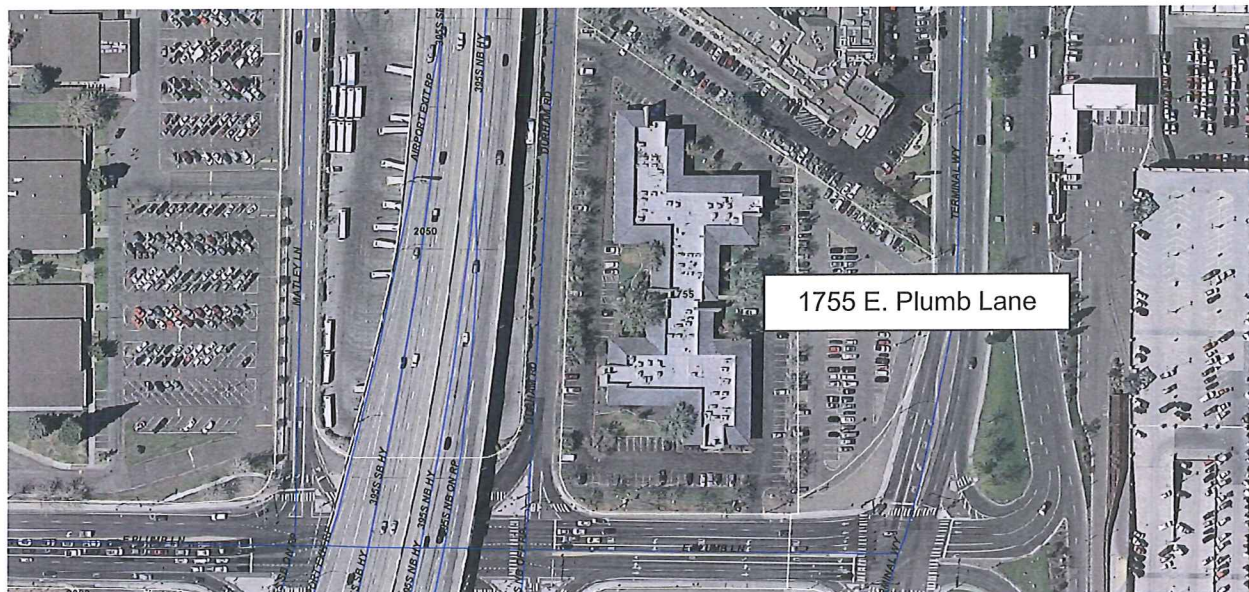
Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	6	6	6	6	6

Basis for Staff Projections: Current staffing level

Existing Space Occupied: 1,804 gsf
 Existing Location: 1755 East Plumb Lane, Suite 216
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



9B - Aerial view of Transportation Services Authority location



Code: 9C

Department: Department of Business and Industry

Division: Dairy Commission

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	8	8	8	8	8

Basis for Staff Projections: Current staffing level

Existing Space Occupied: 3,066 gsf

Existing Location: 4600 Kietzke Lane
Bldg. A - Suites 104, 106 & 107
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Agency Requirements: None



9C - Aerial view of Dairy Commission location



Code: 10A

Department: Department of Wildlife
Division: Wildlife Division
Agency:

Existing / Projected Staffing Summary:

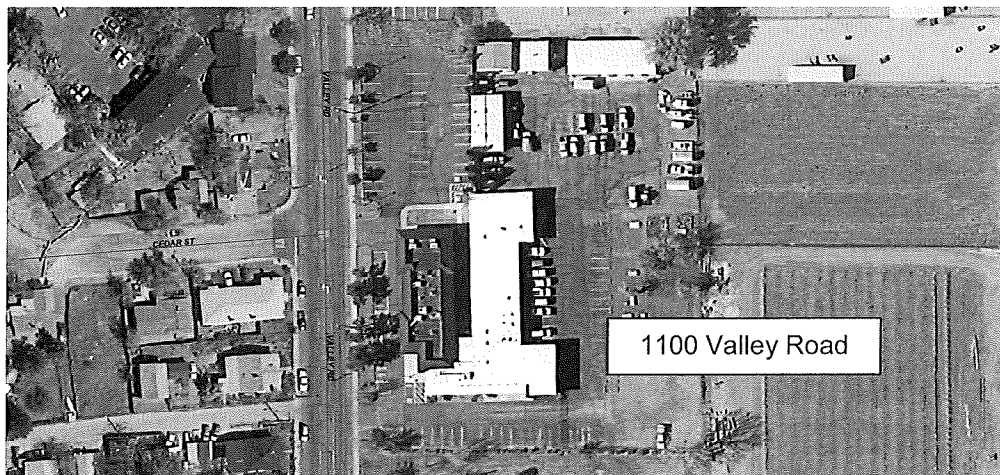
1999	2004	Current	2014	2019	2024	2029
63	73	70	76	80	84	88

Basis for Staff Projections: Potential new consolidated facility and enhancements in federal funding related to climate change legislation.

Existing Space Occupied: 21,949 gsf (separate Storage space = 3,600 s.f.)
Existing Location: 1100 Valley Road
Reno, NV

Leased / Owned: Owned Building / Leased Land
Existing Space Issues: Less than adequate. Shortage of office space, storage and laboratory space. Age of facility is continual concern resulting in HVAC discomfort, loss of power due to over use of electrical circuits, and aging parking lot. Covered parking/storage for boats, trailers and 4x4's is desirable.

Adjacency Requirements: University of Nevada, Dept. of Agriculture, US Fish & Wildlife



10A - Aerial view of Department of Wildlife location



Code: 10B

Department: Department of Wildlife
Division: Wildlife Division
Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	27	29	32	34	36	38

Basis for Staff Projections: Anticipated growth of professional staff state-wide will require additional support and fiscal staff.

Existing Space Occupied: 6,915 gsf
Existing Location: 4600 Kietzke Lane, #D
Reno, NV

Leased / Owned: Leased
Existing Space Issues: Less than adequate. A second conference room is needed due to the addition of the new Engineering section; additional archive storage spaces for fiscal documents is also needed. Some security concerns - vehicle burglaries and vandalism

Adjacency Requirements: Needs to be consolidated with NDOW headquarters facility.



10B - Aerial view of Department of Wildlife location



Code: 10C

Department: Department of Wildlife
Division: Veterinarian Office
Agency:

Existing / Projected Staffing Summary:

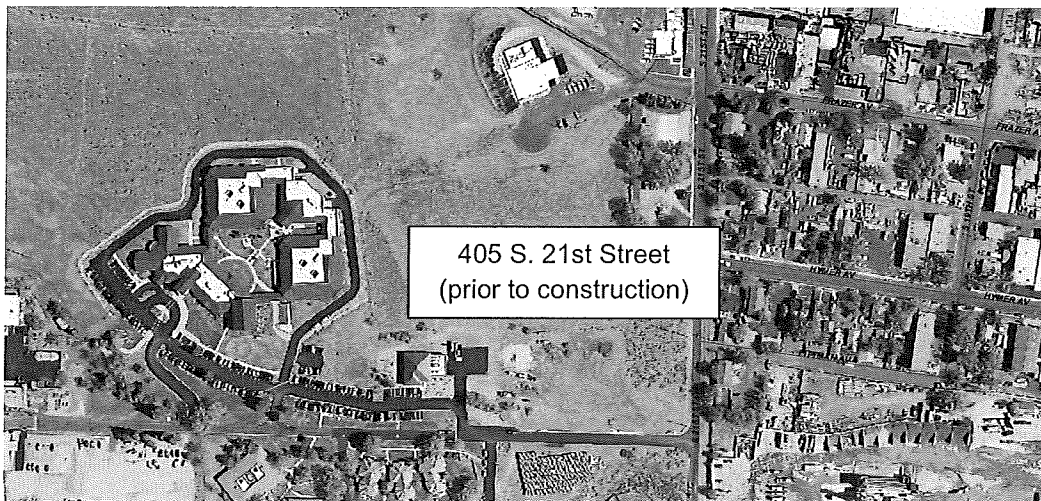
1999	2004	Current	2014	2019	2024	2029
-	-	1	2	2	2	2

Basis for Staff Projections: This shared space, used by the department's Veterinarian, is a result of non-existent space at the Valley Road location.

Existing Space Occupied: 192 gsf (Necropsy room = 788 sf)
Existing Location: 405 S. 21st Street
Sparks, NV

Leased / Owned: Owned
Existing Space Issues: Inadequate. Specialized veterinarian space does not exist at the Valley Road facility, thus the reason NDOW Veterinarian office and laboratory/necropsy is co-located with Dept. of Agriculture..

Adjacency Requirements: Needs to be consolidated with NDOW headquarters facility.



10C - Aerial view of Department of Agriculture location



Code: 12A

Department: Department of Employment Training and Rehabilitation
 Division: ESD
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	3	3	4	5	6

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 2,400 gsf
 Existing Location: 420 Galletti Way
 Sparks, NV

Leased / Owned: Owned
 Existing Space Issues: Adequate
 Adjacency Requirements: None



12A - Aerial view of Department of Employment Training & Rehabilitation - ESD location



Code: 12B

Department: Department of Employment Training and Rehabilitation
 Division: Rehabilitation
 Agency:

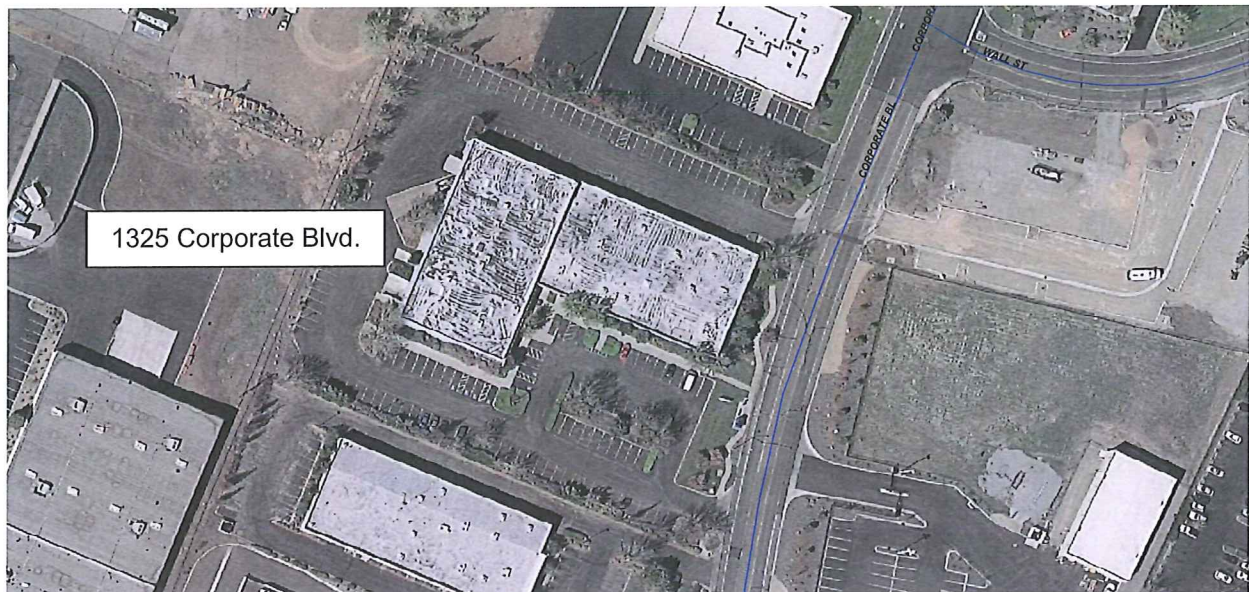
Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	60	60	65	71	77

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 23,790 gsf
 Existing Location: 1325 Corporate Blvd.
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Agency Requirements: The Rehabilitation Division, Nevada Equal Rights Commission and the Employment Security Division are co-located at this office.



12B - Aerial view of Department of Employment Training & Rehabilitation - Rehabilitation location



Code: 12C

Department: Department of Employment Training and Rehabilitation
 Division: JobConnect
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	29	32	35	38	41

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 9,450 gsf
 Existing Location: 4001 South Virginia St.
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Less than Adequate. Due to high unemployment rates, the Lobby and the Resources Center are inadequate.

Adjacency Requirements: DETR Rehabilitation and Employment Security Division.



12C - Aerial view of Job Connect location



Code: 12D

Department: Department of Employment Training and Rehabilitation

Division: JobConnect

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	18	18	20	22	24

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 16,500 gsf

Existing Location: 1675 East Prater Way, Suite 103
Sparks, NV

Leased / Owned: Leased

Existing Space Issues: More than adequate, however location should be closer to downtown Sparks.

Adjacency Requirements: DETR Rehabilitation and Employment Security Division.



12D - Aerial view of Department of Employment Training & Rehabilitation - JobConnect location



Code: 13A

Department: Gaming Control Board

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	56	60	65	70	76

Basis for Staff Projections: Population projections using 8% per 5-year period.

Existing Space Occupied: 11,091 gsf

Existing Location: 6980 Sierra Center Parkway, Suite 120
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements:



13A - Aerial view of Gaming Control Board location



Code: 14A

Department: Department of Health and Human Resources
 Division: Child and Family Services
 Agency: Northern Nevada Child and Adolescent Services

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
77	79	99	80	90	95	110

Basis for Staff Projections: Rough estimate

Existing Space Occupied: 34,000 gsf
 Existing Location: 2655 Enterprise Road
 Reno, NV

Leased / Owned: Owned
 Existing Space Issues: Less than adequate. This agency is in the path of the University of Nevada expansion. See Adult Mental Health Campus Master Plan. Existing buildings have HVAC issues.

Adjacency Requirements: Adolescent Treatment Center (ATC).



14A - Aerial view of Department of Health & Human Resources location



Code: 14B

Department: Department of Health and Human Resources

Division: Child & Family Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
10	10	10	10	10	10	10

Basis for Staff Projections: Capacity of building

Existing Space Occupied: 3,080 gsf

Existing Location: 600 Mill Street
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: WIN



14B - Aerial view of Department of Health & Human Resources - Child & Family Services location



Code: 14C

Department: Department of Health and Human Resources
 Division: Child & Family Services
 Agency: Youth Parole Bureau

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	12	14	14	15	15

Basis for Staff Projections: Social Service Specialist II position should be filled with this current Fiscal year FY10. This position will be a part of the Interstate Compact on Juveniles. One (1) new Youth Parole Counselor position.

Existing Space Occupied: 6,763 gsf
 Existing Location: 560 Mill Street, Suite 250
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: More than adequate space; heating cooling need improvements; problems with vandalism, homeless population.

Adjacency Requirements:



14C - Aerial view of Department of Health & Human Resources - Child & Family Services Youth Parole Bureau location



Code: 14D

Department: Department of Health and Human Resources

Division: Aging & Disability Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	37	39	42	46	49

Basis for Staff Projections: Current Legislatively Approved staff for 2010 was used as the basis for staff projections and increased by the demographic growth factors provided in this document.

Existing Space Occupied: 6,548 gsf

Existing Location: 445 Apple Street, Suites 104, 105, 110 & 112
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate however conference/training rooms is needed. Also would like to have badge access due to HIPAA requirements.

Adjacency Requirements: Welfare and Medicaid



14D - Aerial view of Department of Health & Human Services - Aging & Disability Services location



Code: 14E

Department: Department of Health and Human Services
 Division: Aging & Disability Services
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	6	6	7	7	8

Basis for Staff Projections: Current Legislatively Approved staff for 2010 was used as the basis for staff projections and increased by the demographic growth factors provided in this document.

Existing Space Occupied: 1,520 gsf
 Existing Location: 70 Linden Street, Suite 1
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate however conference/training rooms is needed. Also would like to have badge access due to HIPAA requirements.

Adjacency Requirements: Welfare and Medicaid



14E - Aerial view of Department of Health & Human Services - Aging & Disability Services location



Code: 14F

Department: Department of Health and Human Resources

Division: Welfare Division

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	7	115	129	139	150	162

Basis for Staff Projections: Based on statewide population growth projections provided in the overview by SPWB. 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 22,150 gsf
Existing Location: 3697 Kings Row, Suites B, C & D
Reno, NV

Leased / Owned: Leased
Existing Space Issues: Less than adequate. Current layout does not meet business needs. Lobby is too small; training rooms are inadequate; limited parking; limited opportunity for addition of new staff.

Adjacency Requirements: Other Dept. of Health & Human Resources agencies.



14F - Aerial view of Department of Health & Human Resources - Welfare Division location



Code: 14G

Department: Department of Health and Human Resources

Division: Welfare Division

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	26	18	19	21	23	24

Basis for Staff Projections: Based on statewide population growth projections provided in the overview by SPWB. 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 12,000 gsf
Existing Location: 680 & 690 South Rock Blvd.
Reno, NV

Leased / Owned: Leased
Existing Space Issues: Adequate for location, physical amenities and ease of accessibility.

Adjacency Requirements: Other Dept. of Health & Human Resources agencies.



14G - Aerial view of Department of Health & Human Resources - Welfare Division location



Code: 14H

Department: Department of Health and Human Resources
 Division: Welfare
 Agency:

Existing / Projected Staffing Summary:

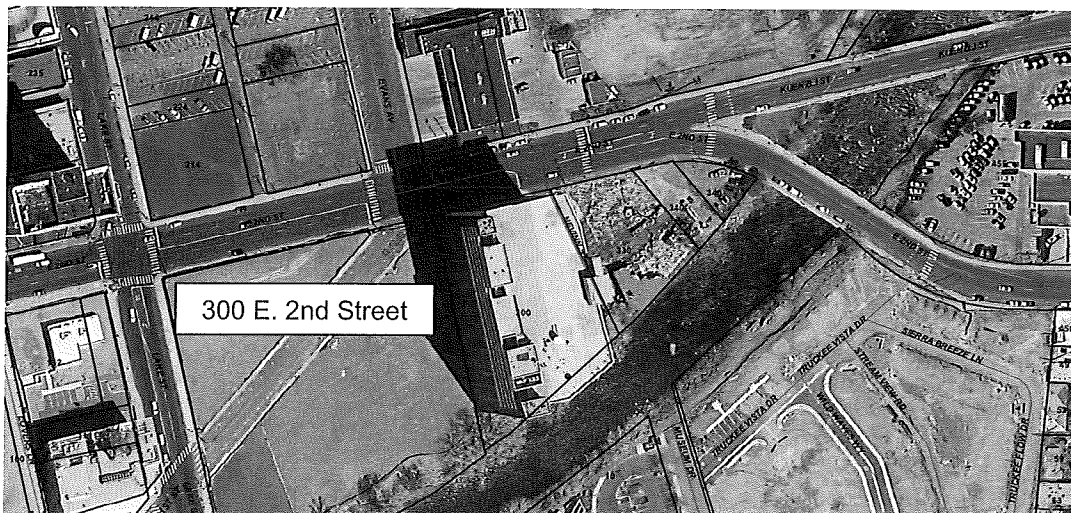
1999	2004	Current	2014	2019	2024	2029
-	24	53	59	64	69	75

Basis for Staff Projections: Based on statewide population growth projections provided in the overview by SPWB. 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 11,425 gsf
 Existing Location: 300 E. Second Street, Suites 1200 & 1250
 Reno, NV

Leased / Owned: Leased
 Existing Space Issues: Less than adequate. Training/conference room needed. Additional service delivery sites are needed in which to provide a place to engage customers for both eligibility and transition-to-work opportunities.

Adjacency Requirements: Other Dept. of Health & Human Resources agencies.



14H - Aerial view of Department of Health & Human Resources - Welfare Division location



Code: 14J

Department: Department of Health and Human Resources

Division: Healthcare Financing & Policy

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
18	18	26	24	24	24	24

Basis for Staff Projections: Cannot be determined at this time; could be affected by Health Care reform.

Existing Space Occupied: 6,195 gsf
Existing Location: 1030 Bible Way
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate space but difficult to find due to location in Industrial area.

Adjacency Requirements: Rock Blvd. Welfare Division building.



14J - Aerial view of Dept. of Health & Human Resources - Healthcare Financing & Policy location



Code: 16A

Department: Department of Military
 Division: Sparks Recruiting Office
 Agency: Nevada Army National Guard

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
4	4	4	4	4	4	4

Basis for Staff Projections: The number of positions is dictated by the National Guard Bureau.

Existing Space Occupied: 1,050 gsft
 Existing Location: 1209 Baring Blvd.
 Sparks, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Agency Requirements: None since recruiters don't rely on any other agency.



16A - Aerial view of Department of Military location (Baring Village Shopping Center)



Code: 17A

Department: Department of Public Safety
 Division: Department of Motor Vehicles
 Agency:

Existing / Projected Staffing Summary:

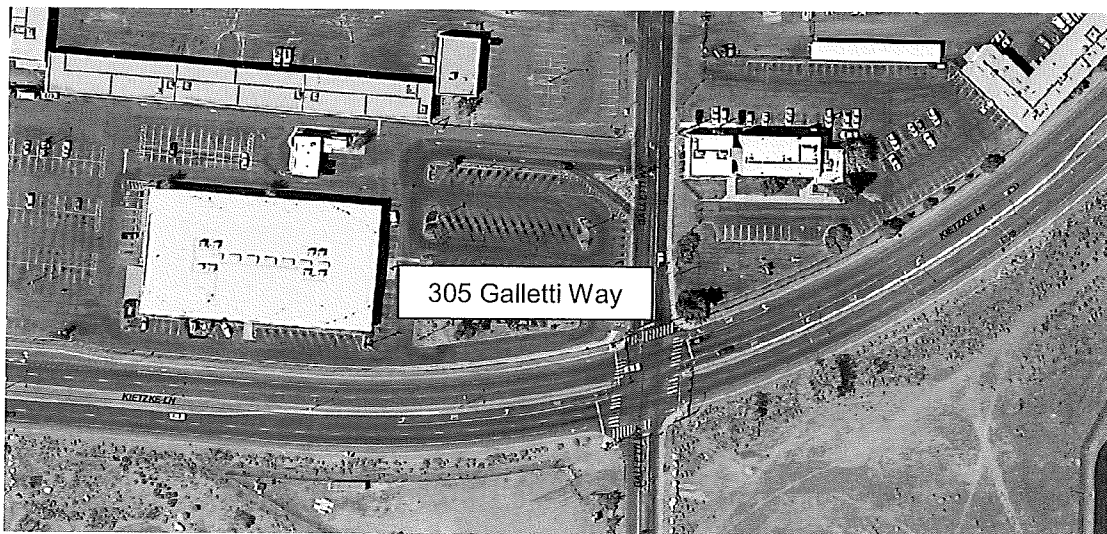
1999	2004	Current	2014	2019	2024	2029
-	120	101	120	120	120	120

Basis for Staff Projections: The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied: 30,000 gsf
 Existing Location: 305 Galletti Way
 Reno, NV

Leased / Owned: Owned
 Existing Space Issues: Less than adequate at this location. See comments in Section V - Narratives for Reno-Sparks Service Area.

Adjacency Requirements: None



17A - Aerial view of Department of Motor Vehicles location



Code: 17B

Department: Department of Public Safety
 Division: Department of Motor Vehicles
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	6	6	6	6	6

Basis for Staff Projections: The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied: 8,485 gsf
 Existing Location: 810 East Greg Street
 Sparks, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



17B - Aerial view of Department of Motor Vehicles location



Code: 17C

Department: Department of Public Safety

Division: Highway Patrol

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
90	90	94	100	105	110	115

Basis for Staff Projections: As population grows, so will number of staff. Public Safety and traffic crash reductions require an increase in staffing levels

Existing Space Occupied: 14,783 gsf (Office Bldg.)

Existing Location: 357 Hammill Lane
Reno, NV

Leased / Owned: Owned

Existing Space Issues: Less than adequate; number of staff warrants more space; need more space for additional equipment, fleet, conference/meeting rooms, training rooms, report writing rooms and office space for supervisors and command officers.

Adjacency Requirements: Parole and Probation; Investigations; NDOT



17C - Aerial view Highway Patrol location



Code: 17D

Department: Department of Public Safety

Division: Parole and Probation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
104	106	88	90	90	92	92

Basis for Staff Projections: JFA forecasts are used by the state for budget & staffing.

Existing Space Occupied: 17,748 gsf

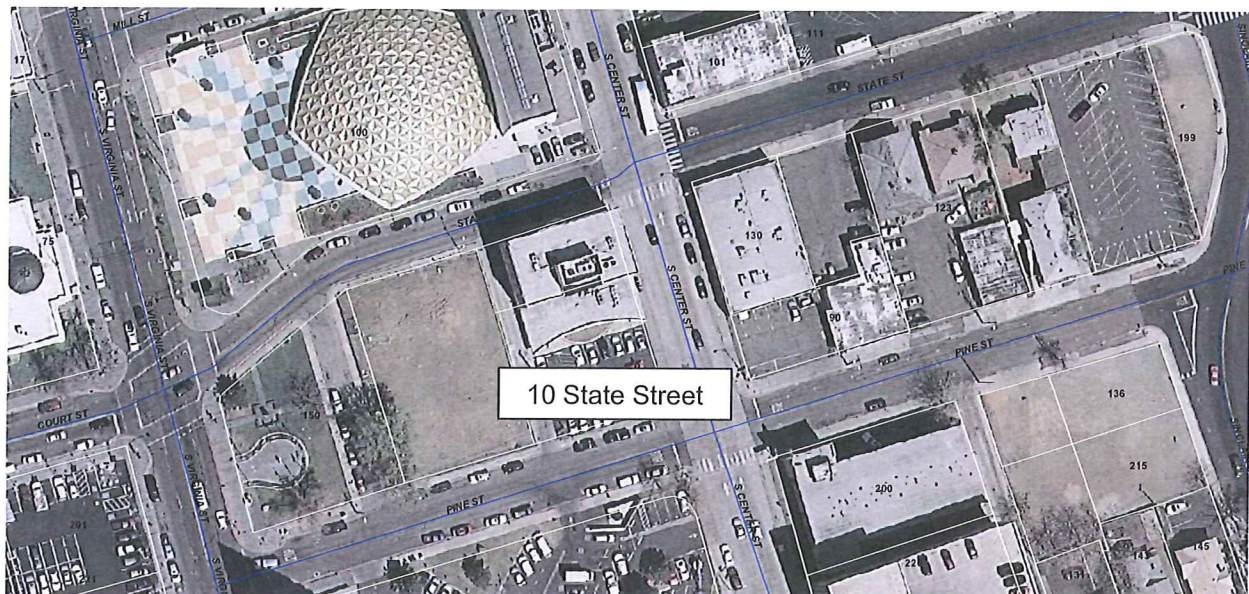
Existing Location: 10 State Street

Reno, NV

Leased / Owned: Leased

Existing Space Issues: The current building and parking is inadequate and is being moved to a more suitable site effective July 1, 2010.

Adjacency Requirements: Nevada Highway Patrol.



17D - Aerial view of Parole & Probation location



J.R. Romero, Architect
1150 Selmi Drive, Suite 505
Reno, NV 89512

Code: 19A

Department: Department of Personnel

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1	2	3	3	3	3	3

Basis for Staff Projections: This location is used on a part-time basis, therefore, no increase in staff is foreseen.

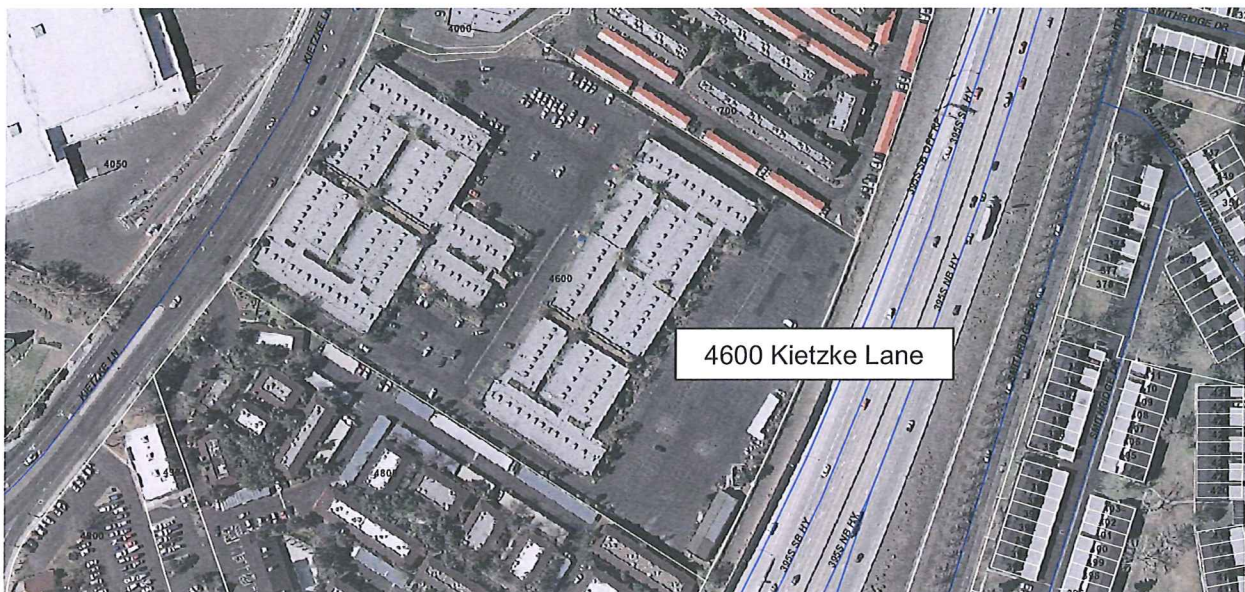
Existing Space Occupied: 630 gsf

Existing Location: 4600 Kietzke Lane, Bldg. H-184
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: None



19A - Aerial view of Department of Personnel location



Code: 27A

Department: Boards & Commissions

Division:

Agency: Board of Pharmacy

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
6	7	7	7	7	8	8

Basis for Staff Projections: Improved technology should keep staff numbers level.

Existing Space Occupied: 3,064 gsf

Existing Location: 431 W. Plumb Lane
Reno, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: None



27A - Aerial view of Board of Pharmacy location



Code: 27B

Department: Boards & Commissions

Division:

Agency: Board of Cosmetology

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
2	3	3	4	5	5	6

Basis for Staff Projections: Applications received from regional population, licenses issued for the region; testing of candidates and inspectors needed for region.

Existing Space Occupied: 900 gsf

Existing Location: 4600 Kietzke Lane, Bldg. K, Suite 221
Reno, NV

Leased / Owned: Leased

Existing Space Issues: More space needed for 2 new employee workstations and for conducting written and practical candidate testing; expansion to occur Sept. 2009.

Adjacency Requirements: None



27B - Aerial view of Board of Cosmetology location



Code: 27C

Department: Boards & Commissions

Division:

Agency: Board of Accounting

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
3	2.5	2.5	2	3	3	5

Basis for Staff Projections: Based on increase of administrative duties associated with increase in licensed applicants and individuals.

Existing Space Occupied: 1,059 gsf

Existing Location: 1325 Airmotive Way, Suite 220
Reno, NV

Leased / Owned: Leased

Existing Space Issues: More than adequate; easy access due to proximity to freeway.

Adjacency Requirements: None



27C - Aerial view of Board of Accounting location



Code: 3B

Department: Attorney General

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	2	2	3	4	4

Basis for Staff Projections: Flat growth due to current recession from present to 2014. Estimate economy will have recovered from recession and resume slow growth until 2029.

Existing Space Occupied: 749 gsf

Existing Location: 1539 Avenue F, #2
Ely, NV

Leased / Owned: Leased

Existing Space Issues: Adequate, but with future growth, the space will not be adequate.

Adjacency Requirements: All other State of Nevada agencies who have presence in rural Nevada.



3B - Attorney General office - view of main entry.



Code: 8B

Department: Department of Agriculture

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
7	9	9	10	11	12	13

Basis for Staff Projections: The Elko office is very specialized and the staff size should not change. The basis for staff projection is that this department will have to replace someone about every five years due to retirement.

Existing Space Occupied: 5,700 gsf
Existing Location: 4780 E. Idaho Street
Elko, NV

Leased / Owned: Owned
Existing Space Issues: More than adequate. The building was purchased four (4) years ago and retrofitted into an excellent work environment. This office could use more Storage space.

Adjacency Requirements: None that are crucial, however, NDOW relies on the department's disease lab in Elko.



8B - Department of Agriculture, view of main entry
4780 E. Idaho Street, Elko, NV



Code: 9D

Department: 09-05 Department of Business & Industry

Division: Industrial Relations / Mines

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	1	1	1	1	1

Basis for Staff Projections: Current staffing level

Existing Space Occupied: 500 gsf

Existing Location: 475 West Haskell
Winnemucca, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: None



9D - Department of Business & Industry
Industrial Relations / Mines - view of main entry



Code: 9E

Department: Department of Business & Industry
 Division: Industrial Relations / SCATS / Mines
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	3	3	3	3	3

Basis for Staff Projections: Current staffing level

Existing Space Occupied: 780 gsf
 Existing Location: 350 West Silver Street
 Elko, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



9E - Department of Business & Industry
 Industrial Relations / SCATS / Mines - view of main entry



Code: 10D

Department: Department of Conservation & Natural Resources

Division: Forestry

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
7	10	9	9	9	9	9

Basis for Staff Projections: No funding foreseen in the near future for additional staff.

Existing Space Occupied: 4,750 gsf

Existing Location: 911 Falcon Way
Elko, NV

Leased / Owned: Owned

Existing Space Issues: Adequate

Adjacency Requirements: None in the immediate area.



10D - Dept. of Conservation & Natural Resources - Forestry



Code: 10E

Department: Department of Conservation & Natural Resources
 Division: Forestry
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
12	12	9	9	9	9	9

Basis for Staff Projections: As a result of prior reorganization, staff located at the building dropped from 12 to 9, and there is nothing in the foreseeable future that would have a notable change to that.

Existing Space Occupied: 11,530 gsf
 Existing Location: 885 Eastlake Blvd.
 Washoe Valley, NV

Leased / Owned: Owned
 Existing Space Issues: Adequate
 Adjacency Requirements: None



10E - Dept. of Conservation & Natural Resources - Forestry; view of main entry



Code: 10F

Department: Department of Conservation & Natural Resources
 Division: Water Resources
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1	1	1	1	1	1	1

Basis for Staff Projections: Amount of staff needed to do the job.

Existing Space Occupied: 105 gsf
 Existing Location: 815 E. 4th Street, #7
 Winnemucca, NV

Leased / Owned: Owned
 Existing Space Issues: Adequate
 Adjacency Requirements: None



10F - Dept. of Conservation & Natural Resources - Water Resources; view of main entry



Code: 10G

Department: Department of Wildlife
 Division: Winnemucca Office
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
6	8	10	10	12	12	12

Basis for Staff Projections: Staffing adequate to support Winnemucca area. Projected population growth may require additional field staff. Potential enhancements in federal funding related to climate change legislation may also be a growth factor.

Existing Space Occupied: 1,416 gsf (Separate Storage space = 8,008 sf)
 Existing Location: 815 East Fourth Street
 Winnemucca, NV

Leased / Owned: Owned
 Existing Space Issues: Less than adequate. Office space is located within a small modular with inadequate space for office supplies, filing cabinets, etc. No meeting room space is available. Share space with DCNF - Water Resources.

Adjacency Requirements: None.



10G - Department of Wildlife, view of main entry



Code: 10H

Department: Department of Wildlife

Division: Elko Office

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
20	21	25	27	28	29	30

Basis for Staff Projections: Long term staff for this location deemed to be adequate. Note that in July 2002, the Elko Office function was relocated from 1375 Mountain City Hwy to this newly constructed location. Potential enhancements in federal funding related to climate change legislation may also be a growth factor.

Existing Space Occupied: 8,411 gsf (Warehouse & other Storage space = 5,589 sf)
Existing Location: 60 Youth Center road
Elko, NV

Leased / Owned: Owned

Existing Space Issues: Adequate, however minor infrastructure issues have been identified and will be remedied in the near future. If staffing levels grows to 2029 estimated numbers, additional space may be required.

Adjacency Requirements: None



10H - Department of Wildlife, view of main entry



Code: 10J

Department: Department of Wildlife

Division: Ely Office

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
3	4	6	7	7	8	8

Basis for Staff Projections: Current staff level meets community needs. Potential enhancements in federal funding related to climate change may be a growth factor.

Existing Space Occupied: 1,000 gsf (Separate Storage space = 900 sf)

Existing Location: 1318 North Alpha Street
Ely, NV

Leased / Owned: Owned

Existing Space Issues: Less than adequate. Office, conference/classroom and storage space are inadequate.

Adjacency Requirements: None



10J - Department of Wildlife, view of main entry



Code: 10K

Department: Department of Wildlife
 Division: Fallon Office
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
17	10	9	9	9	9	9

Basis for Staff Projections: For many years this office was the Western Regional HQ Office for NDOW. That function is now co-located with the HQ operations at Valley Road in Reno. Current staffing is adequate to service the Fallon area. Potential enhancements in federal funding related to climate change legislation may also be a growth factor.

Existing Space Occupied: 3,150 gsf (Separate Storage space = 2,430 sf)
 Existing Location: 380 West B. Street
 Fallon, NV

Leased / Owned: Owned
 Existing Space Issues: Adequate.
 Adjacency Requirements: None



10K - Department of Wildlife, view of main entry



Code: 10L

Department: Department of Conservation & Natural Resources
 Division: Water Resources
 Agency:

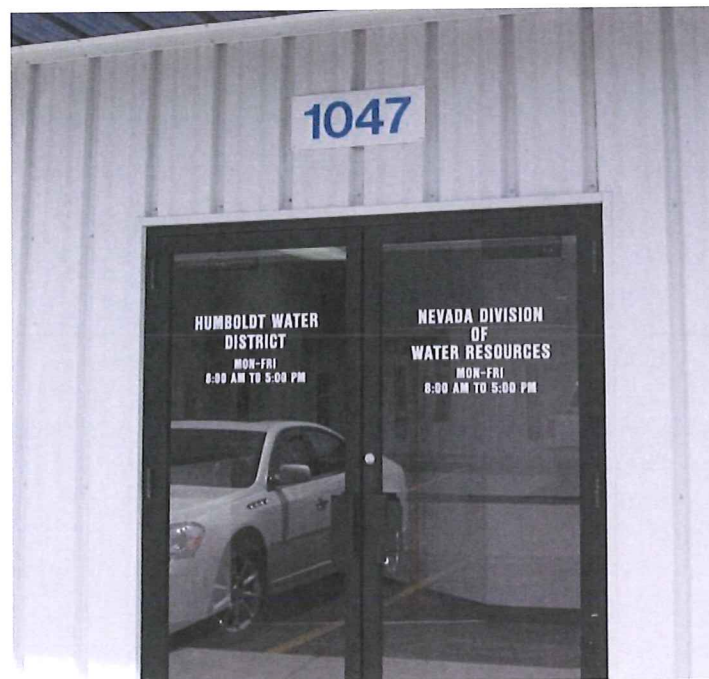
Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
4	5	6	5	5	5	5

Basis for Staff Projections: Amount of staff needed to do the job.

Existing Space Occupied: 1,156 gsf
 Existing Location: 1250 Lamoille Highway
 Suite 1047
 Elko, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



10L - Department of Conservation & Natural Resources - Water Resources, view of main entry



Code: 10M

Department: Department of Wildlife
 Division: Battle Mountain Office
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
2	2	3	3	4	4	4

Basis for Staff Projections: Staffing presently adequate to support Battle Mountain area. Potential enhancements in federal funding related to climate change legislation may also be a growth factor.

Existing Space Occupied: 380 gsf
 Existing Location: 113 Carson Road
 Battle Mountain, NV

Leased / Owned: Leased
 Existing Space Issues: Less than inadequate. The office is small with no temperature control, which is housed in another office for which NDOW does not have access; no secure yard which has led to vandalism of vehicles; no sound proofing; one restroom supports all building occupants; recent ADA compliance inspection of this property produced a list of deficiencies. Greater security for Law Enforcement activities is needed. Additional office and storage space is needed. Current location is not conducive to public access to the NDOW services provided at this location.

Adjacency Requirements: None



10M - Department of Wildlife, view of main entry



Code: 10N

Department: Department of Wildlife
 Division: Eureka Office
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
2	2	3	3	3	3	3

Basis for Staff Projections: Current staff satisfies needs of Eureka community.

Existing Space Occupied: 311 gsf
 Existing Location: 10056 Monroe Street
 Eureka, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate, however additional outdoor secured storage space is needed for vehicles, 4x4s and other law enforcement equipment
 Adjacency Requirements: Close proximity to Nevada Highway Patrol allows for a good working relationship.



10N - Department of Wildlife, view of main entry



Code: 12E

Department: Department of Employment Training and Rehabilitation
 Division: JobConnect
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	13	13	14	16	18

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 4,000 gsf
 Existing Location: 172 Sixth Street
 Elko, NV

Leased / Owned: Owned
 Existing Space Issues: Adequate
 Adjacency Requirements: Rehabilitation Division and Employment Security Division are co-located at this office.



12E - Dept. of Employment Training & Rehabilitation - JobConnect, view of main entry



Code: 12F

Department: Department of Employment Training and Rehabilitation
 Division: JobConnect
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	15	15	17	19	21

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 4,000 gsf
 Existing Location: 121 Industrial Way
 Fallon, NV

Leased / Owned: Owned
 Existing Space Issues: Adequate however the office is not separated from the rest of the building and presents a security issue. The landlord was to install a wall for separation but has yet to do so.
 Adjacency Requirements: Rehabilitation Division and Employment Security Division are co-located at this office.



12F - Dept. of Employment Training & Rehabilitation - JobConnect, view of main entry



Code: 12G

Department: Department of Employment Training and Rehabilitation

Division: JobConnect

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	10	10	11	12	13

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 5,080 gsf

Existing Location: 1500 Avenue F, Suite 1
Ely, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Agency Requirements: Rehabilitation Division and Employment Security Division are co-located at this office as well as three Service Providers.



12G - Dept. of Employment Training & Rehabilitation - JobConnect, view of main entry



Code: 12H

Department: Department of Employment Training and Rehabilitation
 Division: JobConnect
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	4	4	5	6	7

Basis for Staff Projections: Based on statewide population growth projections 8% per each 5-years applied to the 2009 FTE count.

Existing Space Occupied: 2,568 gsf
 Existing Location: 475 Haskell Street, #1
 Winnemucca, NV

Leased / Owned: Leased
 Existing Space Issues: More than adequate, however the office is not separated from the rest of the building and presents a security issue. The landlord was to install a wall for separation but has has yet to do so.

Adjacency Requirements: Rehabilitation Division and Employment Security Division are co-located at this office.



12H - Department of Employment training & Rehabilitation - JobConnect, view of main entry



J.R. Romero, Architect
 1150 Selmi Drive, Suite 505
 Reno, NV 89512

Code: 13B

Department: Gaming Control Board

Division: Enforcement Division

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
5	5	5	5	6	6	7

Basis for Staff Projections: Roughly used the population projections provided by the NSPWB under separate cover and carried through an 8% increase from 2024 to 2029.

Existing Space Occupied: 1,075 gsf
Existing Location: 557 W. Silver St., #207
Elko, NV

Leased / Owned: Leased
Existing Space Issues: Adequate
Adjacency Requirements: No real preference, however another agency with law enforcement functions would likely be most compatible.



13B - Gaming Control Board - Enforcement, view of main entry



Code: 14K

Department: Department of Health & Human Services

Division: Aging & Disability Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	-	11	12	13	14	15

Basis for Staff Projections: Current Legislatively Approved staff for 2010 was used as the basis for staff projections and increased by 1.6% per year.

Existing Space Occupied: 3,504 gsf

Existing Location: 1010 Ruby Vista Drive, Suite 104
Elko, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: Welfare and Medicaid



14K - Department of Health & Human Services - Aging & Disability Services



Code: 14L

Department: Department of Health & Human Services

Division: Child & Family Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	1.5	18	18	18	20	22

Basis for Staff Projections: Staffing projections are based on a Child Welfare Caseworker Staffing Ration compared to the Child Welfare Caseload. Actual positions are allocated to the specific location depending on caseload demographics and the discretion of the Division and/or availability of space or ability to expand existing space when necessary.

Existing Space Occupied: 5,095 gsf
Existing Location: 1735 Kaiser St.
Fallon, NV

Leased / Owned: Leased
Existing Space Issues: Adequate office space. Parking lot difficult to negotiate due the layout of its driveways.
Adjacency Requirements: Welfare



14L - Department of Health & Human Services - Child & Family Services



Code: 14M

Department: Department of Health & Human Services

Division: Child & Family Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	1.5	8	8	8	10	12

Basis for Staff Projections: Staffing projections are based on a Child Welfare Caseworker Staffing Ration compared to the Child Welfare Caseload. Actual positions are allocated to the specific location depending on caseload demographics and the discretion of the Division and/or availability of space or ability to expand existing space when necessary.

Existing Space Occupied: 1,896 gsf
Existing Location: 3595 Highway 50 West
Silver Springs, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate. Access to restrooms is difficult since it is in Mental Health's office space; lack of confidentiality since all visitors have to walk through Clerical area when going to meet with staff; staff is double & tripled up in office space also created confidentiality issues; insufficient office space for family team meetings and supervised visitation; need dedicated conference room - currently share with Mental Health but they have priority on the room.

Adjacency Requirements:

Note: Photo of office not available. Office has since been relocated to Fernley.



Code: 14N

Department: Department of Health & Human Services

Division: Child & Family Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	1.5	2	2	2	2	2

Basis for Staff Projections: Staffing projections are based on a Child Welfare Caseworker Staffing Ration compared to the Child Welfare Caseload. Actual positions are allocated to the specific location depending on caseload demographics and the discretion of the Division and/or availability of space or ability to expand existing space when necessary.

Existing Space Occupied: 1,294 gsf
Existing Location: 1000 C Street, #1
Hawthorne, NV

Leased / Owned: Leased
Existing Space Issues: More than adequate space, however inadequate public access to restrooms since visitors have to walk through the Welfare offices to use facilities; Client confidentiality is also a concern.

Adjacency Requirements: Welfare



14N - Dept. of Health & Human Services - Child & Family Services, view of main entry



Code: 14P

Department: Department of Health & Human Services

Division: Child & Family Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	1.5	3	3	3	3	3

Basis for Staff Projections:

Staffing projections are based on a Child Welfare Caseworker Staffing Ratio compared to the Child Welfare Caseload. Actual positions are allocated to the specific location depending on caseload demographics and the discretion of the Division and/or availability of space or ability to expand existing space when necessary.

Existing Space Occupied:

877 gsf

Existing Location:

215 W. Bridge Street, #4
Yerington, NV

Leased / Owned:

Leased

Existing Space Issues:

Less than adequate. There is a lack of office space and/or orientation to the current floor plan. There is no space to conduct supervised visits that are appropriate for children, therefore, the Lobby is used. Acoustical separation between offices is not good. Would prefer to have a second means

second means

Adjacency Requirements:

Unknown.



14P - Department of Health & Human Services - Child & Family Services, view of main entry



Code: 14Q

Department: Department of Health & Human Services

Division: Child & Family Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	1.5	1.5	1.5	1.5	2.5	2.5

Basis for Staff Projections: Staffing projections are based on a Child Welfare Caseworker Staffing Ration compared to the Child Welfare Caseload. Actual positions are allocated to the specific location depending on caseload demographics and the discretion of the Division and/or availability of space or ability to expand existing space when necessary.

Existing Space Occupied: 275 gsf
Existing Location: 535 Western Avenue
Lovelock, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate. Lack of confidentiality to client information. Visitors must pass through Clerical area when going to meet with Staff; need space for supervised visits with families; need space for family team meetings - meetings have to be coordinated with other community agencies to use their office space. Building age is a problem with telephone service, power failures and air conditioning problems.

Adjacency Requirements: Unknown



14Q - Department of Health & Human Services - Child & Family Services, view of building front



Code: 14R

Department: Department of Health & Human Services

Division: Health

Agency: Child & Family Services

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	3	3	4	5	5	5

Basis for Staff Projections: Based on statewide population growth with 8% growth per each 5 years applied to SFY09 FTE count.

Existing Space Occupied: 1,480 gsf

Existing Location: 215 West Bridge Street #6 & #7
Yerington, NV

Leased / Owned: Leased

Existing Space Issues: Adequate for location, physical amenities and ease of accessibility.

Adjacency Requirements: Other Department of Health & Human Services agencies.



14R - Department of Health & Human Services - Child & Family Services, view of main entry



Code: 14S

Department: Department of Health & Human Services
 Division: Child & Family Services
 Agency: Youth Parole Bureau

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
2	2	2	2	2	2	2

Basis for Staff Projections: Populations and commitment rates have stayed relatively consistent for at least ten years.

Existing Space Occupied: 230 gsf
 Existing Location: 1010 Ruby Vista Drive, Suite 101
 Elko, NV

Leased / Owned: Leased
 Existing Space Issues: Less than adequate due to sharing space with another state Agency; need more storage room; clients for both agencies are not compatible.

Adjacency Requirements: Prefer to be adjacent to Parole & Probation or a law enforcement agency.



14S - Department of Health & Human Services -
 Child & Family Services / Youth Parole Bureau



Code: 14T

Department: Department of Health & Human Services
 Division: Child & Family Services
 Agency: Youth Parole Bureau

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
2	3	3	3	3	4	4

Basis for Staff Projections: This office supervises Churchill , Lyon, Nye and Mineral Counties. This is a large area for two people to supervise. Increased growth correlates into increased crime, which would require more staff .

Existing Space Occupied: 745 gsf
 Existing Location: 135 Keddie Street
 Fallon, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate, however a conference room is needed for confidential meetings with clients and their parents. A second exit is desirable in case of emergency.

Adjacency Requirements: None.



14T - Department of Health & Human Services
 Child & Family Services / Youth Parole Bureau



Code: 14U

Department: Department of Health & Human Services

Division: Health

Agency: Frontier and Rural Services / Environmental Health

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1	1	1	2	2	2	2

Basis for Staff Projections: Depending on rural growth, the Ely BPHS office has adequate inspector coverage but will need clerical staff

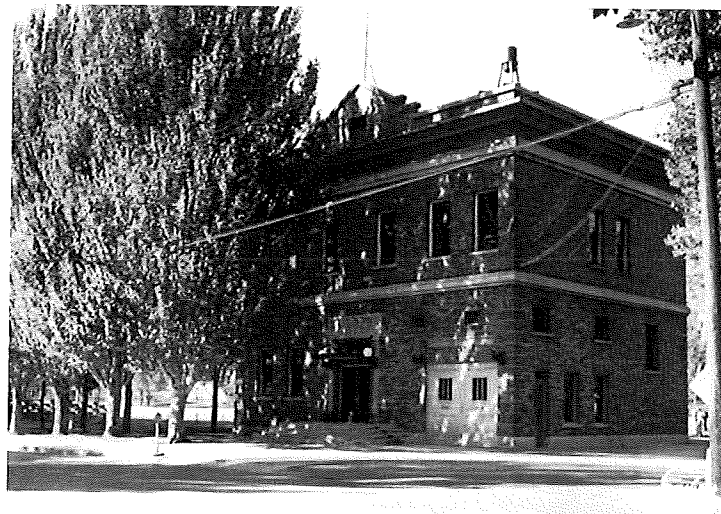
Existing Space Occupied: 130 gsf

Existing Location: 501 Mill Street
Ely, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate. Location on 2nd floor of building is not accessible for disabled persons, therefore, must move into accessible space.

Adjacency Requirements: City / County Inspectors.



14U - Department of Health & Human Services
Health - Frontier & Rural Services / Environmental Health
(Historical view of front of building)



J.R. Romero, Architect
1150 Selmi Drive, Suite 505
Reno, NV 89512

Code: 14V

Department: Department of Health & Human Services

Division: Health

Agency: Frontier & Rural Services / Environmental Health

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
7	8	8	9	10	11	12

Basis for Staff Projections: Rural rate of growth; NEIS caseload sizes; compliance with Federal IDEA requirements.

Existing Space Occupied: 3,033 gsf

Existing Location: 1020 Ruby Vista Drive, Suite 102
Elko, NV

Leased / Owned: Leased

Existing Space Issues: Adequate but could use more storage space.

Adjacency Requirements: Other Health and Human Services agencies.



14V - Department of Health & Human Services
Health - Frontier & Rural Services / Environmental Health



Code: 14W

Department: Department of Health & Human Services
 Division: Health
 Agency: Frontier and Rural Services / Environmental Health

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1	1	0*	1	2	2	2

Basis for Staff Projections: Growth in population

Existing Space Occupied: 327 gsf
 Existing Location: 475 West Haskell, Suite 38
 Winnemucca, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate but need more storage space.
 Adjacency Requirements: All other current agencies located in the same building -
 DCFS, DETR, Voc Rehab, Mine Safety

* - This suite is currently vacant but is expected to be filled with one person in the near future.



14W - Department of Health & Human Services Health -
 Frontier & Rural Services / Environmental Health, view of main entry



Code: 14X

Department: Department of Health & Human Services
 Division: Health
 Agency: Frontier and Rural Services / Environmental Health

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1	1	1	1	0*	0*	0*

Basis for Staff Projections: Growth in population

Existing Space Occupied: 200 gsf
 Existing Location: 475 West Haskell, Suite 52
 Winnemucca, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate but need more storage space.
 Adjacency Requirements: All other current agencies located in the same building -
 DCFS, DETR, Voc Rehab, Mine Safety

* - This position could be relocated to Carson City upon retirement of person currently filling the position.



14X - Department of Health & Human Services Health -
 Frontier & Rural Services / Environmental Health, view of main entry



Code: 14Y

Department: Department of Health & Human Services
 Division: Health
 Agency: Frontier and Rural Services / Environmental Health

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1	1	1	2	2	2	2

Basis for Staff Projections: Growth in population

Existing Space Occupied: 200 gsf
 Existing Location: 155 N. Taylor, Suite 103
 Fallon, NV

Leased / Owned: Leased
 Existing Space Issues:
 Adjacency Requirements:



14Y - Department of Health & Human Services
 Health - Frontier & Rural Services / Environmental Health, view of main entry



Code: 14Z

Department: Department of Health & Human Services

Division: Health

Agency: Frontier and Rural Services / Early Intervention Services

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
0	0	1	2	3	4	5

Basis for Staff Projections: Rural rate of growth; NEIS caseload sizes; compliance with Federal IDEA requirements. Also, Ely office has also taken caseload in Lincoln County and Tonopah, therefore, if staff is added, then more space will be required.

Existing Space Occupied: 368 gsf

Existing Location: 435 South 13th Street
Ely, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate. Leasing space (single wide trailer) from Head Start works well because of work with common children. Need more storage, on-site video conferencing capabilities and conference room.

Adjacency Requirements: Other Health & Human Services agencies.



14Z - Department of Health & Human Services
Health - Frontier & Rural Services / Early Intervention Services



Code: 14AA

Department: Department of Health & Human Services
 Division: Health
 Agency: Office of Emergency Medical Systems

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1.5	1.5	2	2	2	2	2

Basis for Staff Projections: Part-time employee position not filled in 2006. An FTE was moved from the Carson City offices to facilitate having education coordinator accessible to rural communities.

Existing Space Occupied: 791 gsf
 Existing Location: 1020 Ruby Vista Drive, Suite 103
 Elko, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



14AA - Department of Health & Human Services
 Health - Office of Emergency Medical Systems



Code: 14BB

Department: Department of Health & Human Services
 Division: Health
 Agency: Office of Emergency Medical Systems

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1.5	1.5	2	2	2	2	2

Basis for Staff Projections: Part-time employee position not filled in 2006. An FTE was moved from the Carson City offices to facilitate having education coordinator accessible to rural communities.

Existing Space Occupied: 283 gsf
 Existing Location: 435 South 13th Street
 Ely, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



14BB - Department of Health & Human Services
 Health - Office of Emergency Medical Services



Code: 14CC

Department: Department of Health & Human Services

Division: Public Defender

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
3	4	4	6	7	8	9

Basis for Staff Projections: Caseload increase; travel between courts (3 counties); performance standards currently set by Supreme Court and caseload limits that are anticipated to be set by the Court; ethical requirements to self impose caseload limits as necessary.

Existing Space Occupied: 1,200 gsf
Existing Location: 737 Avenue G
Ely, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate; no break room; no secure room for network server; no file room; no storage; no snow/ice removal in winter; lack of accessible parking for employees and clients; unlevel areas to enter from exterior of office; no conference/training room; lack of air conditioning and ventilation; lack of hot water; no waiting room for visitors, witnesses and clients. Waiting room is an enclosed front porch which is unheated in winter and very small.

Adjacency Requirements: None.



14CC - Department of Health & Human Services - Public Defender, view of building front



Code: 14DD

Department: Department of Health & Human Services

Division: Welfare

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	24	28	33	36	39	42

Basis for Staff Projections: Based on statewide population growth with 8% growth per each 5 years applied to SFY09 FTE count.

Existing Space Occupied: 8,789 gsf

Existing Location: 1020 Ruby Vista Drive, Suite 101
Elko, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate. As population increases, there is limited opportunity for addition of new staff. Population forecasts suggest the need for additional space to accommodate service delivery. Service delivery sites are needed in which to provide a place to engage customers for both eligibility and transition-to-work opportunities.

Adjacency Requirements: Other Department of Health & Human Services agencies.



14DD - Department of Health & Human Services - Welfare



Code: 14EE

Department: Department of Health & Human Services
 Division: Welfare
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	17	22	25	27	29	31

Basis for Staff Projections: Based on statewide population growth with 8% growth per each 5 years applied to SFY09 FTE count.

Existing Space Occupied: 6,950 gsf
 Existing Location: 111 Industrial Way
 Fallon, NV

Leased / Owned: Leased
 Existing Space Issues: Less than adequate. As population increases, there is limited opportunity for addition of new staff. Population forecasts suggest the need for additional space to accommodate service delivery. Service delivery sites are needed in which to provide a place to engage customers for both eligibility and transition-to-work opportunities.

Adjacency Requirements: Other Department of Health & Human Services agencies.



14EE - Department of Health & Human Services - Welfare



Code: 14FF

Department: Department of Health & Human Services

Division: Welfare

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	3	3	3	3	4	4

Basis for Staff Projections: Based on statewide population growth with 8% growth per each 5 years applied to SFY09 FTE count.

Existing Space Occupied: 1,723 gsf

Existing Location: 1000 C Street, #1
Hawthorne, NV

Leased / Owned: Leased

Existing Space Issues: Adequate for location, physical amenities and ease of accessibility

Adjacency Requirements: Other Department of Health & Human Services agencies.



14FF - Dept. of Health & Human Services - Welfare, view of main entry



Code: 14GG

Department: Department of Health & Human Services

Division: Welfare

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	6	6	8	8	9	10

Basis for Staff Projections: Based on statewide population growth with 8% growth per each 5 years applied to SFY09 FTE count.

Existing Space Occupied: 2,128 gsf

Existing Location: 725 Avenue K
Ely, NV

Leased / Owned: Leased

Existing Space Issues: Adequate for location, physical amenities and ease of accessibility

Adjacency Requirements: Other Department of Health & Human Services agencies.



14GG - Department of Health & Human Services - Welfare



Code: 14HH

Department: Department of Health & Human Services

Division: Welfare and Supportive Services

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	5	2	2	2	3	3

Basis for Staff Projections: Based on statewide population growth with 8% growth per each 5 years applied to SFY09 FTE count.

Existing Space Occupied: 154 gsf

Existing Location: 3140 Traders Way #6
Winnemucca, NV

Leased / Owned: Leased

Existing Space Issues: This agency is currently borrowing office space via a co-location arrangement with a sister agency. The current environment does not accommodate the agency's long-term business needs. It is desirable to find a suitable business location in this area, however other facility issues must be overcome which require the agency's fiscal consideration. A larger lobby is needed as well as training rooms; additional delivery sites are needed in which to provide a place to engage customers for both eligibility and transition-to-work opportunities.

Adjacency Requirements: Other Dept. of Health and Human Services agencies.



14HH - Department of Health & Human Services
Welfare & Supportive Services, view of main entry



Code: 14JJ

Department: Department of Health & Human Services

Division: Health Care Financing & Policy

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
4	4	4	4	4	4	4

Basis for Staff Projections: Unless rural population in central and northeastern Nevada substantially increases, it is unlikely that additional staff will need to be assigned to Elko.

Existing Space Occupied: 1,298 gsf

Existing Location: 1010 Ruby Vista Drive, Suite 103
Elko, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: Health and Human Services - Division of Welfare and Supportive Services, Elko office.



14JJ - Department of Health & Human Services
Health Care Financing & Policy



Code: 17E

Department: Department of Motor Vehicles

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	4	4	4	4	4	4

Basis for Staff Projections:

The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied:

1,260 gsf

Existing Location:

215 W. Bridge Street
Yerington, NV

Leased / Owned:

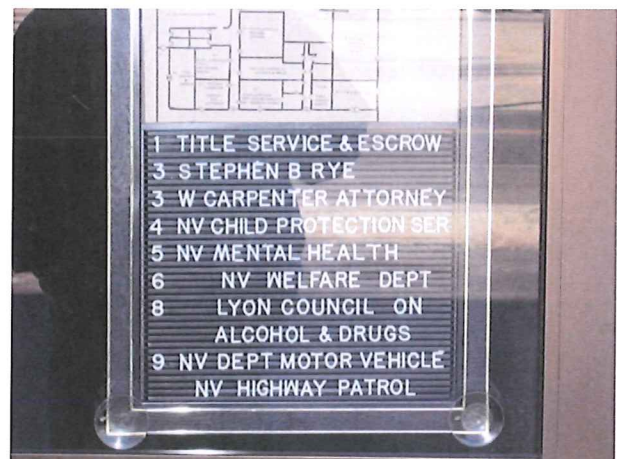
Leased

Existing Space Issues:

Adequate

Adjacency Requirements:

None



17E - Dept. of Motor Vehicles, view of main entry



Code: 17F

Department: Department of Motor Vehicles

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	5	4	5	5	5	5

Basis for Staff Projections: The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied: 3,166 gsf
 Existing Location: 3505 Construction Way
 Winnemucca, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



17F - Department of Motor Vehicles, view of main entry



Code: 17G

Department: Department of Motor Vehicles

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	3	2	3	3	3	3

Basis for Staff Projections:

The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied:

1,269 gsf

Existing Location:

1085 Highway 95
Hawthorne, NV

Leased / Owned:

Leased

Existing Space Issues:

Adequate

Adjacency Requirements:

None



17G - Department of Motor Vehicles, view of front of building.



Code: 17H

Department: Department of Motor Vehicles

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	8	8	8	8	8	8

Basis for Staff Projections: The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied: 3,678 gsf
Existing Location: 973 West Williams Avenue
Fallon, NV

Leased / Owned: Leased
Existing Space Issues: Adequate
Adjacency Requirements: None



17H - Department of Motor Vehicles, view of main entry.



Code: 17J

Department: Department of Motor Vehicles

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	4	4	4	4	4	4

Basis for Staff Projections:

The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied:

1,929 gsf

Existing Location:

178 N. Avenue F
Ely, NV

Leased / Owned:

Leased

Existing Space Issues:

Adequate

Adjacency Requirements:

None



17J - Department of Motor Vehicles, view of main entry



Code: 17K

Department: Department of Motor Vehicles

Division:

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	12	11	12	12	12	12

Basis for Staff Projections: The 2009 Legislature mandated elimination of several vacant positions throughout the Department. The staff projections are based upon the Department's goal of restoring staff to the levels previous to the position eliminations.

Existing Space Occupied: 14,508 gsf
 Existing Location: 3920 E. Idaho Street
 Elko, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: None



17K - Department of Motor Vehicles



Code: 17L

Department: Department of Public Safety
Division: Highway Patrol / Central Command
Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	66	55	66	71	73	75

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 11,425 gsf (office); 7,000 gsf (garage and impound)
Existing Location: 3920 E. Idaho Street
Elko, NV

Leased / Owned: Leased
Existing Space Issues: Adequate. Existing space is sufficient for the number of personnel that work out of the office. NHP occupies part of a building that is occupied by other state agencies. There have been discussions of combining Dispatch Centers from several agencies which would require a new facility to house the communications Center.

Adjacency Requirements: Other state agencies.



17L - Dept. of Public Safety - Highway Patrol / Central Command



Code: 17M

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
6	9	10	11	12	14	16

Basis for Staff Projections: This area provides a place for report writing, evidence storage, meetings and public relations.

Existing Space Occupied: 1,400 gsf
 Existing Location: 1875 Main Street
 Fernley, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate. This location provides for immediate access to I-80, US Hwy 50 and US Hwy 95A for accident or incident response. The office location is within the Nevada Department of Transportation maintenance yard and allows for both agencies to work closely with each other.
 Adjacency Requirements: Nevada Department of Transportation (NDOT)



17M - Dept. of Safety - Highway Patrol / Central Command



Code: 17N

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
7	8	8	9	10	11	12

Basis for Staff Projections: Area growth/population, highway miles, Naval Air Station personnel increase, merge rural area duty stations.

Existing Space Occupied: 1,162 gsf
 Existing Location: 973 West Williams
 Fallon, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate. The building currently meets the department's needs, especially due to its central location. In the future, if new personnel are approved for the area, more square footage would be required.

Adjacency Requirements: Department of Motor Vehicles (DMV) and Department of Safety, Investigation Division.



17N - Dept. of Safety - Highway Patrol / Central Command



Code: 17P

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	7	9	9	9	10	11

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 806 gsf
 Existing Location: 178 North Avenue F
 Ely, NV

Leased / Owned: Leased
 Existing Space Issues: Less than adequate. Space is too small for number of personnel working out of the office. The facility is old and poorly maintained. NHP is currently in pursuing a "Build to Lease" facility which could be completed in spring 2010 if approved. Other DPS agencies will occupy this facility next spring and in the future when current leases expire.

Adjacency Requirements: DPS - Investigation and Parole Probation; Attorney General's Office; Dept. of Corrections; NDOT; NDOW; DMV



17P - Dept. of Public Safety - Highway Patrol /
 Central Command, view of main entry



Code: 17Q

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

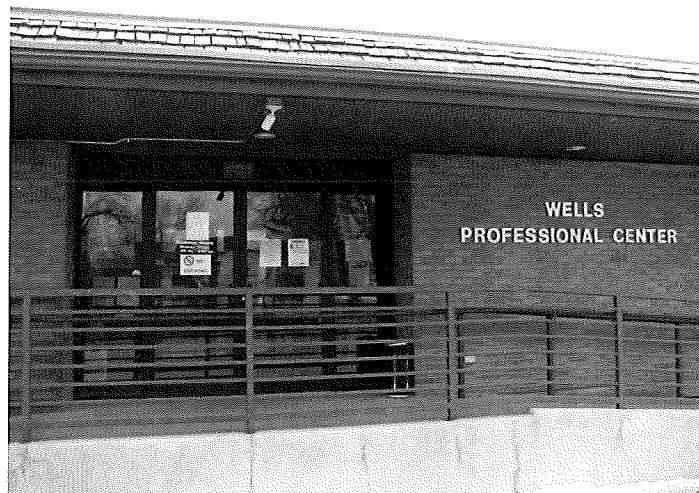
Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	8	9	9	9	10	11

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 730 gsf
 Existing Location: 1300 6th Street
 Wells, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate; located in the same facility that houses Wells Justice Court.
 Adjacency Requirements: Nevada Department of Transportation (NDOT) and Department of Corrections (DOC)



17Q - Dept. of Public Safety - Highway Patrol Central Command, view of main entry



Code: 17R

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
4	4	4	5	5	6	6

Basis for Staff Projections: Traffic flow increase and population growth.

Existing Space Occupied: 786 gsf
 Existing Location: 1085 Highway 95
 Hawthorne, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate space for storage and work space for number of personnel assigned.
 Adjacency Requirements: Department of Motor Vehicles (DMV), Nevada Department of Transportation (NDOT) and Department of Safety, Parole and Probation.



17R - Dept. of Public Safety - Highway Patrol Central Command, view of front of building and main entry to suite.



Code: 17S

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
4	1	2	5	5	5	5

Basis for Staff Projections: Area population growth, major interstate, merge rural area duty stations, improved services for the motoring public.

Existing Space Occupied: 857 gsf
 Existing Location: 730 Arobio Lane
 Lovelock, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate. The building currently meets the department's needs, especially due to its central location. In the future, if new personnel are approved for the area, more square footage would be required.

Adjacency Requirements: None.



17R - Dept. of Public Safety - Highway Patrol Central Command



Code: 17T

Department: Department of Public Safety

Division: Highway Patrol / Central Command

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	4	7	7	7	8	9

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 875 gsf

Existing Location: 101 Carson Road, Unit H
Battle Mountain, NV

Leased / Owned: Leased

Existing Space Issues: Adequate however, the building is old and maintenance and upkeep is becoming an issue.

Adjacency Requirements: Nevada Department of Transportation (NDOT)
Nevada Division of Wildlife (NDOW)



17T - Dept. of Public Safety - Highway Patrol / Central Command, view of main entry



Code: 17U
 Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

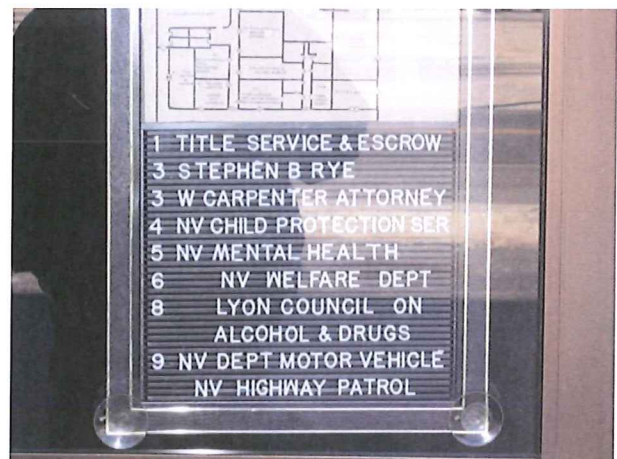
1999	2004	Current	2014	2019	2024	2029
2	2	2	2	2	2	2

Basis for Staff Projections: This area provides a place for report writing, evidence storage, meetings and public relations.

Existing Space Occupied: 150 gsf
 Existing Location: 215 W. Bridge Street
 Yerington, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate. This location provides for immediate access to US Hwy. 95A, SR 338, SR 339 and SR 208 for accident or incident response. Current location is within the Department of Motor Vehicles (DMV) office.

Adjacency Requirements: None.



17U - Dept. of Public Safety - Highway Patrol / Central Command, view of main entry



Code: 17V

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	12	13	13	14	15	17

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 2,570 gsf
 Existing Location: 3505 Construction Way
 Winnemucca, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate
 Adjacency Requirements: Dept. of Public Safety - Investigation and Parole Probation
 Nevada Department of Transportation (NDOT)
 Nevada Division of Wildlife (NDOW)
 Department of Corrections (DOC)
 Department of Motor Vehicles (DMV)



17V - Dept. of Public Safety - Highway Patrol / Central Command



Code: 17W

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	2	4	4	5	5	6

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 108 gsf
 Existing Location: 1111 N. Gene L. Jones Way
 West Wendover, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate. However NHP is moving into a new office as part of the Wendover City Hall Facility.
 Adjacency Requirements: Nevada Department of Transportation (NDOT)



17W - Dept. of Public Safety - Highway Patrol / Central Command



Code: 17X

Department: Department of Public Safety

Division: Highway Patrol / Central Command

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	2	2	2	2	2	3

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 100 gsf
Existing Location: 124 Main Street
Austin, NV

Leased / Owned: Leased
Existing Space Issues: Adequate.
Adjacency Requirements: Nevada Department of Transportation (NDOT)



17X - Dept. of Public Safety - Highway Patrol / Central Command



Code: 17Y

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	2	2	2	2	2	3

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 180 gsf
 Existing Location: 1385 Highway 93
 Jackpot, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate.
 Adjacency Requirements: None



17Y - Dept. of Public Safety - Highway Patrol / Central Command



Code: 17Z

Department: Department of Public Safety
 Division: Highway Patrol / Central Command
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
-	2	2	4	4	5	6

Basis for Staff Projections: Long term projections dependant on significant growth, but there is currently nothing known on the horizon for the future.

Existing Space Occupied: 168 gsf
 Existing Location: 10056 Monroe Street
 Eureka, NV

Leased / Owned: Leased
 Existing Space Issues: Adequate.
 Adjacency Requirements: Nevada Division of Wildlife
 Nevada Department of Transportation



17Z - Dept. of Public Safety - Highway Patrol / Central Command, view of main entry



Code: 17AA

Department: Department of Public Safety

Division: Investigation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
5	5	7	8	9	9	9

Basis for Staff Projections: The Elko Task Force is supervised by the Investigation Division. Four law enforcement agencies have participated over the years. There are two Task Force Officers assigned to the Task Force. No positions will be added by DPS in FY10 or FY11, other than a position vacated recently by a Sergeants promotional opportunity.

Existing Space Occupied: 5,079 gsf
Existing Location: 3920 Idaho Street
Elko, NV

Leased / Owned: Leased
Existing Space Issues: More than adequate however a recent Fire Marshall inspection has identified the need to install additional electrical outlets because surge protectors and extension cords are prohibited in the manner they are currently being used.

Adjacency Requirements: Nevada Highway Patrol; Parole & Probation



Code: 17BB

Department: Department of Public Safety

Division: Investigation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
6	6	7	7	8	9	10

Basis for Staff Projections:

The Fallon Task Force is under the supervision of the Investigation Division. Participating LE agencies has varied over the years. Currently, there are two outside agency officers assigned to the Task Force. Projections were calculated at 2% per year, after 2011, on a non-cumulative basis. No new positions will be added by DPS in FY10 or FY11.

Existing Space Occupied:

2,000 gsf

Existing Location:

963 & 965 West Williams Avenue
Fallon, NV

Leased / Owned:

Leased

Existing Space Issues:

Adequate. Remodeling and upgrades are currently under way - new carpet, paint, air conditioning, electrical, etc. However, should three new Detective be added, more space will be required.

Adjacency Requirements:

None. The office is a narcotics unit, so proximity to other law enforcement agencies is not preferred. Secrecy is necessary when conducting undercover operations.



Code: 17CC

Department: Department of Public Safety

Division: Investigation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
4	4	6	7	8	9	9

Basis for Staff Projections: The Ely Task Force is supervised by the Investigation Division. White Pine County sheriff's office has been the primary allied law enforcement agency participating since 1988. Currently, there are two Task Force Officers assigned to the Ely unit from White Pine County. No new positions will be added by DPS in FY10 or FY11.

Existing Space Occupied: 1,246 gsf
Existing Location: 178 N. Avenue F Extension
Ely, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate. Work area is very small and not adequate for growth. A large conference space is needed for special operations as well as more desk space. The cooling system does not work well. The building is also shared by NHP. (Note: There is a current proposal for an Ely contractor to build a new larger facility to suit this agency. The cost for a new lease for this building would be the same as the lease for the existing facility.)

Adjacency Requirements: Nevada Highway Patrol; Parole & Probation



Code: 17DD

Department: Department of Public Safety

Division: Investigation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
8	8	9	10	10	10	11

Basis for Staff Projections: 2% projection per personnel per year.

Existing Space Occupied: 2,310 gsf

Existing Location: 3305 Construction Way
Winnemucca, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate location due to the new Wal Mart store being located in close proximity, thus making this office location no longer adequate for space or security. Also, need a larger conference room to accommodate the Tri-County Drug Enforcement Team when necessary. Would prefer to relocate to a less visible location (residential neighborhood possibly) to allow for better confidentiality for covert operations in the area.

Adjacency Requirements: Nevada Highway Patrol; Parole and Probation



Code: 17EE

Department: Department of Public Safety

Division: Parole & Probation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
10	10	9	9	9	9	9

Basis for Staff Projections: JFA forecasts used by the state for staffing and budget.

Existing Space Occupied: 4,321 gsf

Existing Location: 3920 E. Idaho Street
Elko, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: Nevada Highway Patrol and Nevada Division of Investigation



17EE - Dept. of Public Safety - Parole & Probation, view of main entry



Code: 17FF

Department: Department of Public Safety
 Division: Parole & Probation
 Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
3	3	4	4	5	5	5

Basis for Staff Projections: JFA forecasts used by the state for budget and staffing.

Existing Space Occupied: 803 gsf

Existing Location: 1539 Avenue F, Suite #2
 Ely, NV

Leased / Owned: Leased

Existing Space Issues: Current space is adequate, however, when the opportunity presents itself, it would be desirable to move into a facility that also contains NHP and NDI.

Adjacency Requirements: Nevada Highway Patrol and Nevada Division of Investigations



17FF Dept. of Public Safety - Parole & Probation, view of main entry



Code: 17GG

Department: Department of Public Safety

Division: Parole & Probation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
5	6	8	8	9	9	10

Basis for Staff Projections: JFA forecasts used by the state for budget and staffing.

Existing Space Occupied: 2,100 gsf

Existing Location: 145 & 147 Keddie Street
Fallon, NV

Leased / Owned: Leased

Existing Space Issues: Adequate

Adjacency Requirements: Nevada Highway Patrol



17GG - Dept. of Public Safety - Parole & Probation, view of main entry



Code: 17HH

Department: Department of Public Safety

Division: Parole & Probation

Agency:

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
3	4	5	5	5	6	6

Basis for Staff Projections: JFA forecasts used by the state for budget and staffing.

Existing Space Occupied: 1,455 gsf

Existing Location: 3505 Construction Way #5
Winnemucca, NV

Leased / Owned: Leased

Existing Space Issues: Less than adequate. One more office is needed as well as storage space and a larger waiting area with seating.

Adjacency Requirements: Nevada Highway Patrol



17HH - Dept. of Public Safety - Parole & Probation, view of main entry



Code: 17JJ

Department: Department of Public Safety
Division: Records & Technology
Agency: Tech. Bureau

Existing / Projected Staffing Summary:

1999	2004	Current	2014	2019	2024	2029
1	1	1	2	2	2	2

Basis for Staff Projections: Growth

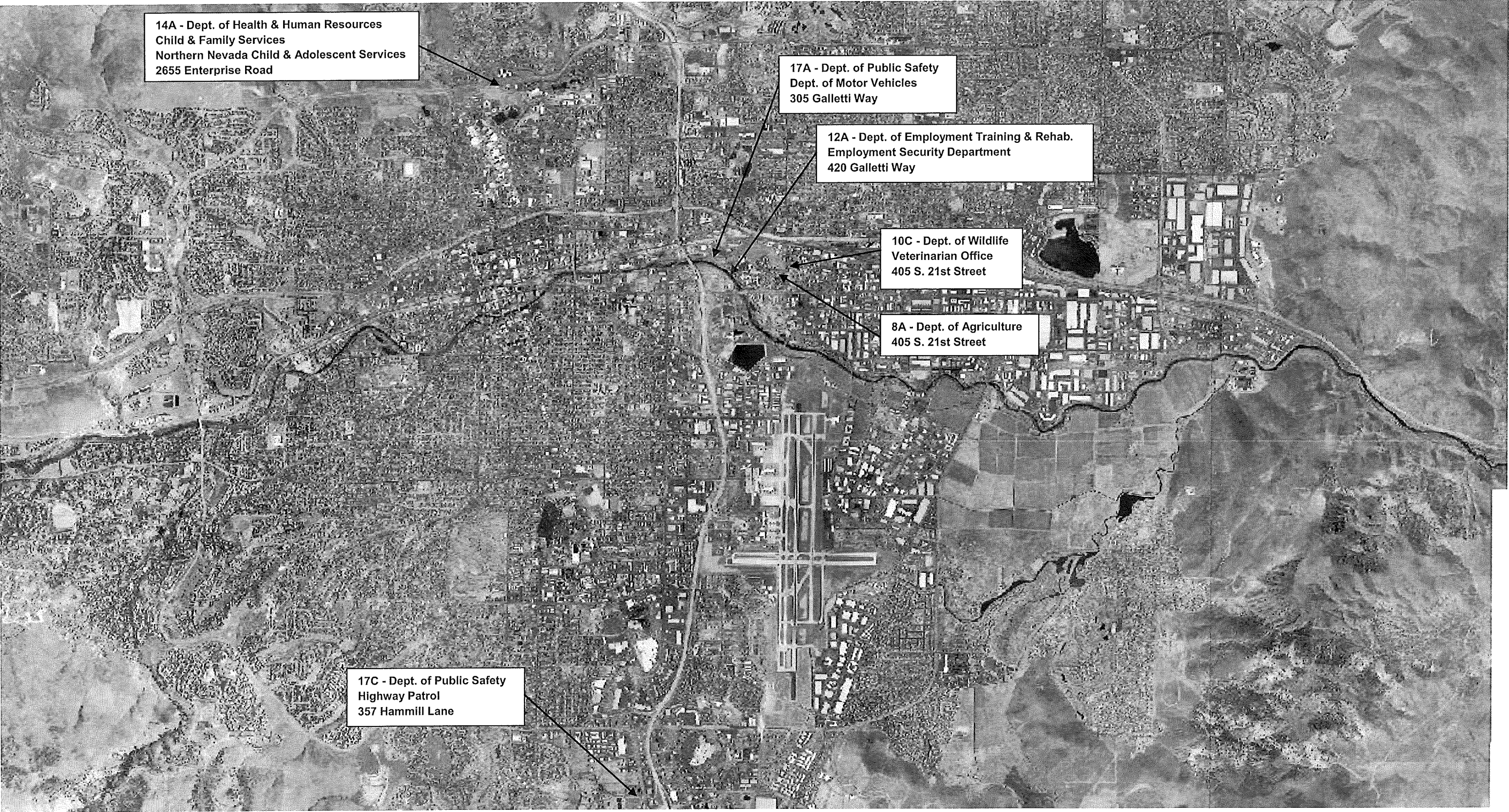
Existing Space Occupied: 200 gsf
Existing Location: 3920 E. Idaho Street
Elko, NV

Leased / Owned: Leased
Existing Space Issues: Adequate
Adjacency Requirements: Nevada Highway Patrol; Parole & Probation

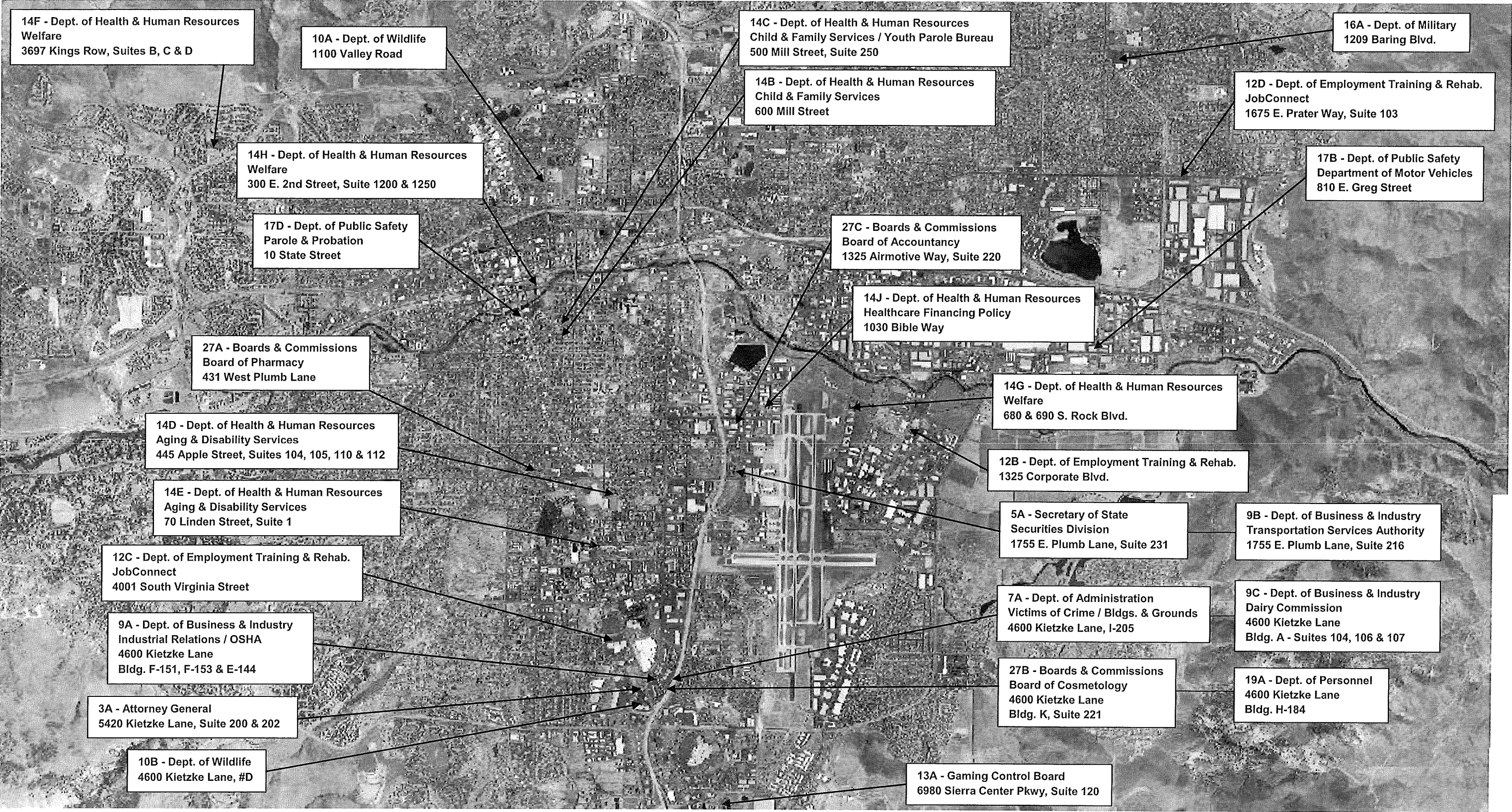


17JJ - Dept. of Public Safety - Records & Technology

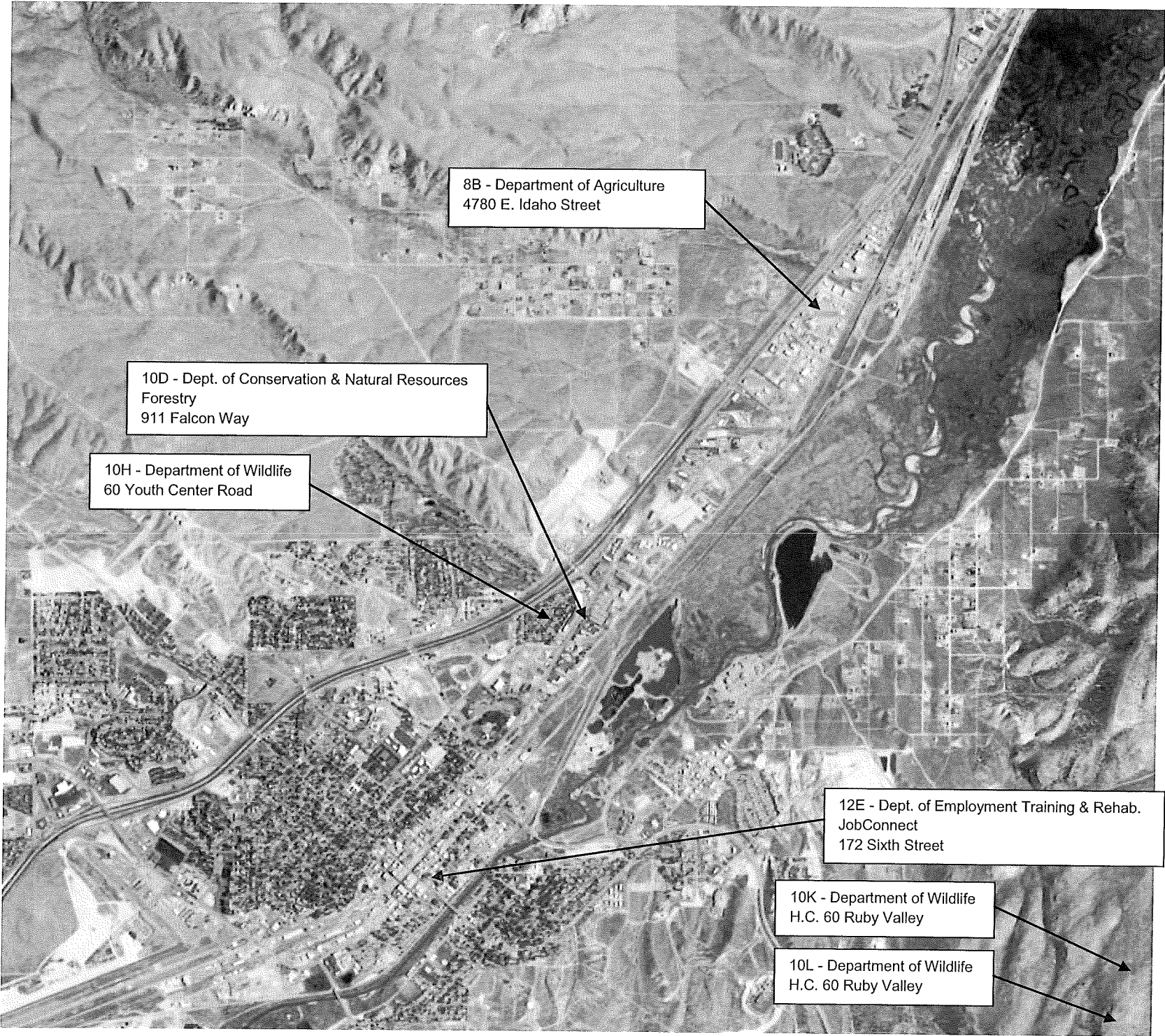




Reno - Sparks Aerial Photo



Reno - Sparks Aerial Photo



Elko Aerial Photo





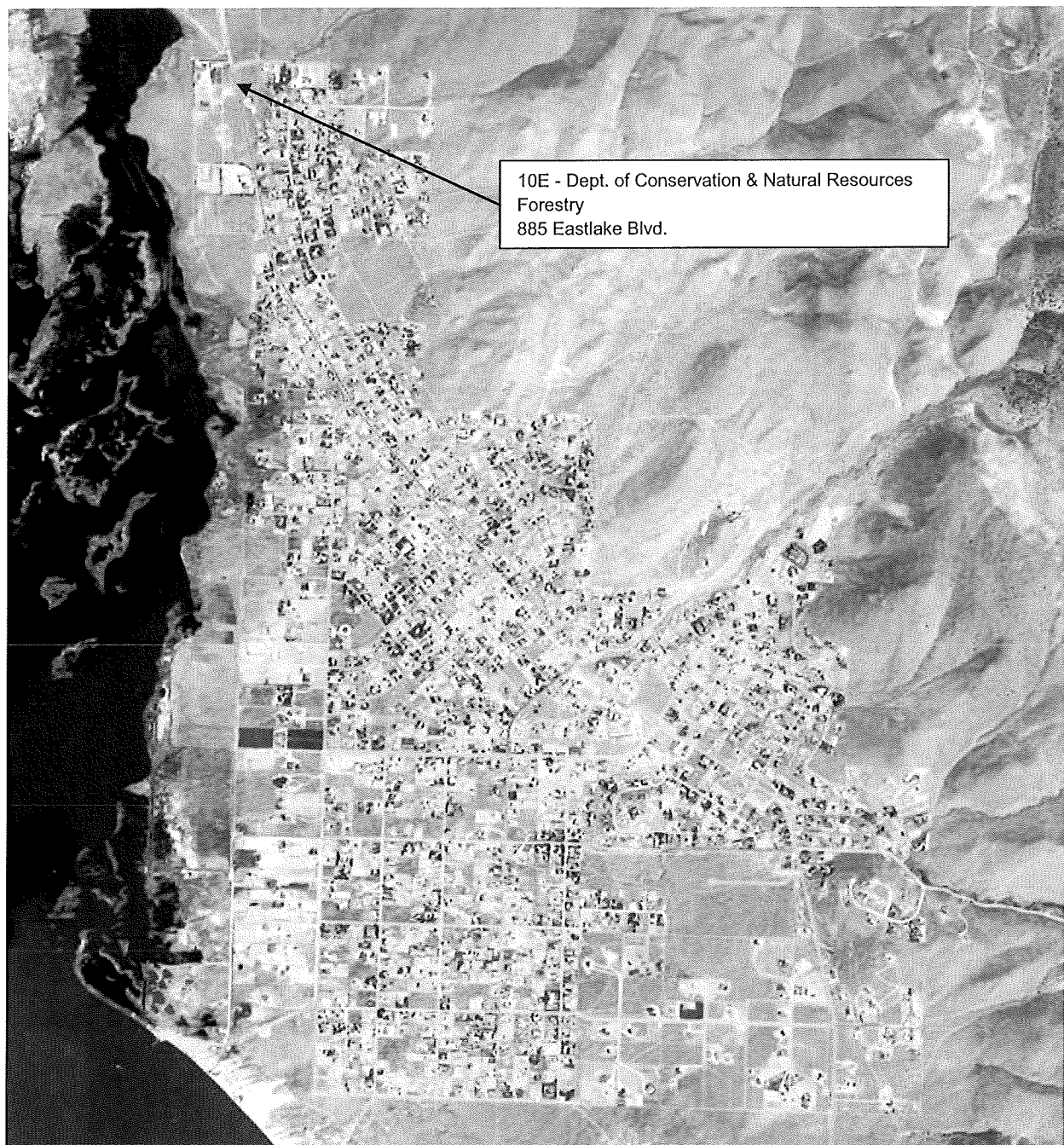
Ely Aerial Photo





Fallon Aerial Photo





Washoe Valley Aerial Photo

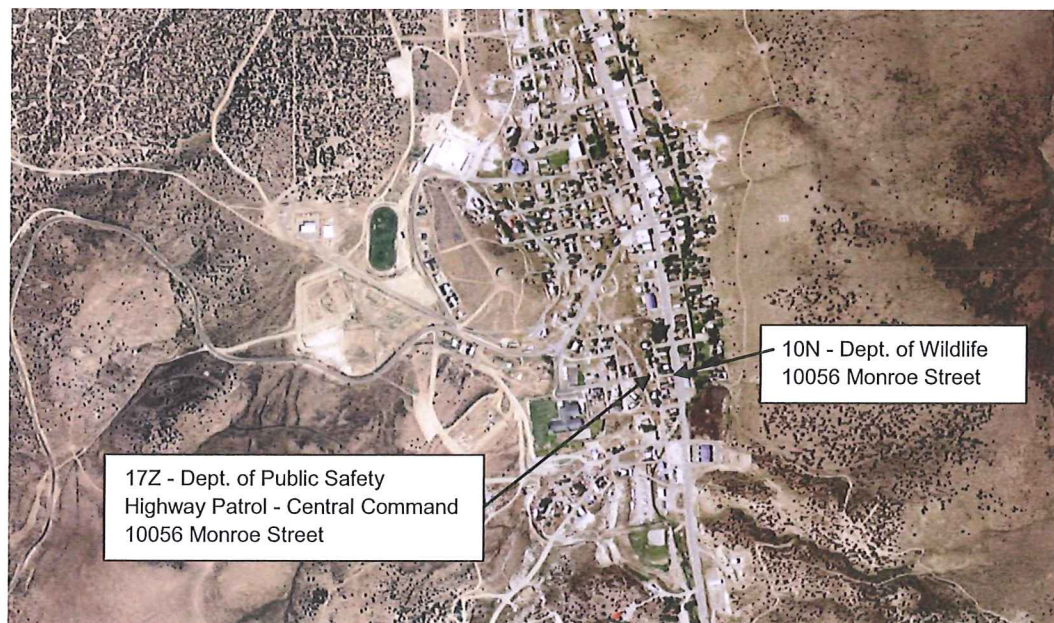




Winnemucca Aerial Photo

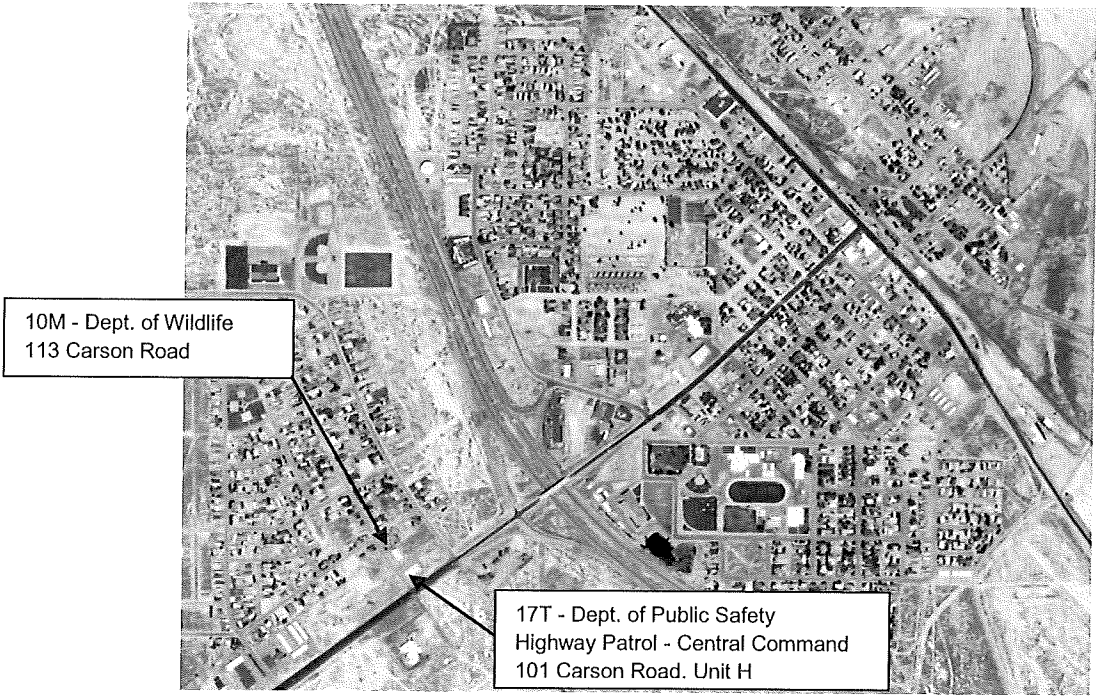


Austin Aerial Photo

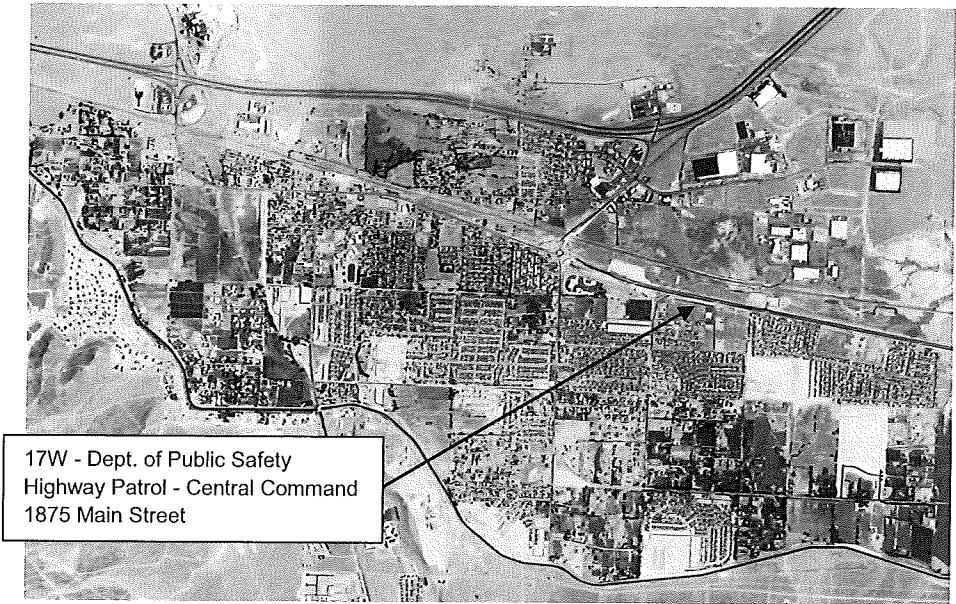


Eureka Aerial Photo



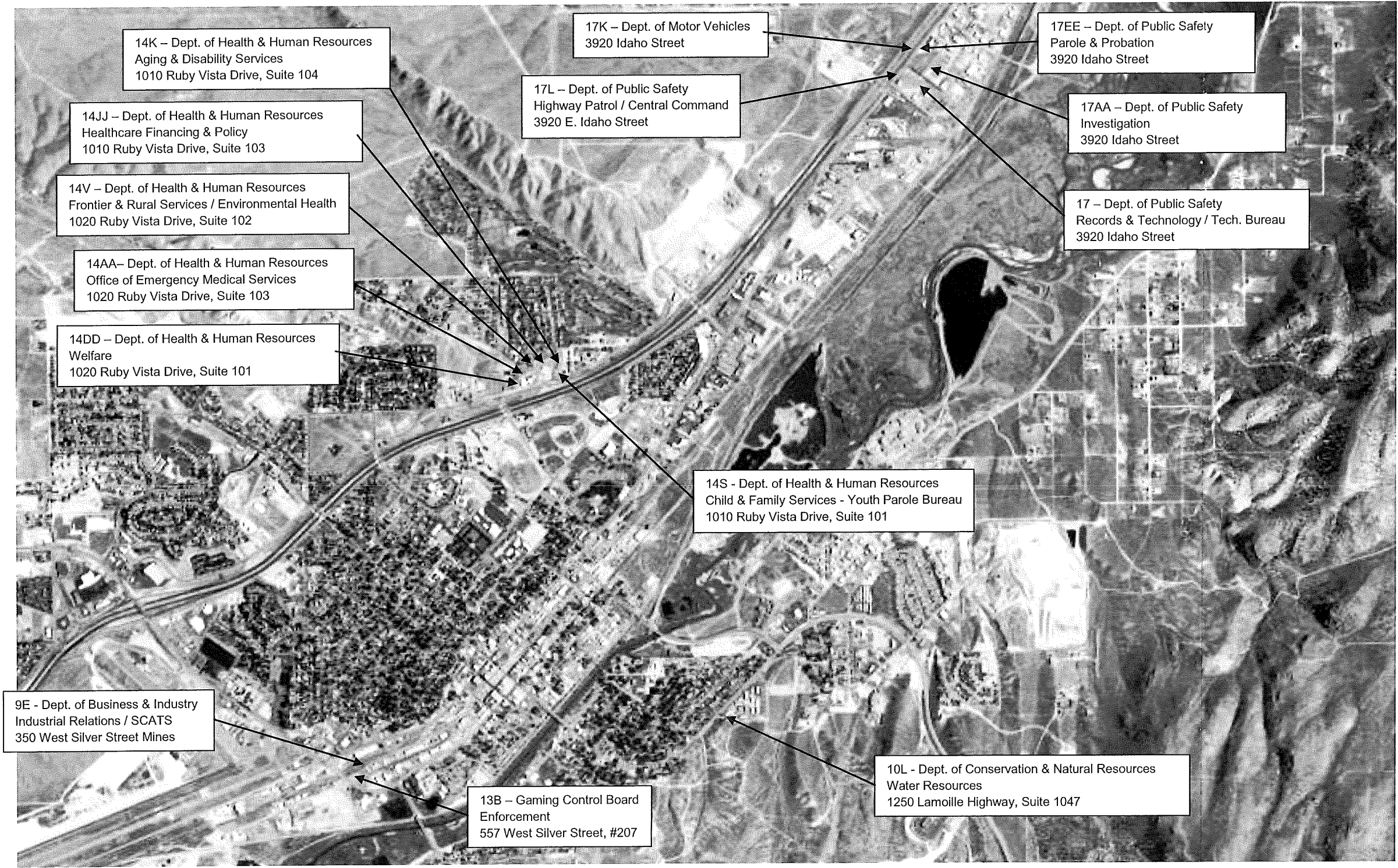


Battle Mountain Aerial Photo

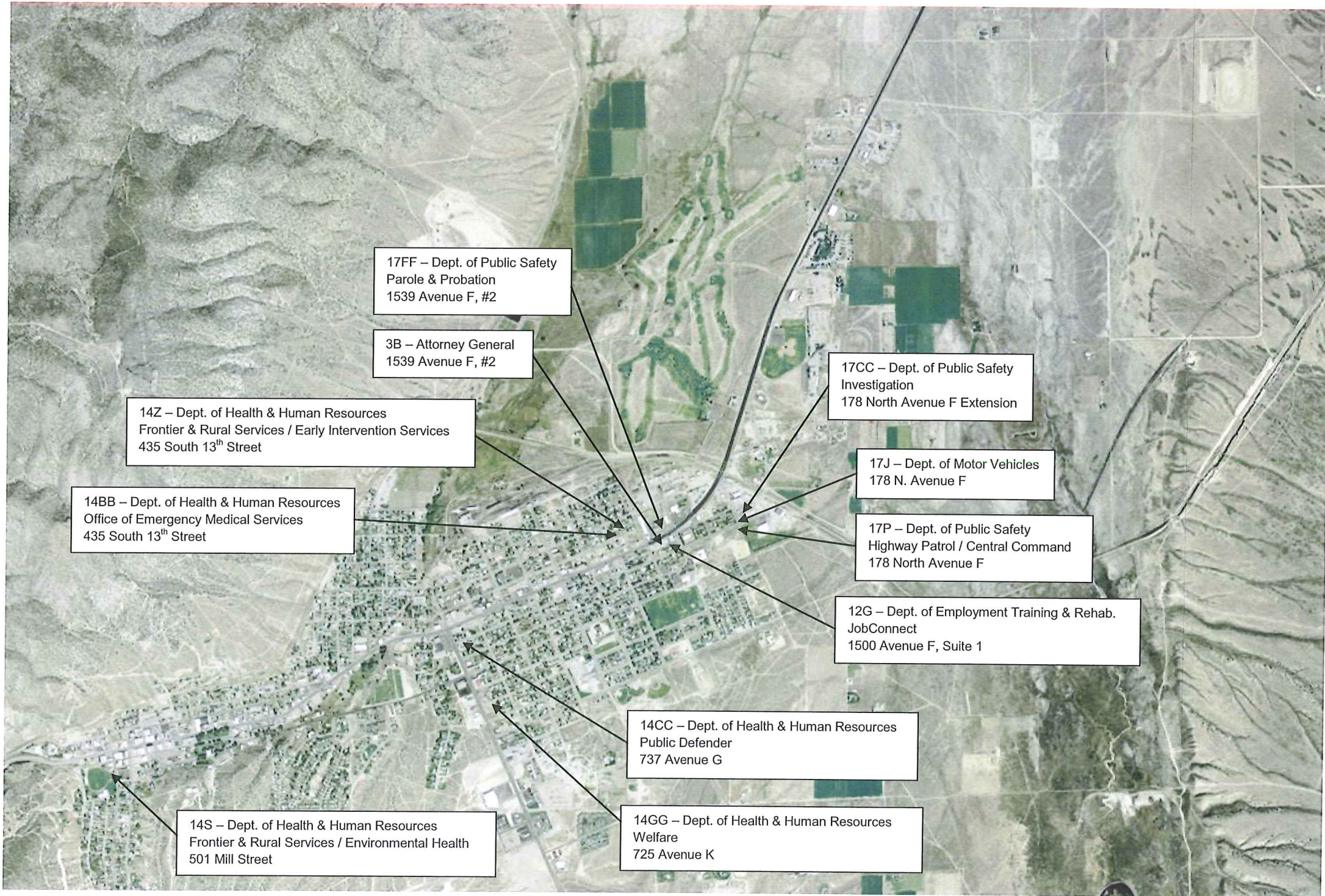


Fernley Aerial Photo



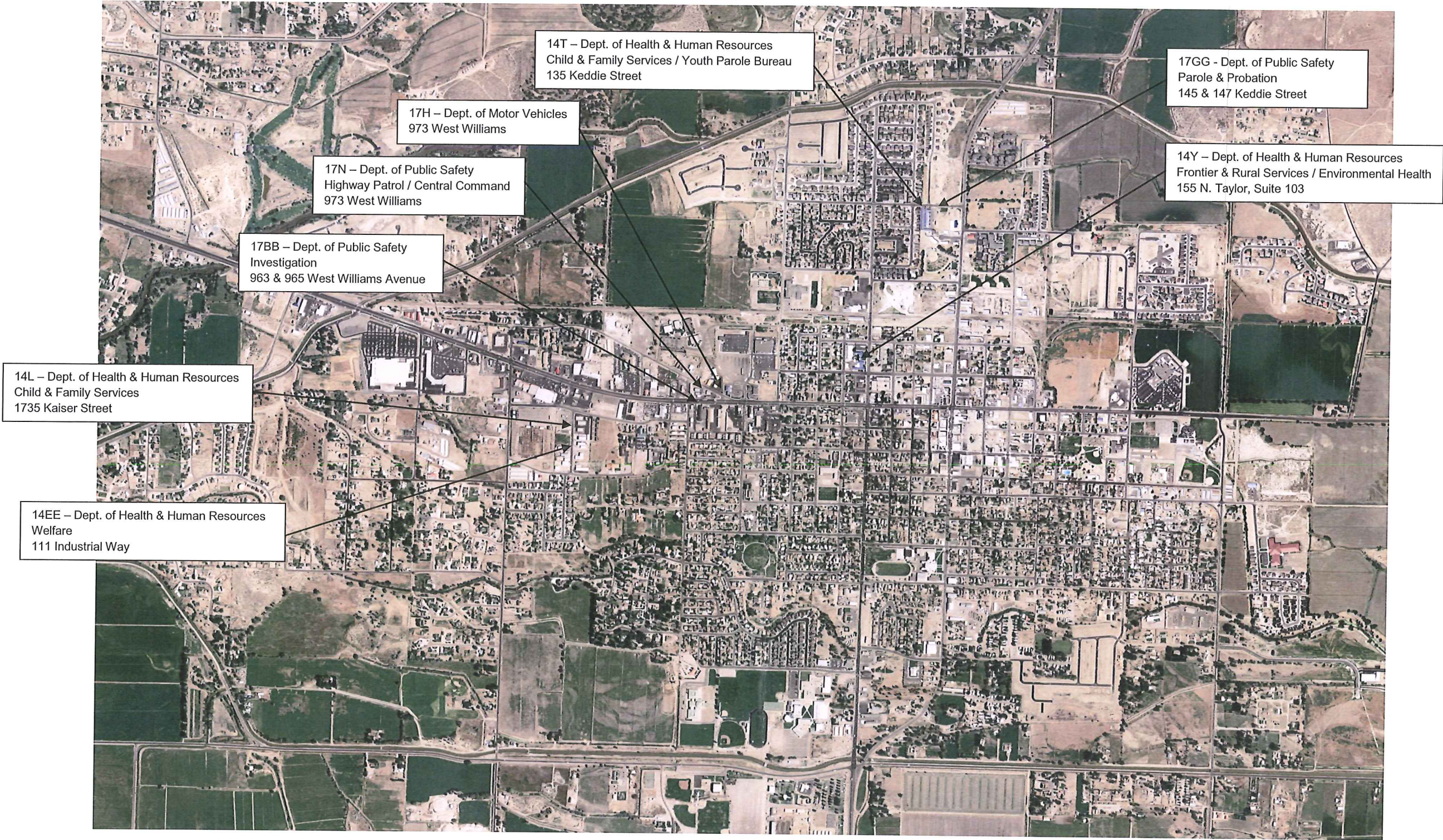


Elko Aerial Photo



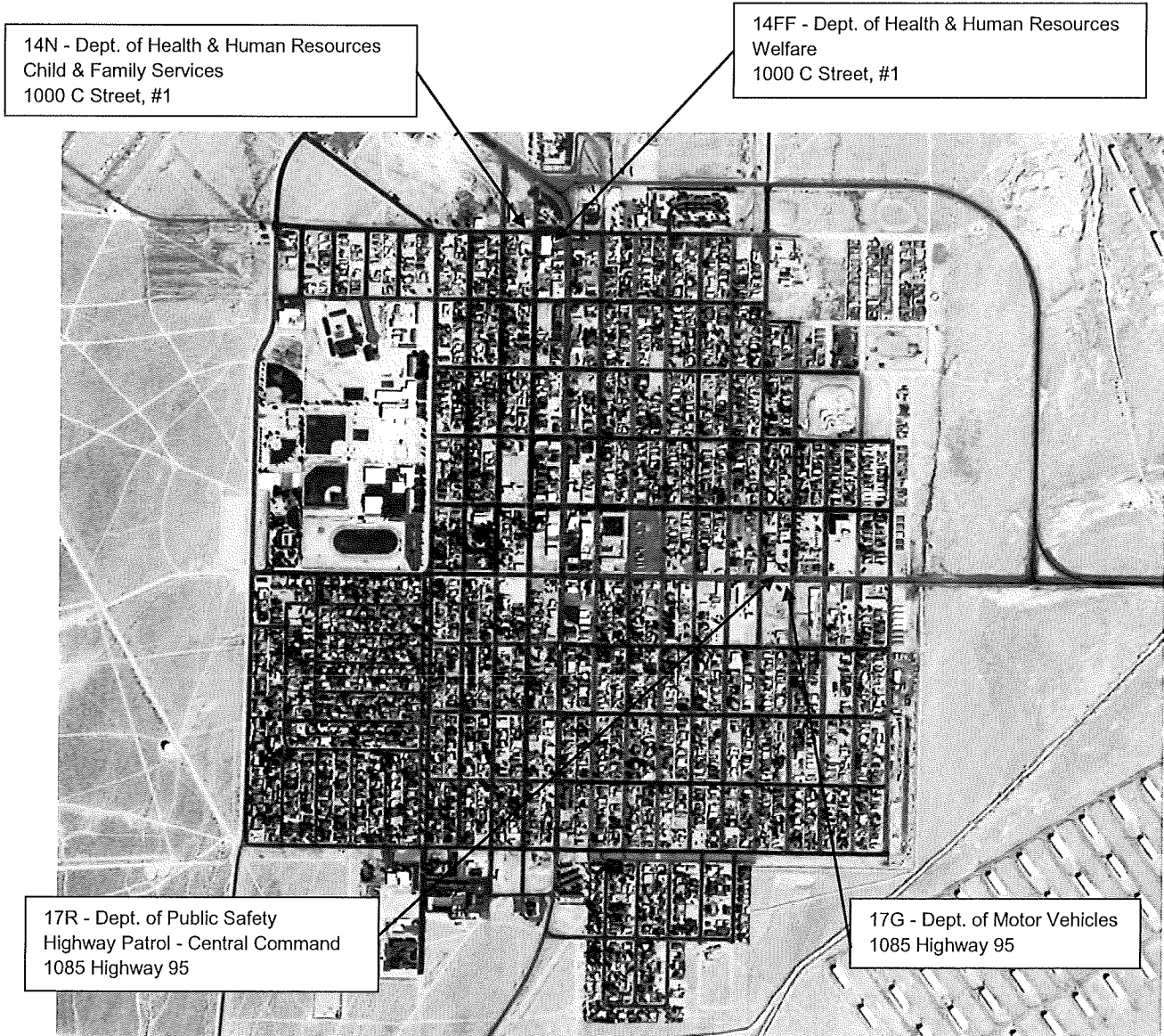
Ely Aerial Photo





Fallon Aerial Photo





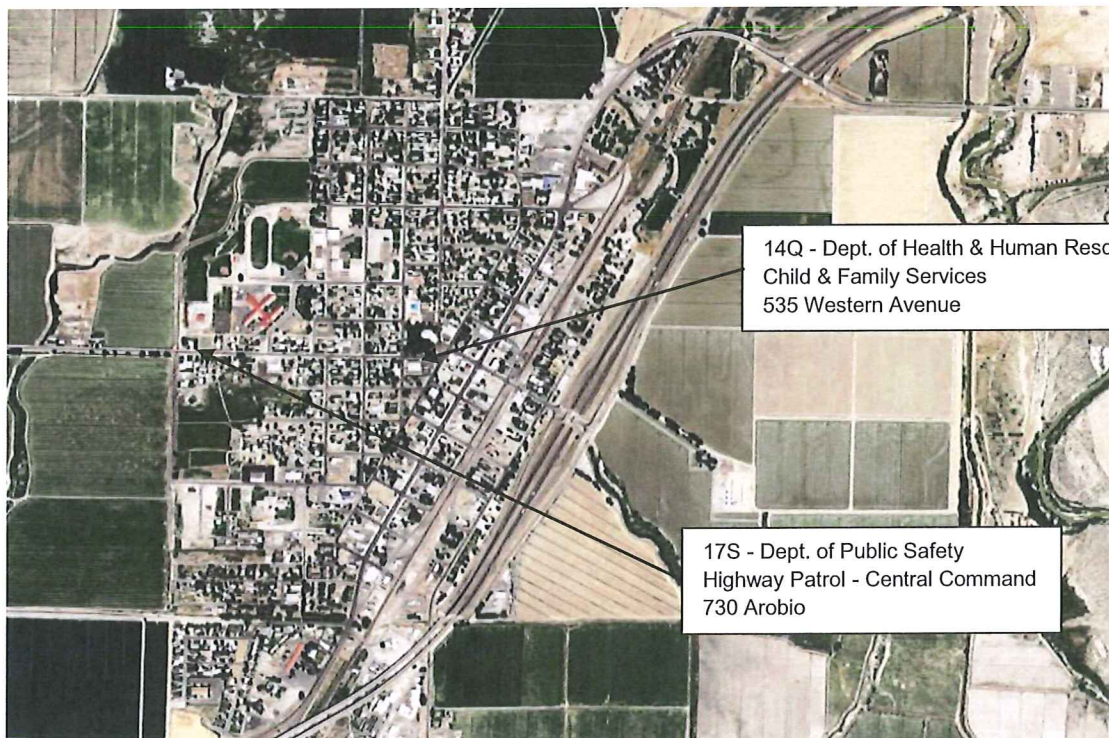
Hawthorne Aerial Photo





17Y - Dept. of Public Safety
Highway Patrol - Central Command
1385 Highway 93

Jackpot Aerial Photo

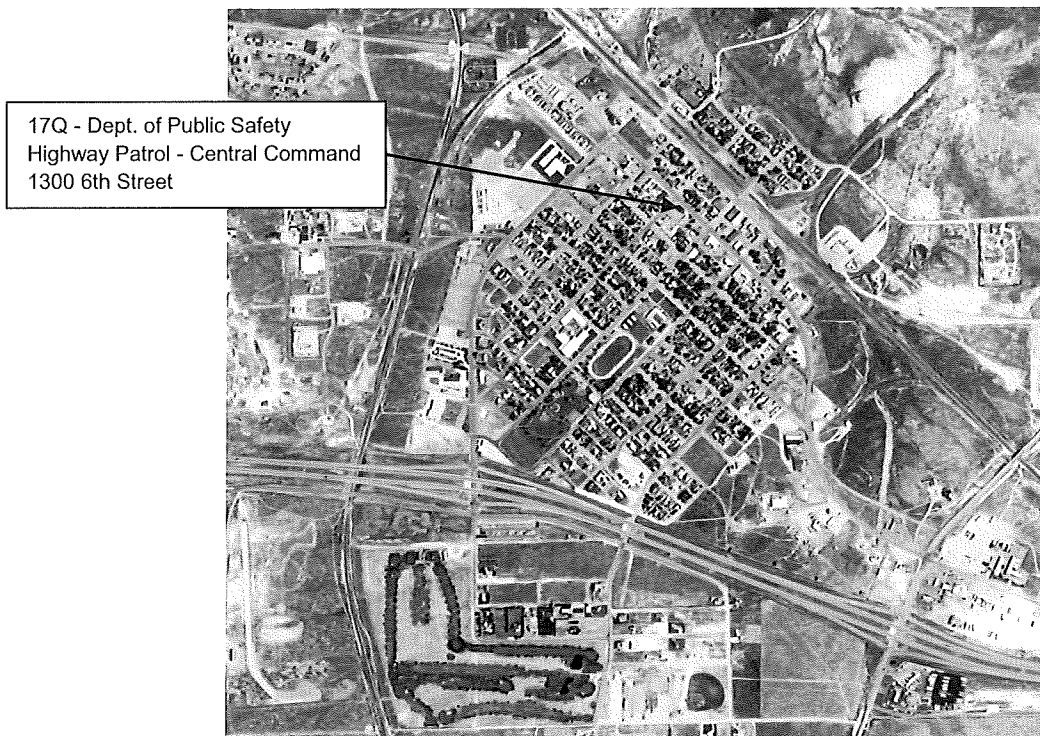


14Q - Dept. of Health & Human Resources
Child & Family Services
535 Western Avenue

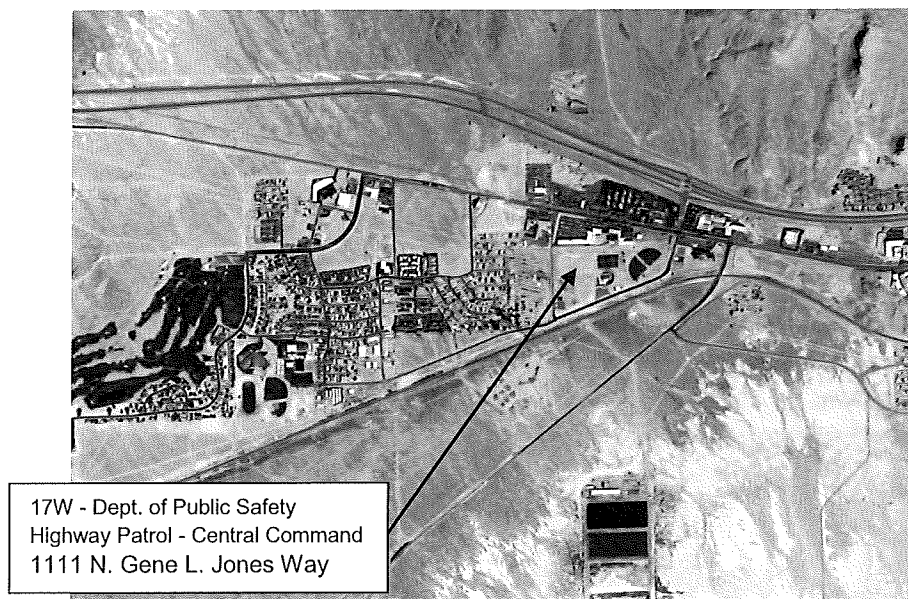
17S - Dept. of Public Safety
Highway Patrol - Central Command
730 Arobio

Lovelock Aerial Photo



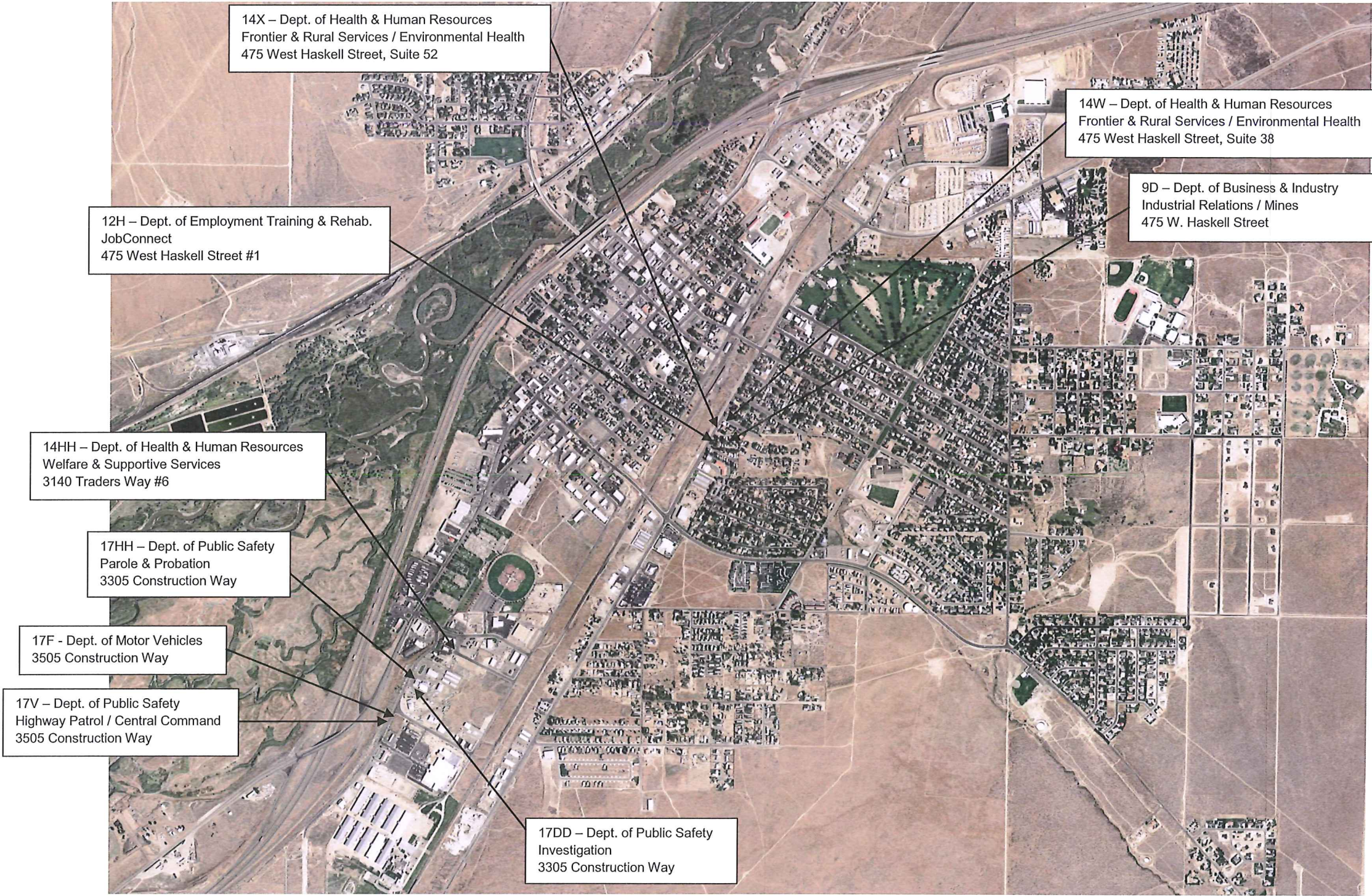


Wells Aerial Photo

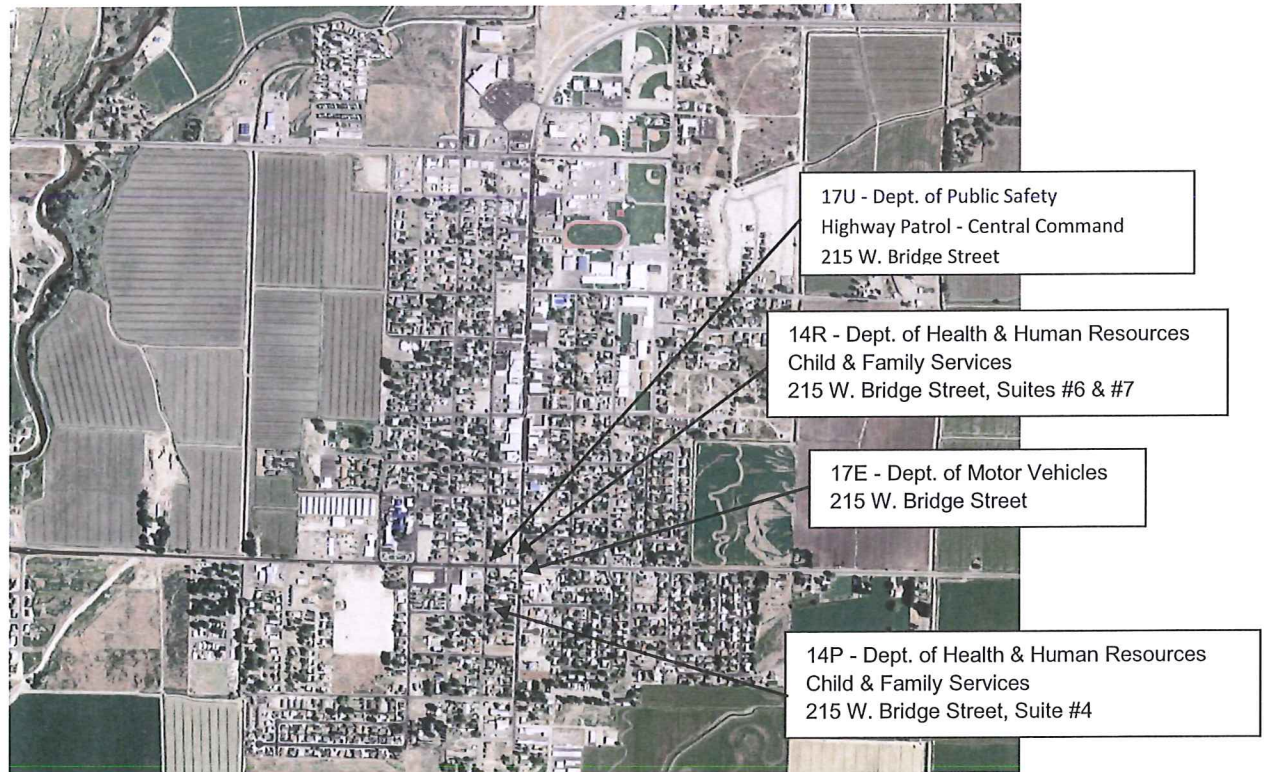


West Wendover Aerial Photo





Winnemucca Aerial Photo



Yerington Aerial Photo



Silver Springs Aerial Photo

